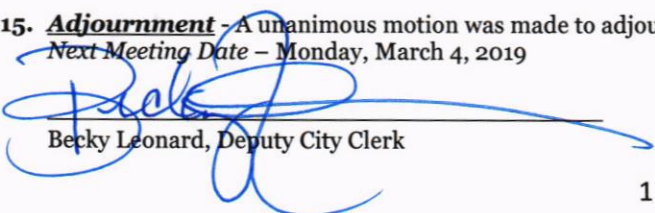


MEETING MINUTES
The City of Polk City
Parks Commission
6:00 p.m., Monday, February 4, 2019
City Hall | Council Chambers

Polk City, Parks Commission held a meeting at 6:00 p.m., on December 3, 2018. The Agenda was posted at the City Hall office as required by law. **These tentative minutes reflect all action taken at the meeting.**

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| <u>Parks Commission Members Present:</u> Kelley Haaland Chair Josh Ludwig Pro Tem Holly Motsch Parks Commission Member Amy Bentley Parks Commission Member Josh Reed Parks Commission Member Ashley Delaney Parks Commission Member | <u>Staff Members Present:</u> Becky Leonard Deputy City Clerk |
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1. **Call to Order** | *The meeting was called to order at 6:00 p.m.*
2. **Roll Call** | Motsch, Ludwig, Haaland, Reed, Delaney | In attendance
Bentley | Arrived at 6:02pm
3. **Approval of Minutes**
MOTION: A motion was made by Reed and seconded by Delaney to approve the December 3, 2018 Meeting Minutes
MOTION CARRIED UNANIMOUSLY
4. **Audience Items** | None
5. A motion was made by Delaney and seconded by Reed to recommend Council approve use of the Town Square for the Farmers Market to occur every Thursday from 4:00 – 7:00pm with vendor set up and tear down times 3:00 – 7:30pm beginning May 23, 2019 and ending September 12, 2019.
MOTION CARRIED UNANIMOUSLY
6. A motion was made by Reed and seconded by Ludwig to recommend Council approve North Polk United Soccer to use soccer fields at the Sports Complex for practices and games during dates of March 18, 2019 to June 9, 2019.
MOTION CARRIED UNANIMOUSLY
7. A motion was made by Motsch and seconded by Ludwig to recommend Council approve Little League Baseball and Softball to use Sports Complex for practices and games during dates of March 15, 2019 to July 15, 2019.
MOTION CARRIED UNANIMOUSLY
8. A motion was made by Delaney and seconded by Reed to recommend Council approve Adult Softball to use Field 4 at Sports Complex during dates of June 30, 2019 to August 25, 2019.
MOTION CARRIED UNANIMOUSLY
9. A motion was made by Delaney and seconded by Reed to recommend Council approve the temporary site plan for PCCEDC to use the Town Square for the 2019 Sounds on the Square Series to be held from 6:00 – 9:00pm on Friday, May 24, 2019; Saturday, June 22, 2019; and Friday, August 2, 2019 with set up/tear down from 9:00am – 10:00pm.
MOTION CARRIED UNANIMOUSLY
10. A motion was made by Reed and seconded by Motsch to recommend Council approve the temporary site plan for PCCEDC to use the Town Square for the Bike Ride to be held from 11:00am – 6:00pm on Saturday, June 22, 2019 with set up/tear down from 9:00am – 10:00pm.
MOTION CARRIED UNANIMOUSLY
11. **Tree Board Report** | Deputy City Clerk reported on behalf of Ken Morse that all the trees are frozen.
12. **Staff Report** | No report
13. **Public Works Report** | No report
14. **Commission Report** | No report
15. **Adjournment** - A unanimous motion was made to adjourn at 6:10pm.
Next Meeting Date – Monday, March 4, 2019


Becky Leonard, Deputy City Clerk