

MEETING MINUTES
The City of Polk City
City Council Meeting
6:00 p.m., Monday, June 10, 2019
City Hall

Polk City, City Council held a meeting at 6:00 p.m., on June 10, 2019. The Agenda was posted at the City Hall office as required by law. **These tentative minutes reflect all action taken at the meeting.**

Mayor and City Council Members Present: Jason Morse Mayor Jeff Walters Pro Tem Dave Dvorak City Council Member Mandy Vogel City Council Member via phone Ron Anderson City Council Member Robert Sarchet City Council Member	Staff Members Present: Don Sandor Interim City Administrator Lindsey Huber Assistant City Administrator/Finance Director Jenny Gibbons City Clerk Amy Beattie City Attorney Trace Kendig Police Chief Jim Mitchell Fire Chief Jamie Noack Library Director
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1. **Call to Order** | Mayor Morse called the meeting to order at 6:00 p.m.
2. **Roll Call** | Dvorak, Vogel (via phone), Walters, Anderson, Sarchet | In attendance
3. **Approval of Agenda**
MOTION: A motion was made by Dvorak and seconded by Walters to approve the meeting agenda.
MOTION CARRIED UNANIMOUSLY
4. **Public Comments** | None
5. **Consent Items**
MOTION: A motion was made by Sarchet and seconded by Dvorak to approve the consent agenda items
 - a. City Council Meeting Minutes for May 28, 2019
 - b. Receive and file the Parks Meeting Minutes for June 3, 2019
 - c. Claims listing dated June 10, 2019
 - d. Twelve-month Tobacco Permit for Kum & Go Store # 135 effective July 1, 2019
 - e. Receive and file the May 2019 Water Report
 - f. Hire the following individuals for Summer Rec positions, pending successful completion of background:
 - Assistant Director, Willa Harvey (Philpott) at \$10.50 per hour
 - Group Leaders
 - Michelle Bakken, \$10 per hour
 - Nicole Pierce, \$9.50 per hour
 - Alex Fahey, \$9.50 per hour
 - Katherine Mueller, \$9.50 per hour
 - Brandi Halterman, \$9.50 per hour
 - Madison Fowler, \$9 per hour
 - Skyler Park, \$9 per hour
 - Group Assistants
 - Lauren Jaschke, \$8 per hour
 - Evan Bakken, \$8 per hour
 - Kaitlyn Richards, \$8 per hour
 - Grace Vandrekol, \$8 per hour
 - Caden McCoy, \$7.75 per hour
 - Kaden Halterman, \$7.75 per hour
 - Isabelle Friedman, \$7.75 per hour
 - Taryn Jackson, \$7.75 per hour

- g. Receive and file the Library Board Meeting Minutes for May 6, 2019
- h. Receive and file the May 2019 Library Stats Report
- i. Receive and file the May 2019 Library Director Report
- j. Receive and file Library Resolution 2019-01L accepting donation items from the Friends of the PC Library
- k. A twelve months Class E Liquor License with Class B Native Wine permit, Class C Beer permit and Sunday Sales privileges for Casey's General Store #1144 located at 1100 S 3rd Street effective August 9, 2019
- l. Receive and file the April 2019 Fire Department Report

MOTION CARRIED UNANIMOUSLY

6. Business Items

- a. ***MOTION:*** A motion was made by Sarchet and seconded by Anderson to approve Resolution 2019-50 authorizing \$2,000 fund commitment for the Iowa Community Vision project

MOTION CARRIED UNANIMOUSLY

7. Reports & Particulars | Mayor, Council, City Administrator, Staff, Boards, and/or Commissions

- Fire Chief Mitchell and Police Chief Kendig presented information regarding Polk County's requirement for radio upgrades and the requirement to accept new agreement prior to September 1, 2019
- Police Chief Kendig praised Lieutenant Siepker for a significant arrest despite only an average of 10 hours per week working on the street in addition to his Lieutenant responsibilities
- Chamber Administrator, Bridget DeVos announced exciting news that RVTV selected Polk City to be the host town for the first night of RVTV week on September 9, 2019. Activities on the Square will be from approximately 330p-1030p including live broadcasts. DeVos has formed a steering committee and will work with City Department Heads to ensure a safe and fun family friendly event.
- Library Director, Jamie Noack remarked the Library has been full and busy since school let out for the summer. Mayor Morse thanked Noack for a good job on the kickoff event on the square and keeping the kids entertained.
- Council Member Anderson asked that Council and Staff keep the 3rd Street rejuvenation project and connectivity to Wolf Creek in mind during the Community Visioning process to gain accessibility throughout town. Mayor Morse said it is on the list and will have to be looked at again to determine priority ranking and funding possibilities.
- Council Member Sarchet said the 3rd Public Information meeting for Iowa 141 and Iowa 415 corridor Study is being held Tuesday, June 18, 2019 at 5pm at Jester Park Lodge.
- Council Member Dvorak recognized Jamie for her attendance to three events recently for networking and staying involved and informed. He thanked her for taking the initiative.

8. Adjournment

MOTION: A motion was made by Anderson and seconded by Dvorak to adjourn at 6:44 p.m.

MOTION CARRIED UNANIMOUSLY

Next Meeting Date – Monday, June 24, 2019 at 6:00 p.m.

Jason Morse, Mayor

Attest

Jenny Gibbons, City Clerk