

MEETING MINUTES
The City of Polk City
City Council Meeting
6:30 p.m., Monday, February 22, 2016
City Hall

Polk City, City Council held a meeting at 6:30 p.m., on February 22, 2016. The Agenda was posted at the City Hall office as required by law. **These tentative minutes reflect all action taken at the meeting.**

<p><u>Mayor Pro Tem and City Council Members Present:</u> Ron Anderson Pro Tem Rob Mordini City Council Member Dave Dvorak City Council Member Dan Lane City Council Member Robert Sarchet City Council Member</p> <p><u>Mayor Absent:</u> Jason Morse Mayor</p> <p><u>Citizen Liaison Absent:</u> Ken Thornton Citizen Liaison</p>	<p><u>Staff Members Present:</u> Gary Mahannah City Administrator Lindsey Huber City Finance Director Jenny Gibbons City Clerk Amy Beattie City Attorney Kathleen Connor City Engineering Representative Roger Sanders Interim Police Chief Dan Gubbins Fire Chief Kim Kellogg Library Director Mike Schulte Public Works Director Jake Schreier Technology Director</p>
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1. **Call to Order** / Mayor Pro Tem Ron Anderson called the meeting to order at 6:31 p.m.
2. **Roll Call** / Mordini, Sarchet, Anderson, Lane, Dvorak | In attendance
3. **Approval of Agenda**
MOTION: A motion was made by Sarchet and seconded by Mordini to approve the agenda
MOTION CARRIED UNANIMOUSLY
4. **Public Comments** / None
5. **Consent Agenda Items**
MOTION: A motion was made by Mordini and seconded by Lane to approve the amended consent agenda items.
 1. Consider motion to approve the City Council Meeting Minutes for February 8, 2016
 2. Consider motion to receipt and file the P&Z Commission Minutes for February 15, 2016
 3. Consider motion to approve the February 22, 2016 Claims
 4. Consider motion to approve the January 2016 Finance Report
 5. Consider motion to approve sending City Representatives to Partnership Washington DC Trip May 11-13, 2016
 6. Consider motion to approve the January 2016 Water Report
 7. Consider motion to receipt and file the FY 14/15 Audit Report
 8. Consider motion to receipt and file the November 9, 2015 Arts Council Meeting Minutes
 9. Consider motion to receipt and file the January 2016 Fire Department Activity Report
 10. Consider motion to approve Resolution 2016-14 approving the Fire Department advertising and selling excess equipment**MOTION CARRIED UNANIMOUSLY**
6. **New Business**
 1. Lakeside Fellowship Church
 - a. **MOTION:** A motion was made by Lane and seconded by Dvorak to approve Resolution 2016-17 approving the Access Road Agreement for Lakeside Church
MOTION CARRIED UNANIMOUSLY

b. **MOTION:** A motion was made by Sarchet and seconded by Dvorak to approve Resolution 2016-13 approving the Amended Site Plan for Lakeside Fellowship Church

MOTION CARRIED UNANIMOUSLY

2. Highway 415 intersections and turn lanes

a. Snyder and Associates presented report on S 3rd Street and W Bridge Road: Signal Warrant Analysis/Intersection Geometry Review. Signal Warrant to be met with Crossroads by the Lakes development

b. **MOTION:** A motion was made by Lane and seconded by Sarchet to approve Resolution 2016-13 approving the agreement with the Iowa Department of Transportation for turn lanes on Hwy 415

MOTION CARRIED UNANIMOUSLY

3. **MOTION:** A motion was made by Mordini and seconded by Lane to approve FY 16/17 Budget and to order Public Hearing for March 14, 2016 at 6:30 p.m.

MOTION CARRIED UNANIMOUSLY

4. **MOTION:** A motion was made by Mordini and seconded by Dvorak to approve Resolution 2016-16 approving the proposed Scope of Services for Police Chief Search with Moulder and Associates

MOTION CARRIED UNANIMOUSLY

7. **Mayor Report** | No report

8. **Council Report**

1. Anderson complimented Snyder and for being so well prepared and providing a good presentation at the last Planning and Zoning meeting. He also shared his appreciation for the P&Z Commission diligence looking out for the City's best interest.
2. Lane discussed E bike policies and will forward the article that includes attributes of a bike friendly community
3. Dvorak discussed HomeServe insurance policies growing from 38 to 105 in a month, commended Council and Staff for their work and decision in implementing this option for the residents
4. Sarchet requests more communication with the Finance Committee and Council throughout the year in the hopes that next Budget Season is better

9. **Council Discussion** | No report

10. **City Administrator Report** | No report

11. **City Reports** |

Kathleen Connor, City Engineering representative provided Council with an advanced draft copy of the Comprehensive Plan for review and questions or comments.

Lindsey Huber, Finance Director welcomed Council to visit her with any questions or suggestions, and would welcome feedback on the Monthly Finance Report she provides

12. **Adjournment**

MOTION: A motion was made by Lane and seconded by Dvorak to adjourn at 7:15 p.m.

MOTION CARRIED UNANIMOUSLY

Next Meeting Date – Monday, March 14, 2016

Jason Morse, Mayor

Attest:

Jenny Gibbons, City Clerk