

**MEETING MINUTES**  
**The City of Polk City**  
**City Council Meeting**  
**6:30 p.m., Monday, November 23, 2015**  
**City Hall**

Polk City, City Council held a meeting at 6:30 p.m., on November 23, 2015. The Agenda was posted at the City Hall office as required by law. **These tentative minutes reflect all action taken at the meeting.**

**Mayor and City Council Members Present:**

Jason Morse | Mayor  
Dave Dvorak | Pro Tem  
Rob Mordini | City Council Member  
Robert Sarchet | City Council Member  
Dan Lane | City Council Member  
Ron Anderson | City Council Member

**Staff Members Present:**

Gary Mahannah | City Administrator  
Jenny Gibbons | City Clerk  
Lindsey Huber | City Finance Director  
Amy Beattie | City Attorney  
Roger Sanders | Interim Police Chief  
Ron Lamfers | Senior Police Officer  
Jake Schreier | Technology & Innovation Director  
Mike Schulte | Public Works Director

**Citizen Liaison Present:**

Ken Thornton

1. **Call to Order** / Mayor Jason Morse called the meeting to order at 6:30 p.m.
2. **Roll Call** / Mordini, Sarchet, Pro Tem Dvorak, Lane, Anderson | In attendance
3. **Approval of Agenda**  
*MOTION:* A motion was made by Anderson and seconded by Dvorak to approve the agenda.  
**MOTION CARRIED UNANIMOUSLY**
4. **Public Comments** / None
5. **Consent Agenda Items**  
*MOTION:* A motion was made by Dvorak and seconded by Lane to approve the consent agenda items.
  1. Consider motion to approve the City Council Meeting Minutes for November 9, 2015
  2. Consider motion to approve the City Council Workshop Meeting Minutes for November 9, 2015
  3. Consider motion to receipt and file the November 2, 2015 Special Recreational Meeting Minutes
  4. Consider motion to approve the November 23, 2015 Claims
  5. Consider motion to approve the October 2015 Financial Report
  6. Consider motion to approve the Annual Financial Report for FY 14/15
  7. Consider motion to approve publishing notice of Budget Amendment for FY 15/16
  8. Consider motion to approve the annual Urban Renewal report for FY 16/17
  9. Consider motion to receipt and file the September 29, 2015 and November 9, 2015 Arts Council Meeting Minutes
  10. Consider motion to receipt and file the October 2015 Monthly Water Report
  11. Consider motion to receipt and file the October 13, 2015 Library Board Meeting Minutes
  12. Consider motion to receipt and file the October 2015 Library Stats report
  13. Consider motion to receipt and file the updated By-Laws for the Library Board of Trustees
  14. Consider motion to receipt and file the November 2015 Police Stats report**MOTION CARRIED UNANIMOUSLY**
6. **New Business**
  1. *MOTION:* A motion was made by Dvorak and seconded by Lane to approve Audio/Video Streaming for future Council Meetings not to exceed \$4,548  
**MOTION CARRIED UNANIMOUSLY**
7. **Mayor Report** | Mayor Morse reported positive feedback from the Polk City Comprehensive Plan Open House held Monday, November 16, 2015. City Square lighting event scheduled for Tuesday, December 1, 2015

8. **Council Report**

1. Sarchet discussed MAC meeting and the reoccurring discussions about local option sales tax
2. Anderson requested speed limit signs added to Booth street
3. Mordini thanked Public Works for the snow removal work the crews did Friday, November 20, 2015

9. **Council Discussion** | HomeServe timeline was discussed along with alternative options

10. **City Administrator Report** | Gary Mahannah reported on the Loss Control visit conducted by Iowa Communities Insurance Pool (ICAP). The Dynamic Sign is operational again but needs to be calibrated. HWY 415 discussions continue, including investigating additional turn lanes, Mahannah will bring information back to Council once available. Police Union has been certified.

11. **City Reports**

1. Police Chief, Roger Sanders discussed reformatting of the Monthly Police Activity Report. Reviewed some of the stats on the report and commended the City for providing such a safe community for its residents
2. City Liaison, Ken Thornton reported on his recent meetings with Mr. Mahannah regarding a 5 person Liaison board. Mr. Thornton will continue to work with staff and involve Council Member, Sarchet with next steps

12. **Begin Closed Session**

***MOTION:*** A motion was made by Dvorak and seconded by Lane to go into Closed Session at 6:56 p.m.

***MOTION CARRIED UNANIMOUSLY***

13. **Adjournment**

***MOTION:*** A motion was made by Sarchet and seconded by Anderson to adjourn at 7:58 p.m.

***MOTION CARRIED UNANIMOUSLY***

***Next Meeting Date*** – Monday, December 14, 2015

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Jason Morse, Mayor

Attest:

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Jenny Gibbons, City Clerk