

Agenda

Notice of Meeting

Polk City | City Council

January 8, 2018 | 6:30 pm

City Hall | Council Chambers

Broadcast live at www.polkcityia.gov/page/LiveStream

Tentative Meeting Agenda

Jason Morse | Mayor

Robert Sarchet | Pro Tem

City Council Members: David Dvorak | Mandy Vogel | Ron Anderson | Jeff Walters

1. Call to Order
2. Roll Call
3. Approval of Agenda
4. Swear In Ceremony – Mayor, Jason Morse; Council Members, Mandy Vogel & Jeff Walters
5. Public Comments: This is the time and place for comments for any item other than those that are a Public Hearing. If you wish to speak, please come to the podium and state your name and address for the record. You are requested to keep your comments to five minutes.
6. Consent Items

Action Items

1. Consider motion to approve the City Council Meeting Minutes for December 11, 2017
2. Consider motion to approve the December 27, 2017 Claims
3. Consider motion to approve the January 8, 2018 Claims
4. Consider motion to approve the November 2017 Finance Report
5. Consider motion to approve PCDC 2018 Budget request
6. Consider motion to receive and file the November 2017 Library Meeting Minutes
7. Consider motion to receive and file the November 2017 Library Stats Report
8. Consider motion to receive and file the December 2017 Library Director's Report
9. Consider motion to approve May 5, 2018 as Polk City Clean-Up Day
10. Consider motion to receive and file the December 2017 Water Report
11. Consider motion to approve engineering services for survey work at 3rd and Bridge with Snyder and Associates in the amount of \$7600 in conjunction with traffic signals
12. Consider motion to receive and file the December 2017 PCDC Financial Report
13. Consider motion to receive and file the December 2017 Chamber Financial Report
14. Consider motion to receive and file the December 2017 Four Seasons Festival Report
15. Consider motion to approve Resolution 2018-01 approving the City Recognition Event on April 6, 2018
16. Consider motion to approve Resolution 2018-02 appointing Metro Waste Authority Board Representatives for 2018
17. Consider motion to approve Bob Miller's re-appointment to the Bravo Greater Des Moines Board for 2018
18. Consider motion to receive and file David Hiatt's resignation from the Parks Commission effective immediately
19. Consider motion to approve the appointment of Holly Motsch to the Parks Commission, term ending 12/31/2020
20. Consider motion to approve the following re-appointments:
 - Andy Johnson, Parks Commission, term ending 12/31/2022
 - Kelley Haaland, Parks Commission, term ending 12/31/2022
 - Josh Reed, Parks Commission, term ending 12/31/2022

- Anthony “Chip” Capaldo, Board of Adjustment, term ending 12/31/2022
21. Consider motion to approve the following Mayoral Designations:
 - Mandy Vogel, Library Board Liaison
 - Rob Sarchet, Neighborhood Citizen Group Liaison
 - Ron Anderson, Parks Commission Liaison
 - Rob Sarchet, Planning and Zoning Liaison
 - Mike Schulte, Safety Coalition of Central Iowa Cities
 - Rob Sarchet, Metro Advisory Council
 - Jeff Walters, Central Iowa Regional Drinking Water Commission
 - Finance Committee
 - i. Rob Sarchet – Chair
 - ii. Mandy Vogel
 - iii. Gary Mahannah
 - Personnel Committee
 - i. Ron Anderson – Chair
 - ii. David Dvorak
 - iii. Gary Mahannah
 22. Consider motion to accept Joe Mohlis resignation from Public Works effective January 17, 2018
 23. Consider motion to approve reclassification of Adam Vanderleest to Senior Medic/Firefighter at a new POC pay rate of \$15.50 with no monthly officer pay
 24. Consider motion to approve the following Fire Department Promotions to Captain with officer pay change to \$125 per month:
 - Matt Guerdet (Training)
 - Tyler Rommel (Scheduling/Special Events)
 - Rich Davis (EMS)
 25. Consider motion to approve the promotion of Shawn Boots to Lieutenant (Technology & Equipment) with a new POC rate of \$14.00 and a part-time rate of \$15.20
 26. Consider motion to approve the following Fire Department Officer List for 2018:
 - Fire Chief Dan Gubbins
 - Deputy Chief Jeff Feller (EMS Operations)
 - Deputy Chief Tim Cory (Fire Operations)
 - Fire Marshal Jason Cutsforth
 - Lieutenant Kevin Vols (Training)
 - Lieutenant Ross Fran (Training)
 - Lieutenant Brian Hanson (Apparatus)
 27. Consider motion to acknowledge Bob Myers termination from the Fire Department effective November 1, 2017
 28. Consider motion to acknowledge Fire Department, Chrissy Bristle return from leave effective December 1, 2017
 29. Consider motion to approve Resolution 2018-07 approving the disposal and replacement of Police Department’s preliminary breath test devices

7. New Business

Action Items

1. Consider motion to approve Resolution 2018-04 approving Final Pay App No. 5 in the amount of \$12,303 for the Polk City Police Station Remodel
2. Consider motion to approve Resolution 2018-05 accepting the Public Improvements for Deer Haven Plat 1 and Plat 2
3. Consider motion to approve Resolution 2018-08 approving a 28E agreement with Des Moines Water Works

4. Consider motion to approve Resolution 2018-03 approving Snyder & Associates November 2017 invoice in the amount of \$36,147.85
5. Consider motion to approve Resolution 2018-06 setting time of regular meetings of the City Council

8. Reports

Particulars

1. Mayor, Council, City Administrator, Staff, Boards, and/or Commissions
9. Adjourn until January 22, 2018