

MEETING MINUTES
The City of Polk City
City Council Meeting
6:30 p.m., Monday, March 28, 2016
City Hall

Polk City, City Council held a meeting at 6:30 p.m., on March 28, 2016. The Agenda was posted at the City Hall office as required by law. **These tentative minutes reflect all action taken at the meeting.**

<p><u>Mayor Pro Tem and City Council Members Present:</u> Jason Morse Mayor Ron Anderson Pro Tem Rob Mordini City Council Member Dave Dvorak City Council Member Dan Lane City Council Member Robert Sarchet City Council Member</p> <p><u>Citizen Liaison Present:</u> Ken Thornton Citizen Liaison</p>	<p><u>Staff Members Present:</u> Gary Mahannah City Administrator Lindsey Huber City Finance Director Jenny Gibbons City Clerk Amy Beattie City Attorney Roger Sanders Interim Police Chief Dan Gubbins Fire Chief Mike Schulte Public Works Director Jake Schreier Technology Director</p>
--	--

1. **Call to Order** / Mayor Morse called the meeting to order at 6:30 p.m.
2. **Roll Call** / Mordini, Sarchet, Anderson, Lane, Dvorak | In attendance
3. **Approval of Agenda**
MOTION: A motion was made by Sarchet and seconded by Anderson to approve the meeting agenda
MOTION CARRIED UNANIMOUSLY
4. **Public Comments** / None
5. **Consent Agenda Items**
MOTION: A motion was made by Lane and seconded by Dvorak to approve the consent agenda items.
 1. Consider motion to approve the City Council Meeting Minutes for March 14, 2016
 2. Consider motion to receipt and file the P&Z Commission Minutes for March 21, 2016
 3. Consider motion to approve the March 28, 2016 Claims
 4. Consider motion to receipt and file the February 2016 Finance Report
 5. Consider motion to approve an annual donation of \$500 for the 2016 Bronze level sponsorship to the Des Moines Bicycle Collective
 6. Consider motion to approve resignation from Firefighter Jeff Pederson effective March 20, 2016
 7. Consider motion to approve requested leave of absence for Part time firefighter/paramedic Derek Manser starting March 20, 2016 ending May 20, 2016**MOTION CARRIED UNANIMOUSLY**
6. **New Business**
 1. Greg Edwards with the Greater Des Moines Convention & Visitors Bureau presented Catch Des Moines annual update to Council
 2. *MOTION:* A motion was made by Anderson and seconded by Dvorak to approve Resolution 2016-22 approving the 28E agreement for the Funding and Implementation of Homeland Security Services within the Metropolitan Area
MOTION CARRIED UNANIMOUSLY
 - a. *MOTION:* A motion was made by Dvorak and seconded by Anderson to approve the invoice from the City of Des Moines in the amount of \$4,102.00 for the annual cost for the 28E agreement for Homeland Security WMD/SWAT and Bomb Services for FY16
MOTION CARRIED UNANIMOUSLY

3. **MOTION:** A motion was made by Anderson and seconded by Dvorak to approve Resolution 2016-23 scheduling a Public Hearing on April 11, 2016 regarding the proposed 2016 Comprehensive Plan titled Imagine Polk City – A Bridge to the Future
MOTION CARRIED UNANIMOUSLY

4. **MOTION:** A motion was made by Lane and seconded by Mordini to approve increased cost of Fire Department Tahoe Purchase in the amount of \$4,496.13, for a total purchase cost of \$49,496.13
MOTION CARRIED UNANIMOUSLY

5. **MOTION:** A motion was made by Sarchet and seconded by Dvorak to approve the use of Field 4 and the pitching machine at the PC Sports Complex for the Middle School Softball team from 4pm to 5:30pm on the following dates this Spring : 5/23, 5/25, 5/27, 5/31, 6/2, 6/3
MOTION CARRIED UNANIMOUSLY

7. **Mayor Report** | Mayor Morse was reminded just how deep routed issues run between North Polk and Polk City while trying to coordinate field availability and he also shared his gratitude of the local recreational clubs for their diligent work with North Polk to find solutions.

8. **Council Report**

- Dvorak thanked City Administrator, Gary Mahannah, for his report on building permits in 2016 and thanked Softball and Little League for working things out with the School
- Mordini reiterated thanks for working things through on the field usage, and stated if everyone could give up ego's probably could realize anything in town is possible
- Anderson discussed recent meeting with Bill Kimberly and his representatives along with Snyder and City Staff to discuss moving forward with development plans. Anderson reported Kimberly was cooperative and wants to make things happen with a willingness to make certain concessions to move forward. Anderson will be attending a Board of Adjustment Hearing on April 4, 2016 and will report back to Council
- Lane echoed Mayor and Council thankfulness for accommodating field usage. Lane stated that it's nice for the City to see valuation of homes increasing, however would like to see some starter houses built also.

9. **Council Discussion** | Mayor Morse attended the Polk City Chamber award ceremony for Citizen and Business of the Year, encouraged Council to congratulate Krista Bowersox and Shawn Comer when they are able, Mayor stated it couldn't have happened to two better people.

10. **City Administrator Report** | Gary Mahannah discussed Snyder report on availability of Grant Monies for slope stability. Mahannah reminded everyone of the City Recognition Event schedule for April 8, 2016. He provided an update on the Neighborhood Citizen Group representative search and encourages anyone in the community looking to get involved to file a letter of intent with the City. Mr. Mahannah requested direction from Council on a date and time to set up interviews with Police Chief Candidates, May 17, 2016 starting at noon was decided.

11. **City Reports** | No reports

12. **Adjournment**

MOTION: A motion was made by Anderson and seconded by Lane to adjourn at 7:18 p.m.

MOTION CARRIED UNANIMOUSLY

Next Meeting Date – Monday, April, 11, 2016

Jason Morse, Mayor

Attest:

Jenny Gibbons, City Clerk