

MEETING MINUTES
The City of Polk City
City Council Meeting
6:30 p.m., Monday, October 10, 2016
City Hall

Polk City, City Council held a meeting at 6:30 p.m., on October 10, 2016. The Agenda was posted at the City Hall office as required by law. **These tentative minutes reflect all action taken at the meeting.**

<p><u>Mayor and City Council Members Present:</u></p> <p>Jason Morse Mayor Ron Anderson Pro Tem Rob Mordini City Council Member Robert Sarchet City Council Member Dan Lane City Council Member Dave Dvorak City Council Member</p> <p><u>Citizen Liaison Present:</u></p> <p>Ken Thornton Citizen Liaison</p>	<p><u>Staff Members Present:</u></p> <p>Gary Mahannah City Administrator Lindsey Williams Assistant City Administrator/Finance Director Jenny Gibbons City Clerk Billy Mallory City Attorney Kathleen Connor City Engineer Mike Schulte Public Works Director Trace Kendig Police Chief Dan Gubbins Fire Chief Jake Schreier Technology Director Kim Kellogg Library Director</p>
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1. **Call to Order** / Mayor Morse called the meeting to order at 6:30 p.m.
2. **Roll Call** / Mordini, Sarchet, Anderson, Lane, Dvorak | In attendance
3. **Approval of Agenda**

MOTION: A motion was made by Anderson and seconded by Sarchet to approve the meeting agenda
MOTION CARRIED UNANIMOUSLY
4. **Public Comments** / Dennis Dietz, 115 E. Pine Ridge spoke against keeping the Pine Ridge Island. He said he would prefer turn lanes for safety reasons and stated that he didn't like the lack of enforcement options in the Easement agreement.
5. **Consent Agenda Items**

MOTION: A motion was made by Sarchet and seconded by Anderson to approve the consent agenda items.

 1. Consider motion to approve the City Council Meeting Minutes for September 26, 2016
 2. Consider motion to receive and file the Parks Commission Minutes for October 3, 2016
 3. Consider motion to approve the October 10, 2016 Claims
 4. Consider motion to approve Resolution 2016-92 approving Snyder & Associates, Inc engineering services invoice for August 2016 in the amount of \$34,434.36
 5. Consider motion to approve Tree Board's recommendation on trees around the City Town Square
 6. Consider motion to receive and file the September 1, 2016 Library Board Meeting Minutes
 7. Consider motion to receive and file the September 2016 Library Stat Report
 8. Consider motion to accept part time firefighter/EMT Taylor Young's resignation effective immediately
 9. Consider motion to accept Captain Mike Bernard request to step down from his role as Fire Captain effective November 1, 2016
 10. Consider motion to receive and file the September 2016 Water Report

MOTION CARRIED UNANIMOUSLY
6. **New Business**
 1. RTM Plat 1:
 - a. Public Hearing opened at 6:34 p.m., Jenny Gibbons, City Clerk reported the notice was published September 30, 2016 and no comments had been received. Gary Mahannah, City Administrator reviewed the parcel and request for rezoning
MOTION: A motion was made by Lane and seconded by Dvorak to close the Public Hearing at 6:35p.m.
MOTION CARRIED UNANIMOUSLY
 - b. **MOTION:** A motion was made by Anderson and seconded by Sarchet to approve the first reading of Ordinance 2016-2600 approving rezoning 0.533 acres from U-1 to M-1
MOTION CARRIED UNANIMOUSLY

- c. **MOTION:** A motion was made by Sarchet and seconded by Mordini to approve waiving the second and third reading of Ordinance 2016-2600
YES: Mordini, Sarchet, Dvorak
NO: Anderson, Lane
MOTION FAILED WITHOUT A SUPER MAJORITY VOTE*
(Iowa Code 414, motion fails without a favorable vote of at least three-fourths of all the members of the council)

2. **MOTION:** A motion was made by Mordini and seconded by Dvorak to approve Resolution 2016-96 amending the Fire Department EMT/Paramedic starting part time and paid on call (POC) wages
MOTION CARRIED UNANIMOUSLY
3. **MOTION:** A motion was made by Anderson and seconded by Lane to approve Resolution 2016-90 approving the updated 28E Agreement for Cooperative Public Service with Polk County
MOTION CARRIED UNANIMOUSLY
4. Pine Ridge Island discussed and Council requested an updated Easement agreement with tougher enforcement language to reduce the City's risk identifying collectability
NO ACTION

7. **Mayor Report** | Mayor Morse thanked the Tree Board for their work on the trees by City Hall and on the Town Square

8. **Council Report**

- Anderson said if the Pine Ridge Island was what brought people to town then he felt the Council had failed
- Lane requested E Broadway parking situation be looked into
- Sarchet said the Town Square Park reopening has been received well so far, he also recognized Mike Schulte's Public Work team for their efforts and said that it looks great so far.

9. **Council Discussion** | No discussion

10. **City Administrator Report** | No report

11. **City Reports**

- Jake Schreier, Technology Director, informed Council the new sign on the Town Square has been installed and work is being done to complete communication with its set up
- Lindsey Williams, Assistant City Administrator/Finance Director, reported the auditors were in for two days and it was very good. She said we should have their report by the end of the year
- Dan Gubbins, Fire Chief, said the pancake breakfast went well and this week for Fire Prevention the Department will be at the school and will also conduct a City Wide Fire Drill
- Trace Kendig, Police Chief, told Council they would have the September Police Report at the next meeting
- Kim Kellogg, Library Director, asked for Council to go onto the Library website and view the calendar for all of the events scheduled this month

12. **Adjournment**

MOTION: A motion was made by Anderson and seconded by Lane to adjourn at 7:45 p.m.

MOTION CARRIED UNANIMOUSLY

Next Meeting Date – Monday, October 24, 2016

Jason Morse, Mayor

Attest:

Jenny Gibbons, City Clerk