

MEETING MINUTES
The City of Polk City
Parks Commission
6:00 p.m., Monday, March 7, 2016
City Hall

Polk City, Parks Commission held a meeting at 6:00 p.m., on March 7, 2016. The Agenda was posted at the City Hall office as required by law. **These tentative minutes reflect all action taken at the meeting.**

<p><u>Parks Commission Members Present:</u> Audrey Bell Chair David Hiatt Parks Commission Member Bob Fourez Parks Commission Member Andy Johnson Parks Commission Member Kelley Haaland Parks Commission Member Sam Hill Parks Commission Member</p> <p><u>Parks Commission Members Absent:</u> Josh Reed Pro Tem</p> <p><u>Additional Attendees:</u> David Dvorak City Council Liaison Ken Morse Tree Board Liaison</p>	<p><u>Staff Members Present:</u> Becky Leonard Deputy City Clerk</p>
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1. **Call to Order** / Chair Bell called the meeting to order at 6:00 p.m.
2. **Roll Call** / Chair Bell, Hiatt, Fourez, Johnson, Haaland, Hill | In attendance
3. **Approval of Minutes**

MOTION: A motion was made by Hill and seconded by Fourez to approve the February 1, 2016 Meeting Minutes
MOTION CARRIED UNANIMOUSLY
4. **Audience Items**

Ken Morse recently trimmed trees in various parks and shared concerns over the situation where residents aren't picking up after their dogs. Commission recommended a flier be given at time pets are licensed along with reminders shared via social media and city website.
5. **New Business**
 - a. Presentation on "Tobacco-Free Parks" given by Brian Vanderheyden, Coordinator, Tobacco Control, American Lung Association in Iowa. Hill and Johnson suggested staff prepare ordinance to review at subsequent meeting for future Council meeting.
 - b. **MOTION:** A motion was made by Haaland and seconded by Hill to recommend City Council approve the Middle School Softball teams to use the softball field at the PC Sports Complex for the following dates this Spring.
 - i. Dates: 5/23, 5/25, 5/27, 5/31, 6/2, 6/3

ii. Times: 4pm - 5:30pm

MOTION CARRIED UNANIMOUSLY

- c. ***MOTION:*** A motion was made by Johnson and seconded by Fourez to recommend City Council approve changing the first date for Sounds on the Square from May 27, 2016 to May 20, 2016

MOTION CARRIED UNANIMOUSLY

- d. Commission reviewed list of current City Parks and discussed future plans for potential parks that are yet to be developed. Future discussions regarding park needs and amenities will continue.

6. ***Tree Board Liaison Report*** / Ken Morse reported that he attended Iowa State University's Shade Tree short course a couple weeks ago and he attended classes on tree damage assessment. Most of the city park trees were trimmed this past weekend. There is also more furniture in the works for Westside Park.

7. ***Council Liaison Report*** | Dave recommended meeting at Lakeside Linear park for the next meeting. He also mentioned that during the last council workshop, budget discussions for parks focused on essentials for potential new sites coming online including signage, infrastructure, paving, resurfacing as part of the goal.

8. ***Staff Report*** / No report

9. ***Public Works Report*** | No report

10. ***Commission Report*** | No report

11. ***Adjournment***

MOTION: A motion was made and seconded to adjourn at 7:27 p.m.

MOTION CARRIED UNANIMOUSLY

Next Meeting Date – Monday, April 4, 2016