

MEETING MINUTES
The City of Polk City
City Council Meeting
6:30 p.m., Monday, June 27, 2016
City Hall

Polk City, City Council held a meeting at 6:30 p.m., on June 27, 2016. The Agenda was posted at the City Hall office as required by law. **These tentative minutes reflect all action taken at the meeting.**

<p><u>Mayor and City Council Members Present:</u> Jason Morse Mayor Ron Anderson Pro Tem Rob Mordini City Council Member Robert Sarchet City Council Member Dan Lane City Council Member Dave Dvorak City Council Member</p> <p><u>Citizen Liaison Present:</u> Ken Thornton Citizen Liaison</p>	<p><u>Staff Members Present:</u> Gary Mahannah City Administrator Lindsey Huber City Finance Director Jenny Gibbons City Clerk Amy Beattie City Attorney Laura Lamberty, P.E. City Engineers Jake Schreier Technology Director Mike Schulte Public Works Director Dan Gubbins Fire Chief Trace Kendig Police Chief Kim Kellogg Library Director</p>
---	--

1. **Call to Order** / Mayor Morse called the meeting to order at 6:30 p.m.
2. **Roll Call** / Mordini, Sarchet, Anderson, Lane, Dvorak | In attendance
3. **Approval of Agenda**

MOTION: A motion was made by Dvorak and seconded by Anderson to approve the amended meeting agenda
MOTION CARRIED UNANIMOUSLY

4. **Public Comments** / None
5. **Phil Watson, Water's Edge Marine was presented a Letter of Appreciation**
6. **Consent Agenda Items**

MOTION: A motion was made by Lane and seconded by Sarchet to approve the consent agenda items.

1. Consider motion to approve the City Council Meeting Minutes for June 13, 2016
2. Consider motion to receive and file the P&Z Commission Minutes for June 20, 2016
3. Consider motion to approve the June 27, 2016 Claims
4. Consider motion to approve the June 2016 Finance Report
5. Consider motion to approve 12 months Class E Liquor License for Casey's Stores, Inc. effective August 8, 2016 with the following privileges: Class B wine Permit, Class C Beer Permit (Carryout Beer) and Class E Liquor License (LE)
6. Consider motion to approve Resolution 2016-58 City Salaries
7. Consider motion to approve Resolution 2016-60 Fire Department Salaries
8. Consider motion to accept resignation from part time/POC Lieutenant Craig Ver Huel effective June 30, 2016
9. Consider motion to receive and file the May 2016 Fire Department Report
10. Consider motion to approve the IDOT request to have the noise ordinance waived for the HWY 415 project from approximately June 27, 2016 through October 31, 2016

MOTION CARRIED UNANIMOUSLY

7. **New Business**

1. Steve Van Oort, County Supervisor, Elizabeth Presutti, DART CEO, and Amanda Wanke, Chief Engagement and Communications Officer for Des Moines Area Regional Transit Authority (DART) presented an annual update on DART
2. **MOTION:** A motion was made by Sarchet and seconded by Dvorak to approve Resolution 2016-59 approving Lost Lake Estates Preliminary Plats 3 and 4

MOTION CARRIED UNANIMOUSLY

3. **MOTION:** A motion was made by Lane and seconded by Sarchet to approve 2016 Vehicle Purchase Proposal for a 2015 Dodge Charger Police Vehicle in the amount of \$32,336 plus related vehicle purchase fees
MOTION CARRIED UNANIMOUSLY
4. **MOTION:** A motion was made by Mordini and seconded by Dvorak to authorize Snyder and Associates Engineering Agreement in the amount of \$39,440 for the 2016 Street Repair Project
MOTION CARRIED UNANIMOUSLY
5. **MOTION:** A motion was made by Mordini and seconded by Dvorak to approve the third reading of Ordinance 2016-1600 amending Chapter 55, Animal Protection and Control, and Chapter 165, Zoning Regulations identifying specific regulations and requirements for Beekeeping
MOTION CARRIED UNANIMOUSLY
6. **MOTION:** A motion was made by Mordini and seconded by Sarchet to approve the third reading of Ordinance 2016-2200 amending Chapter 3, Municipal Infractions of the Municipal Code of the City of Polk City
MOTION CARRIED UNANIMOUSLY
7. **MOTION:** A motion was made by Sarchet and seconded by Mordini to approve Resolution 2016-61 approving the construction drawings for Public Water Main and Sanitary Sewer for future Edgewater Drive
MOTION CARRIED UNANIMOUSLY
8. **Mayor Report** | Mayor scheduled a second Budget Work Session for July 11, 2016 at 5p.m. Mayor attended the Des Moines Convention Golf Outing at TCI and heard a lot of positive feedback regarding Polk City. Mayor and Chief Gubbins attended the Kiwanis Meeting. It is their 70th Anniversary since Kiwanis started in 1946.
9. **Council Report**
 - Sarchet reminded citizens to look at property tax statements closely and pay attention to what all is in there.
 - Lane attended the MWA meeting and said there are indications of putting off discussions regarding co-mingling for potentially 3 years
10. **Council Discussion** | Mayor applauded PCDC and the Chamber for their efforts with Sounds on the Square, the events are going well this year and have been well attended.
11. **City Administrator Report** | No report
12. **City Reports**
 - Jake Schreier, Technology Director has been working on Curb Stop inventory with Willie Ostrander, Public Works, and is starting on Sign Inventory as mandated by the Federal Government. Schreier attended a meeting in Ankeny to get some pointers on how to set up the inventory and move forward with the project. Schreier is also working with Next Generation 911 to standardize addressing and quality control for EMS and Public Safety
 - Dan Gubbins, Fire Chief thanked Council and Staff for starting the budget process and allowing the Department Heads dialogue with Council
 - Kim Kellogg, Library Director reported 263 kids have registered for summer reading plus an additional 120 kids from the Daycares
13. **Adjournment**
MOTION: A motion was made by Anderson and seconded by Dvorak to adjourn at 7:32 p.m.
MOTION CARRIED UNANIMOUSLY
Next Meeting Date – Monday, July 11, 2016

Jason Morse, Mayor

Attest:

Jenny Gibbons, City Clerk