

**MEETING MINUTES**  
**The City of Polk City**  
**City Council Meeting**  
**6:30 p.m., Monday, February 8, 2016**  
**City Hall**

Polk City, City Council held a meeting at 6:30 p.m., on January 25, 2016. The Agenda was posted at the City Hall office as required by law. **These tentative minutes reflect all action taken at the meeting.**

<p><b><u>Mayor and City Council Members Present:</u></b> Jason Morse   Mayor Rob Mordini   City Council Member Ron Anderson   Pro Tem Dave Dvorak   City Council Member Dan Lane   City Council Member Robert Sarchet   City Council Member</p> <p><b><u>Citizen Liaison Present:</u></b> Ken Thornton   Citizen Liaison</p>	<p><b><u>Staff Members Present:</u></b> Gary Mahannah   City Administrator Lindsey Huber   City Finance Director Jenny Gibbons   City Clerk Amy Beattie   City Attorney Roger Sanders   Interim Police Chief Dan Gubbins   Fire Chief</p>
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1. **Call to Order** / Mayor Jason Morse called the meeting to order at 6:30 p.m.
2. **Roll Call** / Mordini, Sarchet, Anderson, Lane, Dvorak | In attendance
3. **Approval of Agenda**  
**MOTION:** A motion was made by Anderson and seconded by Lane to approve the agenda  
**MOTION CARRIED UNANIMOUSLY**
4. **Public Comments** / None
5. **Consent Agenda Items**  
**MOTION:** A motion was made by Sarchet and seconded by Dvorak to approve the amended consent agenda items.
  1. Consider motion to approve the City Council Meeting Minutes for January 25, 2016
  2. Consider motion to receipt and file the Park Commission Minutes for February 1, 2016
  3. Consider motion to approve the February 8, 2016 Claims
  4. Consider motion to approve the use of the City Square by the Polk City Chamber for the annual Big Creek Bide Ride on Saturday, August 27, 2016 beginning at 11:30am
  5. Consider motion to approve the use of the City Square by the Polk City Chamber for the Sounds on the Square Concert Series for live music and alcoholic beverages;
    - a. Friday May 27, 2016 6pm-8pm
    - b. Friday June 24, 2016, 6pm-8pm
    - c. Saturday, August 27, 2016, following the Bike Fest, 2pm-4pm
  6. Consider motion to approve the use of the City Square for the Farmer's Market, Thursday's May 26, 2016 through September 1, 2016
  7. Consider motion to approve the \$792.00 quote from ArborCare by Kluver to treat the Town Square Ash Tree's with Emerald Ash Borer protection
  8. Consider motion to approve Resolution 2016-12 Lucas 2 CPR device donation
  9. Consider motion to receipt and file the January 2016 Police Activity Report**MOTION CARRIED UNANIMOUSLY**
6. **New Business**
  1. **MOTION:** A motion was made by Mordini and seconded by Dvorak to approve the Second Reading of Ordinance No. 2016-100 amending Chapter 92, Water Rates, Section 92.04, Billing for Water Service, 4. Shut off

Notices & 5. Handling fee of any dishonored payment; and Section 92.05, Service Discontinued, 4. Fees and publish as required by law

***MOTION CARRIED UNANIMOUSLY***

2. ***MOTION:*** A motion was made by Mordini and seconded by Sarchet to approve the Second Reading of Ordinance No. 2016-200 amending Chapter 69, Parking Regulations, Section 69.11, Winter Parking and publish as required by law

***MOTION CARRIED UNANIMOUSLY***

3. ***MOTION:*** A motion was made by Mordini and seconded by Anderson to approve the Second Reading of Ordinance No. 2016-300 amending Chapter 70, Traffic Code Enforcement Procedures, Section 70.03, Parking Violations: Alternate and publish as required by law

***MOTION CARRIED UNANIMOUSLY***

4. ***MOTION:*** A motion was made by Mordini and seconded by Lane to approve the Second Reading of Ordinance No. 2016-400 amending Chapter 135, Street Use and Maintenance, Section 135.13, Fines for Debris or Dumping of Snow onto a street or alley and publish as required by law

***MOTION CARRIED UNANIMOUSLY***

5. ***MOTION:*** A motion was made by Sarchet and seconded by Dvorak to approve the Second Reading of Ordinance No. 2016-500 amending Chapter 22, Planning and Zoning Commission, Section 22.06, Absenteeism and publish as required by law

***YES: Dvorak, Mordini, Sarchet, Anderson***

***NO: Lane***

***MOTION CARRIED***

6. ***MOTION:*** A motion was made by Anderson and seconded by Sarchet to approve the Second Reading of Ordinance No. 2016-600 amending Chapter 23, Parks Commission, Section 23.08, Absenteeism and publish as required by law

***YES: Sarchet, Anderson, Dvorak, Mordini***

***NO: Lane***

***MOTION CARRIED***

7. ***MOTION:*** A motion was made by Mordini and seconded by Sarchet to approve the Second Reading of Ordinance No. 2016-700 amending Chapter 24, Historic Preservation Commission, Section 24.05, Absenteeism and publish as required by law

***YES: Sarchet, Anderson, Dvorak, Mordini***

***NO: Lane***

***MOTION CARRIED***

8. ***MOTION:*** A motion was made by Mordini and seconded by Anderson to approve the Second Reading of Ordinance No. 2016-800 amending Chapter 26, Tree Board, Section 26.05, Absenteeism and publish as required by law

***YES: Anderson, Dvorak, Mordini, Sarchet***

***NO: Lane***

***MOTION CARRIED***

9. ***MOTION:*** A motion was made by Mordini and seconded by Sarchet to approve the Second Reading of Ordinance No. 2016-900 amending Chapter 27, Arts Council, Section 27.07, Absenteeism and publish as required by law

***YES: Sarchet, Anderson, Dvorak, Mordini***

***NO: Lane***

***MOTION CARRIED***

10. ***MOTION:*** A motion was made by Sarchet and seconded by Anderson to approve the Second Reading of Ordinance No. 2016-1000 amending Chapter 21, Library Board, Section 21.13, Absenteeism and publish as required by law

***YES: Anderson, Dvorak, Mordini, Sarchet***

***NO: Lane***

***MOTION CARRIED***

7. **Mayor Report** | Mayor Morse set a Budget Workshop for February 22, 2016. Mayor, Councilman Sarchet and Mr. John Calhoun recently met with local American Legion Members to discuss ways for them to become more involved in the Community.

8. **Council Report**

1. Sarchet recognized several elected officials of the Fire Department for their awards at the Annual Pinning Ceremony. Sarchet also discussed HomeServe recently adding coverage for residents in Polk City and wanted to reiterate that no one from the City is benefiting from this added service.
2. Anderson recognized Officer Lamfers for his efforts in helping an accident victim while not on duty.
3. Lane informed Council and Citizens that he is growing his hair out to donate it in honor of several loved ones that he's lost to cancer.

9. **Council Discussion** | No report

10. **City Administrator Report** | Gary Mahannah met with the parties involved in the Edgewater Dr. development and stated that the road expansion and proposed subdivision could be a project late summer or early fall this year

11. **City Reports** | No report

12. **Adjournment**

***MOTION:*** A motion was made by Anderson and seconded by Dvorak to adjourn at 6:45 p.m.

***MOTION CARRIED UNANIMOUSLY***

***Next Meeting Date*** – Monday, February 22, 2016

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Jason Morse, Mayor

Attest:

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Jenny Gibbons, City Clerk