

## CHAPTER 23

### PARK COMMISSION

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**23.01 PARK COMMISSION ESTABLISHED.** There is hereby established a park commission of the City as an advisory body to advise and assist the Council in exercising its power to establish, purchase, maintain and regulate the use of swimming pools, parks and playgrounds, and to provide swimming pools, recreational and playground facilities. The Park Commission has authority to expend funds from its budget in an amount not to exceed one thousand dollars (\$1000.00) for any single expenditure without prior approval of the Council.

**23.02 COMPOSITION; TERMS OF OFFICE.** The Park Commission consists of seven (7) members whose terms of office shall be five (5) years, on a staggered basis, and who are appointed by the Mayor, subject to the approval of the Council. A majority of the members of the Park Commission constitutes a quorum, and it is necessary that a quorum be present for the Park Commission to conduct its business.

*(Ord. 2014-200 – Jan. 15 Supp.)*

**23.03 ORGANIZATION.** All commission members shall organize as a board by the election of one of their number as Chairperson and one as Secretary.

**23.04 COMPENSATION.** All commission members serve without compensation except for their actual expenses, which are subject to the approval of the Council.

**23.05 PROGRAM PLANNING DUTY.** Subject to the approval of the Council, it is the duty of the Park Commission to plan the City's parks and recreational programs, to care for, supervise, control and improve such parks and programs.

**23.06 RULES AND REGULATIONS.** The Park Commission may, in writing, prescribe rules and regulations for the government of the park grounds and persons resorting thereto. Such rules and regulations are subject to the approval of the Council and may be enacted into ordinance by the Council.

**23.07 MEETINGS.** The Park Commission shall meet at such times as necessary to properly carry out its duties. A meeting shall be called upon the request of the Chairperson, the Secretary, or any two other members of the Commission. A three-day notice period shall occur before any meeting, except in cases of an emergency, and notification to the public shall occur as ordered by State law.

**23.08 ABSENTEEISM.** Any member of the Park Commission who is absent from three consecutive meetings or from six meetings in any one year, without good cause, shall be deemed to have vacated such office. The Chairperson shall immediately report such vacancy to the Mayor, who shall notify the member of his or her removal from the Commission. The Mayor, with the approval of the Council, shall fill such vacancy for the unexpired term.

**23.09 REPORTS.**

1. The Park Commission shall make regular reports to the Council of its proceedings, recommendations and expenditures.
2. The Park Commission shall make an annual report to the Council which shall contain a statement of its activities during the preceding year and recommendations for proposed activities for future years.