

ORDINANCE NO. 2016-1300

**AN ORDINANCE AMENDING CHAPTER 47, PARK REGULATIONS,
SECTION 47.19**

BE IT ORDAINED by the City Council of the City of Polk City, Iowa, as follows:

Section 1. Chapter 47, of the Polk City Code of Ordinances; Park Regulations, Section 47.19, 1,2, 3 and 9 is hereby amended by deleting said section and inserting the following:

47.19 SPORTS COMPLEX. The following rules and regulations are established governing the use of the Sports Complex:

1. **Permission Required.** No person shall use the Sports Complex for organized activity, be it a tournament, planned activity or practice without first being approved by the City of Polk City. Any group or organization seeking approval for the use of the Sport's Complex shall first coordinate their request with the City Clerk, who will forward the request on to the Park Commission, who will make a recommendation to the City Council. Such request must be made by January 15th for scheduling all of that year's activities. If such request is granted, the applicant shall immediately deposit with the Clerk the appropriate rental fee and the additional sum of \$100.00 as a returnable maintenance deposit good for the calendar year the request is made. The maintenance deposit shall be returned to the applicant only after the Public Works Director has verified that no damage has resulted from the use of said Sports Complex by said group or organization. If the applicant wishes the use of lights, an additional charge of \$15.00 per hour shall be imposed with a minimum charge of \$15.00 payable at the time of the issuance of the permit, as is hereinafter provided. Notification of cancellation of any tournaments, special activity, or organizational functions must be made a minimum of five (5) days prior to the scheduled event, or the rental fee will not be refunded.
2. **Preference given to Polk City Groups.** In the scheduling of any event at the Sports Complex, Polk City Organizations shall be given preference by the City of Polk City over all other groups or organizations. Any outside tournament, special activity or organization function may be preempted by thirty (30) days' notice when approved by the City of Polk City.
3. **Rental Fees.** Rental fees for the use of the Sports Complex, if applicable, shall be charged in accordance with the following schedule:
 - a. Little League baseball field - \$100.00 per game;
 - b. Girls' softball field - \$100.00 per game;
 - c. Adult softball field - \$100.00 per game;
 - d. Unlighted soccer field - \$100.00 per game;
 - e. Lighted soccer field - \$150.00 per game;

A rental fee shall not be charged for the use of the Sports Complex when fifty percent (50%) or more of the participants for an organized activity, be it a tournament, planned activity or practice are residents of the City of Polk City residing within the

corporate limits. Determination of the fifty percent (50%) rule will be based on the active roster as presented by the organization.

9. Procedure: Any group or organization seeking approval for the use of the Sport's Complex shall first coordinate their request with the City Clerk, who will forward the request on to the Park Commission, who will make a recommendation to the City Council, who will authorize the City to coordinate with the US Corps of Engineers for acceptance of the improvement. Upon acceptance by the US Corps of Engineers the City will notify the requesting party.

Section 4. All Ordinances or parts of any Ordinance in conflict with the provisions of this Ordinance are hereby repealed to the extent of the conflict.

Section 5. This Ordinance shall be in full force and effect after its passage, approval and publication as provided by law.

PASSED AND APPROVED this _____ day of _____, 2016.

Jason Morse, Mayor

ATTEST:

Jenny Gibbons, City Clerk

First Reading: _____

Second Reading: _____

Third Reading: _____

Date Adopted: _____

Date of Publication: _____