

**AGENDA FOR POLK CITY LIBRARY BOARD MEETING**  
**Polk City Community Library Meeting Room, 1500 W. Broadway**  
**Monday, November 4, 2019 at 6:30 pm**

I. Call to order

II. Approval of the agenda

III. Consent Items

1. Approve the September Library Board Minutes
2. Approve the October Library Board Minutes
3. Approve the September 2019 Finance Reports
  - a. History
  - b. Expenses
  - c. Revenue

IV. Communication from the Public

V. Director's report

- October 2019 Stats

VI. Liaison report

VII. Board Education: none

VIII. Agenda Items

1. Review Library Ordinance, Bylaws and Mission Statement.
2. Review & Approve Test Proctoring Policy
3. Approve initial FY21 Budget Proposal (if ready)
4. Close library Saturday, November 30-Thanksgiving weekend
5. Discuss December 7, 2019 staffing issues for the library and approve determined solution.
6. Approve Resolution 2019-4L authorizing the disposal of 3 obsolete Dell computers with no monitor, keyboard, mouse, hard drive, RAM or CMOS battery.

IX. Adjourn

X. Work session: Create goals and objectives for Strategic Plan

Next Meeting December 2 at 6:30 PM

*Mission Statement: The Polk City Community Library provides a place where all can meet, learn, and grow.*