

**MEETING MINUTES**  
**The City of Polk City**  
**City Council Meeting**  
**6:30 p.m., Monday, July 11, 2016**  
**City Hall**

Polk City, City Council held a meeting at 6:30 p.m., on July 11, 2016. The Agenda was posted at the City Hall office as required by law. **These tentative minutes reflect all action taken at the meeting.**

<p><b><u>Mayor and City Council Members Present:</u></b> Jason Morse   Mayor Ron Anderson   Pro Tem Rob Mordini   City Council Member Robert Sarchet   City Council Member Dan Lane   City Council Member</p> <p><b><u>City Council Members Absent:</u></b> Dave Dvorak   City Council Member</p> <p><b><u>Citizen Liaison Absent:</u></b> Ken Thornton   Citizen Liaison</p>	<p><b><u>Staff Members Present:</u></b> Gary Mahannah   City Administrator Lindsey Huber   City Finance Director Jenny Gibbons   City Clerk Amy Beattie   City Attorney Kathleen Connor   City Engineering Representative Jake Schreier   Technology Director Mike Schulte   Public Works Director Trace Kendig   Police Chief Kim Kellogg   Library Director</p> <p><b><u>Staff Members Absent:</u></b> Dan Gubbins   Fire Chief</p>
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1. **Call to Order** / Mayor Morse called the meeting to order at 6:30 p.m.
2. **Roll Call** / Mordini, Sarchet, Anderson, Lane, | In attendance  
Dvorak | Absent
3. **Approval of Agenda**  
**MOTION:** A motion was made by Sarchet and seconded by Lane to approve the meeting agenda  
**MOTION CARRIED UNANIMOUSLY**
4. **Public Comments** / Dennis Goering, 520 Whispering Pine Ave and Renee Rockow, 400 Whispering Pine Ave addressed the Council regarding the entrance sign to Pine Ridge Development. Council and Mayor responded.
5. **Consent Agenda Items**  
**MOTION:** A motion was made by Anderson and seconded by Mordini to approve the consent agenda items.
  1. Consider motion to approve the City Council Meeting Minutes for June 27, 2016
  2. Consider motion to receive and file the Parks Commission Minutes for July 5, 2016
  3. Consider motion to approve the July 11, 2016 Claims
  4. Consider motion to approve Resolution 2016-62 approving Snyder & Associates May 2016 invoice in the amount of \$18,110
  5. Consider motion to receive and file the June 2016 Water Report
  6. Consider motion to receive and file the June 2016 Police Report**MOTION CARRIED UNANIMOUSLY**
6. **New Business**
  1. **MOTION:** A motion was made by Anderson and seconded by Mordini to approve Resolution 2016-63 approving the Construction drawings for Sanitary Sewer and Water Main only for Lost Lakes Estates Plat 3  
**MOTION CARRIED UNANIMOUSLY**
  2. **MOTION:** A motion was made by Lane and seconded by Anderson to approve Resolution 2016-64 approving Change Order No. 1 in the amount of \$2,931.00 to Howrey Construction for the Davis and Tyler Intersection Reconstruction project  
**MOTION CARRIED UNANIMOUSLY**

3. ***MOTION:*** A motion was made by Mordini and seconded by Sarchet to approve Resolution 2016-65 approving Partial Payment Application No. 2 (Final – Prior to Retention Release) in the amount of \$4,219.90 to Howrey Construction for the Davis and Tyler Intersection Reconstruction project  
***MOTION CARRIED UNANIMOUSLY***

7. ***Mayor Report*** | Mayor reminded Council of the upcoming Four Seasons Festival Parade and festivities

8. ***Council Report***

- Sarchet discussed potential for Polk City adding a Bike Filling Station
- Anderson visited with a resident recently regarding fox in the area
- Lane gave kudos to Howrey Construction for a job well done on Davis and Tyler Intersection project

9. ***Council Discussion*** | No discussion

10. ***City Administrator Report*** | Gary Mahannah, City Administrator updated Council on the Hwy 415 project with estimated start for patching and lane closures beginning July 18<sup>th</sup>

11. ***City Reports***

- Jake Schreier, Technology Director finalized the Lakefront/Marina Cove name changed July 1<sup>st</sup>. Schreier also informed Council that the DOT page detailing project status is live and have had several hits on various social media outlets
- Trace Kendig, Police Chief invited Council to see the new Police car at the Station

12. ***Adjournment***

***MOTION:*** A motion was made by Anderson and seconded by Lane to adjourn at 7:16 p.m.

***MOTION CARRIED UNANIMOUSLY***

*Next Meeting Date – Monday, July 25, 2016*

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Jason Morse, Mayor

Attest:

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Jenny Gibbons, City Clerk