

MEETING MINUTES
The City of Polk City
Planning and Zoning Commission
Special Meeting
6:00 p.m., Thursday, October 10, 2019
City Hall

Polk City, Planning and Zoning Commission (P&Z) held a meeting at 6:00 p.m., on October 10, 2019. The Agenda was posted at the City Hall office as required by law. **These tentative minutes reflect all action taken at the meeting.**

1. Call to Order | Chair Ohlfest called the meeting to order at 6:00 p.m.

2. Roll Call | Ohlfest | Dietz | Hankins | Bowersox | Sires | In attendance
Triplett | Vogel | Absent

3. Approval of Agenda

MOTION: A motion was made by Hankins and seconded by Dietz to approve the agenda

MOTION CARRIED UNANIMOUSLY

4. Final Plat for Big Creek Valley Plat 1

Jarrod Ruckle of 1425 Hugg Drive addressed the Commission thanking them for holding a special session. He stated that he is excited to get started and has 5 Polk City builders interested in his development, Ruckle is looking forward to having beautiful homes completed by this time next year.

Travis Thornburg, Snyder Engineering Representative, provided a summary of this plat, stating that all recommendations that were outlined on Tuesday morning were addressed Tuesday afternoon with exception of weather-related minor items.

Hankins asked about there not being a turnaround at the end of the street. It was discussed that the paving is not long enough per code to have turn around and the street is wide enough that it was not necessary.

All legal documents, including off-site and on-site easements, with revised legal descriptions shall be provided for review and approval by the City Attorney.

MOTION: A motion was made by Hankins and seconded by Bowersox to recommend Council approve the Final Plat for Big Creek Valley Plat 1

MOTION CARRIED UNANIMOUSLY

Ruckle shared a Commercial showcasing his new development that will soon air on KCCI.

5. Adjournment

MOTION: A motion was made Dietz and seconded by Bowersox to adjourn at 6:13 p.m.

Next Meeting Date – Monday, October 21, 2019

Jenny Gibbons - City Clerk