

MEETING MINUTES
The City of Polk City
Parks Commission
6:00 p.m., Monday October 3, 2016
City Hall | Council Chambers

Polk City, Parks Commission held a meeting at 6:00 p.m., on October 3, 2016. The Agenda was posted at the City Hall office as required by law. **These tentative minutes reflect all action taken at the meeting.**

<p><u>Parks Commission Members Present:</u> Audrey Bell Chair Josh Reed Pro Tem (Acting Chair) David Hiatt Parks Commission Member Bob Fourez Parks Commission Member Andy Johnson Parks Commission Member Kelley Haaland Parks Commission Member</p> <p><u>Parks Commission Members Absent:</u> Sam Hill Parks Commission Member</p>	<p><u>Staff Members Present:</u> Gary Mahannah City Administrator Lindsey Williams Assistant City Administrator Becky Leonard Deputy City Clerk</p> <p><u>Additional Attendees:</u> David Dvorak City Council Liaison Ken Morse Tree Board Liaison Pat Hoppenworth Tree Board</p>
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1. **Call to Order** / Chair Bell called the meeting to order at 6:00 p.m.
2. **Roll Call** /Haaland, Bell, Johnson, Hiatt, Reed, Fourez | In attendance
 Hill | Absent
3. **Approval of Minutes**
MOTION: A motion was made by Reed and seconded by Fourez to approve the September 6, 2016 Meeting Minutes
MOTION CARRIED UNANIMOUSLY
4. **Audience Items** | Ed Tam, 801 Davis Street, shared information about the benefits of a dog park.
5. **New Business**
 - a. **Park Wish List Prioritization for October 10, 2016 Council Budget Workshop**
 Gary Mahannah, City Administrator, and Lindsey Williams, Assistant City Administrator, were present and provided guidance to the Commission as they discussed the City park wish list. The Commission recommended the following priorities to share with Council during the budget workshop:

Priority 1	Priority 2	Priority 3	Priority 4
Lost Lake Park	Twelve Oaks Park	Doc Simmer Memorial Park	Lakeview (Lakeside) Linear
1. Paved Walking Path 2. Backstop 3. Greenspace 4. Playgrounds 5. Benches & Picnic Tables 6. Trees	1. Greenspace 2. Paved Walking Path 3. Bench & Picnic Tables 4. Open Shelter	1. Dog Park 2. Fence 3. Double Entrance Fence	1. Outdoor fitness stations/equipment 2. Temporary signs to welcome use

- b. **Park Survey Discussion**
 The Commission elected to wait a year or two to survey residents given the current information contained in the Comprehensive Plan.

6. **Tree Board Liaison Report** / Ken Morse and Pat Hoppenworth were present and shared their recommendations concerning the trees around the square. Morse also provided an Emerald Ash Borer (EAB) update citing a recent article dating stating EAB is now found in a total of 36 counties in Iowa and 28 states across the United States.
7. **Council Liaison Report** | Councilman Dave Dvorak appreciated the time spent on the wish list prioritization. Dvorak shared that gravel will be added at the Sports Complex yet this year.
8. **Staff Report** / Gary Mahannah shared Lindsey Williams, Assistant City Administrator, will begin attending these meetings going forward.
9. **Public Works Report** | Absent
10. **Commission Report** | No report.
11. **Adjournment**
MOTION: A motion was made by Reed and seconded by Johnson to adjourn at 7:28 p.m.
MOTION CARRIED UNANIMOUSLY
Next Meeting Date – Monday, November 7, 2016

Becky Leonard – Deputy City Clerk