

MEETING MINUTES
The City of Polk City
Parks Commission
6:00 p.m., Monday, January 4, 2016
City Hall

Polk City, Parks Commission held a meeting at 6:00 p.m., on January 4, 2016. The Agenda was posted at the City Hall office as required by law. **These tentative minutes reflect all action taken at the meeting.**

Parks Commission Members Present:

Sam Hill | Chair
Audrey Bell | Pro Tem
Andy Johnson | Parks Commission Member
David Hiatt | Parks Commission Member
Bob Fourez | Parks Commission Member
Kelley Haaland | Parks Commission Member
Josh Reed | Parks Commission Member

Staff Members Present:

Jenny Gibbons | City Clerk

Additional Attendees:

David Dvorak | City Council Liaison
Ken Morse | Tree Board Liaison

1. **Call to Order** / Pro Tem Bell called the meeting to order at 6:00 p.m.
2. **Roll Call** / Chair Hill, Bell, Johnson, Hiatt, Haaland, Fourez, Reed | In attendance
3. **Approval of Minutes**
MOTION: A motion was made by Reed and seconded by Fourez to approve the November 2, 2015 Meeting Minutes
MOTION CARRIED UNANIMOUSLY
4. **Audience Items** | No discussion
5. **New Business**
 - a. *MOTION:* A motion was made by Johnson and seconded by Reed to elect Audrey Bell as Chair for 2016
MOTION CARRIED UNANIMOUSLY
 - b. *MOTION:* A motion was made by Johnson and seconded by Hiatt to elect Josh Reed as Pro Tem for 2016
MOTION CARRIED UNANIMOUSLY
 - c. Commission discussed current Parks Budget line items
6. **Tree Board Liaison Report** / Ken Morse reported that Polk City has been approved for a MidAmerican Grant. The City has also been approved for Tree City USA. Morse has been working on pruning trees during the freeze is the best time, also has more furniture coming for the Westside Park. A quote has been requested from Kluver to treat the Town Square Ash trees.

7. **Council Liaison Report** | Dave Dvorak discussed Commission 5 year terms and options if members become over-extended with other obligations.
8. **Staff Report** / No report
9. **Public Works Report** | No report
10. **Commission Report** | No report
11. **Next Meeting Date** – February 1, 2016
12. **Adjournment** – 6:51 p.m.

Jenny Gibbons – City Clerk