

Notice of Meeting  
Polk City | City Council  
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January 11, 2015 | 6:30 pm  
City Hall | Council Chambers  
Broadcast Live on You Tube [www.polkcityia.gov](http://www.polkcityia.gov)  
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Tentative Meeting Agenda

Jason Morse | Mayor

Ron Anderson | Pro Tem

City Council Members: Robert Mordini | Robert Sarchet | Dan Lane | David Dvorak

1. Call to Order \* Video Streaming announcement \*
2. Roll Call
3. Approval of Agenda
4. Public Comments: This is the time and place for comments for any item other than those that are a Public Hearing. If you wish to speak, please come to the podium and state your name and address for the record. You are requested to keep your comments to five minutes.
5. Consent Items

Action Items

1. Consider motion to approve the City Council Meeting Minutes for December 14, 2015
2. Consider motion to receipt and file the Parks Commission Minutes for January 4, 2016
3. Consider motion to approve the December 28, 2015 Claims
4. Consider motion to approve the January 11, 2016 Claims
5. Consider motion to approve the November 2015 Finance Report
6. Consider motion to approve Arts Council recommendation to use \$400 of budget for a website
7. Consider motion to receipt and file Fourth Quarter Polk City Development Corporation (PCDC) December 2015 Financial Reports
8. Consider motion to receipt and file Fourth Quarter PCDC December 2015 Four Season Festival Reports
9. Consider motion to approve Resolution 2016-1 appointing Emergency Management Commission Representatives for 2016
10. Consider motion to approve Resolution 2016-2 appointing E911 Service Board Members for 2016
11. Consider motion to approve the following Appointments:
  - a. Doug Sires, Planning & Zoning (P&Z), term ending 12/31/2020
  - b. Corey Hoodjer, Library Board, term ending 12/31/2021
  - c. Dixie Bequeaith, Board of Adjustment (BOA), term ending 12/31/2020
  - d. Suzanne Wille, Arts Council, term ending 12/31/2020
  - e. Deanna Triplett, Planning & Zoning (P&Z), term ending 12/31/2020
  - f. David Hiatt, Parks Commission, term ending 12/31/2020
  - g. Mandy Vogel, Library Board, term ending 12/31/2021
12. Consider motion to acknowledge, recognize and appreciate past work on Committee and Boards
  - a. Collette Heuertz, Arts Council, term ending 12/31/2015
  - b. Barb Pothast, Arts Council, term ending 12/31/2015
13. Consider motion to advertise and fill two (2) volunteer positions on the Arts Council, term ending 12/31/2020
14. Consider motion to advertise and fill one (1) currently vacant volunteer position on the Historic Preservation Commission, term ending 12/31/2018
15. Consider motion to approve May 14, 2016 as Polk City Clean-Up Day
16. Consider motion to approve the Water Connection Agreement with Quick Supply

17. Consider motion to receipt and file the December 7, 2015 Library Meeting Minutes
18. Consider motion to receipt and file the December 2015 Library Stat Report
19. Consider motion to receipt and file the December 2015 Water Department Report
20. Consider motion to receipt and file the December and Year End 2015 Fire Department Stats
21. Consider motion to approve the following Fire Department Officers Appointments
  - a. Adam Vander Leest, Assistant Chief, Operations
  - b. Tim Cory, Deputy Chief, Equipment & Facilities
  - c. Jeff Feller, Deputy Chief, Training & Education
  - d. Mike Bernard, Captain, Training & Education
  - e. Jason Cutsforth, Fire Marshal
  - f. Brian Hanson, Lieutenant, Apparatus
  - g. Tyler Rommel, Lieutenant, EMS
  - h. Craig VerHuel, Lieutenant, Fire Prevention
  - i. David Bush, Lieutenant, Operations
22. Consider motion to approve Firefighter Nate Reis to Grade 4, Step 2, \$12.39 per hour for receiving EMT Certification and completing his clearance
23. Consider motion to approve Firefighter David Bush to Grade 6, Step 2, \$15.45 per hour for promotion to Lieutenant
24. Consider motion to approve placement of Chris Weishaar to an administrative only position
25. Consider motion to receipt and file the Police Department year end activity report
26. Consider motion to approve hiring Joel Hall, classified as a part-time on-call employee at grade scale 9, step 5, or \$23.03 per hour

## 6. New Business

### Action Items

1. Consider motion to approve Ordinance No. 2016-100 amending Chapter 92, Water Rates, Section 92.04, Billing for Water Service, 4. Shut off Notices & 5. Handling fee of any dishonored payment; and Section 92.05, Service Discontinued, 4. Fees
2. Consider motion to approve Ordinance No. 2016-200 amending Chapter 69, Parking Regulations, Section 69.11, Winter Parking
3. Consider motion to approve Ordinance No. 2016-300 amending Chapter 70, Traffic Code Enforcement Procedures, Section 70.03, Parking Violations: Alternate
4. Consider motion to approve Ordinance No. 2016-400 amending Chapter 135, Street Use and Maintenance, Section 135.13, Fines for Debris or Dumping of Snow onto a street or alley
5. Consider motion to approve Ordinance No. 2016-500 amending Chapter 22, Planning and Zoning Commission, Section 22.06, Absenteeism
6. Consider motion to approve Ordinance No. 2016-600 amending Chapter 23, Parks Commission, Section 23.08, Absenteeism
7. Consider motion to approve Ordinance No. 2016-700 amending Chapter 24, Historic Preservation Commission, Section 24.05, Absenteeism
8. Consider motion to approve Ordinance No. 2016-800 amending Chapter 26, City Tree Board, Section 26.05, Absenteeism
9. Consider motion to approve Ordinance No. 2016-900 amending Chapter 27, Arts Council, Section 27.07, Absenteeism
10. Consider motion to approve Ordinance No. 2016-1000 amending Chapter 21, Library Board of Trustees, Section 21.13, Absenteeism

## 7. Mayor's Report

## 8. Council Report

1. Dan Lane
2. Ron Anderson
3. Robert Mordini

4. Robert Sarchet
5. David Dvorak
9. Council Discussion | Traffic report for Washington and Booth
10. City Administrator's Report
11. City Staff Reports
  1. Attorney's Report
  2. Engineer's Report
  3. Public Works Department Report
  4. Technology and Innovation Report
  5. Finance Report
  6. Fire Department Report | Pinning and Swearing in Ceremony will be on Saturday, January 16, 2016 at 10:00am
  7. Police Department Report
  8. Library Report
  9. Citizen Liaison Report
12. Adjourn until January 25, 2016