

MEETING MINUTES
The City of Polk City
City Council Meeting
6:00 p.m., Monday, November 26, 2018
City Hall

Polk City, City Council held a meeting at 6:00 p.m., on November 26, 2018. The Agenda was posted at the City Hall office as required by law. **These tentative minutes reflect all action taken at the meeting.**

<p><u>Mayor and City Council Members Present:</u> Jason Morse Mayor Robert Sarchet Pro Tem Dave Dvorak City Council Member Mandy Vogel City Council Member Jeff Walters City Council Member</p> <p><u>Mayor and City Council Members Absent:</u> Ron Anderson City Council Member</p>	<p><u>Staff Members Present:</u> Gary Mahannah City Administrator Lindsey Huber Assistant City Administrator/Finance Director Jenny Gibbons City Clerk Amy Beattie City Attorney Jim Mitchell Fire Chief Trace Kendig Police Chief Mike Schulte Public Works Director Mark Paeper IT Director Jamie Noack Library Director</p>
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1. **Call to Order** / Mayor Morse called the meeting to order at 6:00 p.m.

2. **Roll Call** / Dvorak, Vogel, Sarchet, Walters | In attendance
Anderson | Absent

3. **Approval of Agenda**

MOTION: A motion was made by Walters and seconded by Dvorak to approve the meeting agenda.

MOTION CARRIED UNANIMOUSLY

5. **Consent Agenda Items**

MOTION: A motion was made by Sarchet and seconded by Vogel to approve the consent agenda items

1. Consider motion to approve the City Council Meeting Minutes for November 12, 2018
2. Consider motion to approve the November 26, 2018 Claims
3. Consider motion to approve the October 2018 Finance Report
4. Consider motion to approve the FY 17/18 Annual Finance Report
5. Consider motion to approve the FY 17/18 Annual Urban Renewal Report
6. Consider motion to receive and file the October 2018 Police Report
7. Consider motion to approve Resolution 2018-138 setting a public hearing for FY 18/19 Budget Amendment on December 10, 2018 at 6pm
8. Consider motion to approve Resolution 2018-139 fixing date for a public hearing on the proposal to enter into a Development Agreement with Luana Savings bank on December 10, 2018
9. Consider motion to approve Resolution 2018-141 fixing date for a public hearing on the proposal to enter into a First Amendment to the Agreement for Private Development with Polk County, Iowa and MJR Development
10. Consider motion to approve street closures on 3rd Street from Wood to Broadway and Van Dorn from 2nd to 4th during the Square Lighting on December 4th from 330p – 8p
11. Consider motion to accept resignation from Christian Berglund from the Public Works Department effective November 9, 2018
12. Consider motion to approve hiring Christian Steinkamp for Seasonal Part-Time Public Works position at \$14.00 Per hour
13. Consider motion to approve the purchase of a Snow Plow and Wing Blade in the amount of \$36,200 that was included in the FY 18/19 Public Works budget
14. Consider motion to approve Resolution 2018-142 approving the release of funds to the Surety, Polk City Real Estate, LLC, in the amount of \$5,672 for a maintenance agreement associated with WCTH Plat 8

MOTION CARRIED UNANIMOUSLY

6. New Business

1. **MOTION:** A motion was made by Walters and seconded by Dvorak to approve the first reading of Ordinance 2019-100 amending Chapter 101 Regulation of Industrial Wastewater, Commercial Wastewater, and Hauled Waste
MOTION CARRIED UNANIMOUSLY
2. **MOTION:** A motion was made by Sarchet and seconded by Dvorak to approve Resolution 2018-137 approving Snyder Invoices for September 2018 in the amount of \$41,139.20
YES: Dvorak, Vogel, Sarchet
ABSTAIN: Walters
MOTION CARRIED
3. **MOTION:** A motion was made by Dvorak and seconded by Vogel to approve the second reading of Ordinance 2018-1100 to adopt changes in Chapter 162; Floodplain Management of the Polk City's Code of Ordinance
MOTION CARRIED UNANIMOUSLY

7. Reports & Particulars | Mayor, Council, City Administrator, Staff, Boards, and/or Commissions

- Mayor Morse proclaimed Polk City hereby recognizes the 50th Anniversary of municipal Home Rule in Iowa. Mayor thanked Staff for working together to update plans for the annual Square Lighting.
- Chief Kendig shared that Officer Aicher and E6 would be on Channel 23 Tuesday morning

- 8. MOTION:** A motion was made by Dvorak and seconded by Walters to enter into closed session at 6:04 p.m. under Closed Session under Code of Iowa; Chapter 21 Official Meetings open to Public; **section 5 Closed session;** sub paragraph 1. j. To discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property or reduce the price the governmental body would receive for that property. The minutes and the audio recording of a session closed under this paragraph shall be available for public examination when the transaction discussed is completed.
MOTION CARRIED UNANIMOUSLY

- 9.** (*AFTER CLOSED SESSION ENDED AT 6:45 p.m.*) No action taken on closed session item

10. Adjournment

MOTION: A motion was made by Sarchet and seconded by Walters to adjourn 6:46 p.m.
MOTION CARRIED UNANIMOUSLY
Next Meeting Date – Monday, December 10, 2018 at 6:00 p.m.

Jason Morse, Mayor

Attest

Jenny Gibbons, City Clerk