

MEETING MINUTES
The City of Polk City
City Council Meeting
6:30 p.m., Monday, September 26, 2016
City Hall

Polk City, City Council held a meeting at 6:30 p.m., on September 26, 2016. The Agenda was posted at the City Hall office as required by law. **These tentative minutes reflect all action taken at the meeting.**

<p><u>Mayor and City Council Members Present:</u></p> <p>Jason Morse Mayor Ron Anderson Pro Tem Rob Mordini City Council Member Robert Sarchet City Council Member Dan Lane City Council Member Dave Dvorak City Council Member</p> <p><u>Citizen Liaison Absent:</u></p> <p>Ken Thornton Citizen Liaison</p>	<p><u>Staff Members Present:</u></p> <p>Gary Mahannah City Administrator Lindsey Williams Assistant City Administrator/Finance Director Jenny Gibbons City Clerk Amy Beattie City Attorney Laura Lamberty, P.E. City Engineer Mike Schulte Public Works Director Trace Kendig Police Chief Dan Gubbins Fire Chief</p> <p><u>Staff Members Absent:</u></p> <p>Jake Schreier Technology Director Kim Kellogg Library Director</p>
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1. **Call to Order** / Mayor Morse called the meeting to order at 6:30 p.m.
2. **Roll Call** / Mordini, Sarchet, Anderson, Lane, Dvorak | In attendance
3. **Approval of Agenda**

MOTION: A motion was made by Anderson and seconded by Sarchet to approve the meeting agenda
MOTION CARRIED UNANIMOUSLY

4. **Public Comments** / None
5. **Lieutenant Dustin Bjornson Pinning Ceremony**
6. **Consent Agenda Items**

Councilman Lane revised the consent agenda removing item 6.7 to be discussed further

MOTION: A motion was made by Anderson and seconded by Lane to approve the revised consent agenda items.

1. Consider motion to approve the City Council Meeting Minutes for September 12, 2016
2. Consider motion to receive and file the P&Z Commission Minutes for September 19, 2016
3. Consider motion to approve the September 26, 2016 Claims
4. Consider motion to approve the August 2016 Finance Report
5. Consider motion to accept resignations from part time Firefighter/EMT Tom Hogan and paid on call (POC) Firefighter/EMT Randy Pace effective immediately
6. Consider motion to acknowledge Tyler Hardenbrook declining conditional employment offer for part time Firefighter/Paramedic
7. Item REMOVED from Consent Agenda
8. Consider motion to approve Resolution 2016-91 Street Finance Report

MOTION CARRIED UNANIMOUSLY

#7 Consider motion to approve Resolution 2016-81 approving the partial satisfaction of development agreement for all lots in Bridgeview Plat 1

City Attorney, Amy Beattie explained the reasoning for clearing the titles of all lots instead of one by one

MOTION: A motion was made by Lane and seconded by Dvorak to approve Resolution 2016-81

MOTION CARRIED UNANIMOUSLY

7. **New Business**
 1. 2016 Street Repair Project
 - a. Public Hearing opened at 6:38 p.m. for the 2016 Street Repair Project. Jenny Gibbons, City Clerk reported the notice was published September 9, 2016 and no comments had been received. City Engineer, Laura Lamberty reviewed the bids received and provided a recommendation to approve TK

Concrete as the low bid in the amount of \$236,550, which was approximately 4% under the Engineer estimate.

MOTION: A motion was made by Anderson and seconded by Sarchet to close the Public Hearing at 6:43p.m.

MOTION CARRIED UNANIMOUSLY

- b. **MOTION:** A motion was made by Mordini and seconded by Dvorak to approve Resolution 2016-87 Adopting plans, specifications, form of contract, and opinion of probable cost

MOTION CARRIED UNANIMOUSLY

- c. **MOTION:** A motion was made by Mordini and seconded by Sarchet to approve Resolution 2016-88 Making award of construction contract

MOTION CARRIED UNANIMOUSLY

- d. **MOTION:** A motion was made by Sarchet and seconded by Mordini to approve Resolution 2016-89 Approving contract and bond

MOTION CARRIED UNANIMOUSLY

2. RTM Plat 1

- a. **MOTION:** A motion was made by Mordini and seconded by Anderson to approve Resolution 2016-82 scheduling a Public Hearing on October 10, 2016, near 6:30p.m. for rezoning 0.533 acres from Public Utility District (U-1) to Light Industrial District (M-1)

MOTION CARRIED UNANIMOUSLY

- b. **MOTION:** A motion was made by Sarchet and seconded by Dvorak to approve Resolution 2016-83 approving the Site Plan for Polk City Storage on Lot 1

MOTION CARRIED UNANIMOUSLY

3. **MOTION:** A motion was made by Anderson and seconded by Sarchet to approve the second reading of Ordinance 2016-2500 rezoning approximately 59.40 acres owned by MJR Developments, LLC from Agricultural (A-1) to Single Family Detached Residential (R-1)

MOTION CARRIED UNANIMOUSLY

- a. **MOTION:** A motion was made by Lane and seconded by Sarchet to waive the third reading of Ordinance 2016-2500

MOTION CARRIED UNANIMOUSLY

4. **MOTION:** A motion was made by Sarchet and seconded by Mordini to approve Resolution 2016-84 approving the Site Plan for The Stop at Broadway

MOTION CARRIED UNANIMOUSLY

5. **MOTION:** A motion was made by Mordini and seconded by Lane to approve Resolution 2016-85 the final pay application for the Davis and Tyler Intersection Reconstruction Project in the amount of \$7,825.35

MOTION CARRIED UNANIMOUSLY

6. **MOTION:** A motion was made by Sarchet and seconded by Mordini to approve Resolution 2016-86 approving the towing contract for the Police Department with McKinney Towing and Recovery

MOTION CARRIED UNANIMOUSLY

7. **MOTION:** A motion was made by Sarchet and seconded by Dvorak to defer action on the Easement Agreement regarding the Pine Ridge Island until October 10, 2016, at which time all requested items must be completed in full and meet the requirements set forth by City Staff and City Attorney.

YES: Dvorak, Mordini, Sarchet, Lane

NO: Anderson

MOTION CARRIED

8. **Mayor Report** | Mayor Morse thanked Staff for the time and effort on the Pine Ridge Island situation. Mayor congratulated Lieutenant Bjornson on his promotion. Mayor Morse invited Ryan Fredrigill with Fredrigill Funeral Home to discuss the complaints on the brightness of the LED sign on his property.

- Ryan Fredrigill reviewed the changes that were made to the sign, reducing the brightness and hours of operation. Council and Mayor thanked Mr. Fredrigill for his quick response to resolve the issues and shared their appreciation for his willingness to be a good neighbor.

9. **Council Report**

- Sarchet shared his condolences for the Darryl Johnson family with his recent passing. Sarchet was Darryl's neighbor and witnessed his tough battle with cancer. Sarchet stated that there probably isn't a prouder Polk City resident than Darryl was. Sarchet reported that the meetings with the NCGR (Neighborhood Citizen Group Representative) candidates has started and will continue through next week. He wanted to reiterate that this NCGR is in addition to everything the City does, not in place of anything.

- Anderson reported that the P&Z meeting well and several items are being discussed around trees and park land
- Lane shared that he had a discussion with resident Richard Smith regarding the funeral home sign and wanted to know what the plans were for a crematorium now or in the future. They also discussed the duplex built on 2nd street and the need for the Board of Adjustment to grant a variance due to an error made by the building inspectors. Lane also said that Mr. Smith was concerned about a pot-hole near 400 S. 2nd Street. Lane extended his condolences for Darryl Johnson, he said he was a good friend that welcomed him into town years ago. Lane said Darryl was an excellent person, one of the best men he's ever known.
- Dvorak shared his condolences for Darryl saying he was a model citizen that literally wore his pride for Polk City on his shirt. Dvorak asked questions regarding the City's contract with the company handling building inspections.
- Mordini echoed what his fellow councilmen said about Darryl being a great guy, he said others could certainly live their life by Darryl's example

10. **Council Discussion** | No discussion

11. **City Administrator Report** | Gary Mahannah reported the City had zero recommendations from the latest Workman's Comp visit. Mahannah said that says a lot about the departments involved; Fire, Police and Public Works

12. **City Reports**

- Mike Schulte, Public Works Director stated the Twelve Oaks mainline is curing and the intersection at 3rd and Southside is under construction
- Trace Kendig, Police Chief, shared details of the Department's recent Punt, Pass, Kick event

13. **Adjournment**

MOTION: A motion was made by Anderson and seconded by Lane to adjourn at 7:54 p.m.

MOTION CARRIED UNANIMOUSLY

Next Meeting Date – Monday, October 10, 2016

Jason Morse, Mayor

Attest:

Jenny Gibbons, City Clerk