

Notice of Meeting
Polk City | City Council

November 23, 2015 | 6:30 pm
City Hall | Council Chambers

Tentative Meeting Agenda

Jason Morse | Mayor

David Dvorak | Pro Tem

City Council Members: Robert Mordini | Robert Sarchet | Dan Lane | Ron Anderson

1. Call to Order
2. Roll Call
3. Approval of Agenda
4. **Public Comments:** This is the time and place for comments for any item other than those that are a Public Hearing. If you wish to speak, please come to the podium and state your name and address for the record. You are requested to keep your comments to five minutes.
5. Consent Items

Action Items

1. Consider motion to approve the City Council Meeting Minutes for November 9, 2015
2. Consider motion to approve the City Council Workshop Meeting Minutes for November 9, 2015
3. Consider motion to receipt and file the November 2, 2015 Special Recreational Meeting Minutes
4. Consider motion to approve the November 23, 2015 Claims
5. Consider motion to approve the October 2015 Financial Report
6. Consider motion to approve the Annual Financial Report for FY 14/15
7. Consider motion to approve publishing notice of Budget Amendment for FY 15/16
8. Consider motion to approve the annual Urban Renewal report for FY 16/17
9. Consider motion to receipt and file the September 29, 2015 and November 9, 2015 Arts Council Meeting Minutes
10. Consider motion to receipt and file the October 2015 Monthly Water Report
11. Consider motion to receipt and file the October 13, 2015 Library Board Meeting Minutes
12. Consider motion to receipt and file the October 2015 Library Stats report
13. Consider motion to receipt and file the updated By-Laws for the Library Board of Trustees
14. Consider motion to receipt and file the November 2015 Police Stats report

6. New Business

Action Items

1. Consider motion to approve Audio/Video Streaming for Council Meetings

7. Mayor's Report

8. Council Report

1. Robert Sarchet
2. David Dvorak
3. Dan Lane
4. Ron Anderson
5. Robert Mordini

9. Council Discussion |Waterline discussion, including HomeServe

10. City Administrator's Report

11. City Staff Reports

1. Attorney's Report

2. Engineer's Report
 3. Public Works Department Report
 4. Technology and Innovation Report
 5. Finance Report
 6. Fire Department Report
 7. Police Department Report
 8. Library Report | Library Board meetings have been moved to the first Monday of the Month
 9. Citizen Liaison Report
12. Closed Session under Chapter 21.5 (1.) (j.) To discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property or reduce the price the governmental body would receive for that property.
13. Adjourn until December 14, 2015

MEETING MINUTES
The City of Polk City
City Council Meeting
6:30 p.m., Monday, November 9, 2015
City Hall

Polk City, City Council held a meeting at 6:30 p.m., on November 9, 2015. The Agenda was posted at the City Hall office as required by law. **These tentative minutes reflect all action taken at the meeting.**

Mayor and City Council Members Present:

Jason Morse | Mayor
Dave Dvorak | Pro Tem
Rob Mordini | City Council Member
Robert Sarchet | City Council Member
Dan Lane | City Council Member
Ron Anderson | City Council Member

Citizen Liaison Absent:

Ken Thornton

Staff Members Present:

Gary Mahannah | City Administrator
Jenny Gibbons | City Clerk
Lindsey Huber | City Finance Director
Amy Beattie | City Attorney
Kathleen Conner | City Engineering Representative
Roger Sanders | Interim Police Chief
Jake Schreier | Technology & Innovation Director
Randy Franzen | Public Works Supervisor
Dan Gubbins | Fire Chief

1. **Call to Order** / Mayor Jason Morse called the meeting to order at 6:30 p.m.

2. **Roll Call** / Mordini, Sarchet, Pro Tem Dvorak, Lane, Anderson | In attendance

3. **Approval of Agenda**

MOTION: A motion was made by Anderson and seconded by Dvorak to approve the agenda.

MOTION CARRIED UNANIMOUSLY

4. **Public Comments** / None

5. **Consent Agenda Items**

MOTION: A motion was made by Dvorak and seconded by Sarchet to approve the consent agenda items.

1. Consider motion to approve the City Council Meeting Minutes for October 26, 2015
2. Consider motion to approve the November 9, 2015 Claims
3. Consider motion to receipt and file the November 2, 2015 Parks Commission Meeting Minutes
4. Consider motion to approve a 4-way stop event at 3rd and Broadway, to raise funds for North Polk Prom, Saturday November 14, 2015 from 8 am to 12 noon
5. Consider motion to approve Resolution 2015-83 Snyder Engineering Invoice for September 2015 services

MOTION CARRIED UNANIMOUSLY

6. **New Business**

1. Dave Stone, Associate Director, Bravo Greater Des Moines, provided an annual update
2. **MOTION:** A motion was made by Lane and seconded by Mordini to approve Polk city Development Corporation (PCDC) 2016 Budget request in the amount of \$45,000
MOTION CARRIED UNANIMOUSLY
3. **MOTION:** A motion was made by Sarchet and seconded by Mordini to approve Resolution 2015-86 Deer Haven Plat 1 Construction Drawings
MOTION CARRIED UNANIMOUSLY
4. **MOTION:** A motion was made by Lane and seconded by Anderson to approve Resolution 2015-82 City Salaries
MOTION CARRIED UNANIMOUSLY
5. **MOTION:** A motion was made by Dvorak and seconded by Sarchet to approve Resolution 2015-84 Amendment No. 2 Development Agreement between Polk County, Iowa, Big Creek Development, L.C. and Polk City, Iowa.
YES: Sarchet, Anderson, Mordini, Dvorak
NO: Lane
MOTION CARRIED

6. **MOTION:** A motion was made by Anderson and seconded by Dvorak to approve Resolution 2015-85 Second Amendment to Agreement between Polk City, Iowa and Big Creek Development, L.C.
MOTION CARRIED UNANIMOUSLY
7. **MOTION:** A motion was made by Anderson and seconded by Lane to approve cancelling the December 28, 2015 Council Meeting
MOTION CARRIED UNANIMOUSLY
8. **MOTION:** A motion was made by Anderson and seconded by Mordini to approve Public Works Well Maintenance in the amount of \$11,775
MOTION CARRIED UNANIMOUSLY
9. **MOTION:** A motion was made by Sarchet and seconded by Lane to approve replacement of Public Works high service pump with high efficiency pump in the amount of \$5,383.33
MOTION CARRIED UNANIMOUSLY

7. **Mayor Report** | Mayor Morse congratulated re-elected officials. He discussed Special Recreational Meeting that was held Monday November 2, 2015. Mayor also thanked Public Works and the Polk City Police Department for all of their work.

8. **Council Report**

1. Sarchet reported on Four Seasons Festival meeting that was held with Kiwanis.
2. Dvorak thanked everyone for their support and stated he is excited for the next 4 years.
3. Lane congratulated fellow Council Members and reported that it is budget time for Metro Waste Authority.
4. Anderson thanked everyone for their support and shared recent resident feedback he'd received with Council

9. **Council Discussion** | HomeServe timeline was discussed along with alternative options

10. **City Administrator Report** | Gary Mahannah congratulated Council on re-election and suggested members be sworn into office during December 14, 2015 Council Meeting. He as reviewed changes that the Fire Department has recently made to the Burn Policy. And reported that the non-emergency Police phone line will now be answered by City Hall Staff when Officers are unavailable. Mahannah reported on the Public Works break in that took place Thursday, October 29, 2015. Two trucks and various tools were taken, original loss estimated over \$150,000 but trucks were recovered and unharmed reducing loss to an estimated \$65,000.

11. **City Reports**

1. City Engineering Representative, Kathleen Conner, stated that the Comprehensive Plan Open House is scheduled for Monday, November 16, 2015 4:30 p.m. to 6:30 p.m. in the Community Room.
2. Public Works Supervisor, Randy Franzen, reported on progress with Doc Simmer Memorial Park. Brush and tree removal about 90% complete and drainage improvements will be started after ground freezes.
3. Technology & Innovation Director, Jake Schreier, reviewed audio and video streaming options for Council Meetings in his memo, Council requested this item be on the next Agenda. He also reported on GIS Committee Meeting held recently.
4. Fire Chief, Dan Gubbins, stated that the Paid on Call Recruitment Open house is November 21, 2015
5. Police Chief, Roger Sanders, provided department stats along with information on various cases the department has been working. He also discussed the recent safety seminar the officers conducted at West Elementary and the success of the new Trunk or Treat event, over 200 kids were estimated in attendance.

12. **Adjournment**

MOTION: A motion was made by Anderson and seconded by Lane to adjourn at 7:38 p.m.

MOTION CARRIED UNANIMOUSLY

Next Meeting Date – Monday, November 23, 2015

Jason Morse, Mayor

Attest:

Jenny Gibbons, City Clerk

MEETING MINUTES
The City of Polk City
Council Workshop
5:00 p.m., Monday, November 9, 2015
City Hall

A Council Workshop was held on Monday November 9, 2015 at 5:00 p.m. at City Hall in Polk City IA.

Mayor and City Council Members Present:

Jason Morse | Mayor
Robert Mordini | City Council Member
Robert Sarchet | City Council Member
David Dvorak | Pro Tem
Dan Lane | City Council Member
Ron Anderson | City Council Member

Staff Members Present:

Gary Mahannah | City Administrator
Lindsey Huber | City Finance Officer
Jake Schreier | Technology & Innovation
Roger Sanders | Interim Police Chief
Randy Franzen | Public Works Supervisor

Minutes

Council discussed priorities for the FY 16/17 Budget. No decisions made at this time.

Next meeting will be held Monday November 23, 2015 at 6:45 p.m. to continue discussions.

Adjournment – Meeting Adjourned at 6:25 p.m.

Jenny Gibbons, City Clerk

MEETING MINUTES
The City of Polk City
Special Meeting
6:45 p.m., Monday, November 2, 2015
City Hall

A consultation meeting between North Polk United Soccer, Little League and the City of Polk City was held on Monday November 2, 2015 at 6:45 p.m. at City Hall in Polk City IA

Present:

Jason Morse, Mayor
David Dvorak, Pro Tem City Council
Sam Hill, Parks Commission Chair
Charlie Husak, Little League
Jason Ploog, North Polk United Soccer
Jenny Gibbons, City Clerk

Minutes

Mayor, Jason Morse has plans to work with Army Corp of Engineers to determine feasibility of using more land to the east of the existing complex and potentially what would be involved including drainage improvements and grading.

Discussed short term goals:

- formalized parking
- a turn-around area at the north end of the complex
- potential lights with award grants
- creative scheduling
- utilize City staff in projects

Long term goals:

- add more parking
- restructure current field locations to maximize space
- potential lighting options
- full-time Parks and Rec person on City Staff

Next steps:

- Clubs will be working on grants and fundraisers
- Mayor Morse will work with Army Corp and Randy Franzen, Public Works
- Expand committee to include Civil Engineer help

Next meeting will be held Monday January 4, 2015 at 6:45 p.m. to continue discussions.

Adjournment – Meeting Adjourned at 8:48 p.m.

Jenny Gibbons –City Clerk

CLAIMS REPORT

The City of Polk City

For 11/23/2015

DEPARTMENT	VENDOR	EXPENSE TYPE	AMOUNT
BLDG	METRO WASTE AUTHORITY	CURB IT RECYCLING	\$3,765.86
C. CENTER	CAPITAL SANITARY SUPPLY	CLEANING SUPPLIES	\$119.48
C. CENTER	MIDAMERICAN ENERGY	ELECTRIC CHARGES	\$10.27
CH	CINTAS FIRST AID & SAFETY D89	FIRST AID SUPPLIES	\$82.44
CH	FALLER, KINCHELOE & CO. CPAS	TIF	\$400.00
CH	MIDAMERICAN ENERGY	ELECTRIC CHARGES	\$433.58
CH	MIDLAND POWER CO-OP	STREET LIGHTING	\$176.80
CH	PERSONNEL CONCEPTS	2015 IOWA AND FEDERAL LABOR	\$45.75
CH	POLK COUNTY HEATING & COOLING	DIAGNOSE FURNACE	\$178.00
CH	TOTAL QUALITY INC.	LAWNCARE	\$25.00
DEBT SERVICE	BANKERS TRUST COMPANY	INTEREST PAYMENT	\$16,197.50
FD	440-PRAXAIR DISTR. INC.	OXYGEN	\$418.96
FD	BOUND TREE MEDICAL	MEDICAL SUPPLIES	\$423.83
FD	CRYSTAL CLEAR WATER CO	PURCHASED WATER	\$34.25
FD	FRASER TRANSPORTATION SERVICE	OCTOBER BILLING	\$464.48
FD	KYLE BISSELL	REPORTER TRAINING	\$100.00
FD	MEDIX OCCUPATIONAL HEALTH	J.BACK PHYSICAL	\$633.50
FD	MERCY COLLEGE OF HEALTH SCIENC	BLS INSTRUCTOR-D.BUSH	\$153.00
FD	MERCY NORTH PHARMACY	RX SUPPLIES	\$366.31
FD	MIDAMERICAN ENERGY	ELECTRIC CHARGES	\$253.36
FD	SANDRY FIRE SUPPLY L.L.C.	SCBA TESTING AND CASCADE MOU	\$1,463.84
FD	SOUTHEASTERN EMERGENCY EQUIPM	GLUCOMETER STRIPS	\$105.00
FD	WEX	FUEL	\$1,217.54
LIB	AMAZON	BOOKS	\$1,069.95
LIB	CINTAS FIRST AID & SAFETY D89	FIRST AID SUPPLIES	\$27.73
LIB	GALE/CENGAGE LEARNING	LIBRARY BOOKS	\$23.09
LIB	KIMBERLY J. KELLOGG	MILEAGE REIMBURSEMENT	\$272.33
LIB	MICROMARKETING, LLC	BOOKS ON CD	\$494.96
LIB	MIDAMERICAN ENERGY	ELECTRIC CHARGES	\$441.36
LIB	PAM WITT	MILEAGE REIMBURSEMENT	\$116.39
LIB	RECORDED BOOKS LLC.	BOOKS ON CD	\$173.20
LIB	TOTAL QUALITY INC.	LAWNCARE	\$45.00
P&A	BANKERS TRUST COMPANY	INVOICE FEE	\$250.00
P&A	LIFTOFF, LLC	EXCHANGE ONLINE	\$31.41
P&A	REGISTER MEDIA	MEETING MINUTES	\$75.68
PARKS	ADVENTURE LIGHTING	LAMPOST OUTLETS	\$59.44
PARKS	CURTIS REES	REMOVAL OF STUMPS	\$81.25
PARKS	CURTIS REES	TREE AND STUMP REMOVAL	\$6,900.00
PARKS	D & K PRODUCTS	GRASS SEED	\$462.50
PARKS	D & K PRODUCTS	GRASS SEED	\$462.50
PARKS	DES MOINES LOCK SERVICE	CONCESSION STAND LOCK	\$92.50
PARKS	HOMETREE HOLIDAY LIGHTS	CHRISTMAS LIGHT BULBS	\$195.00
PARKS	HOMETREE HOLIDAY LIGHTS	CHRISTMAS BULBS	\$709.00
PARKS	LAWSON PRODUCTS	CHRISTMAS BELLS AND TIES	\$199.22
PARKS	MIDAMERICAN ENERGY	ELECTRIC CHARGES	\$460.46
PARKS	SANDYMAN SANDBLASTING	BLAST AND PAINT CHRISTMAS BUL	\$1,500.00
PARKS	TOTAL QUALITY INC.	SPRINKLER SERVICE-PVC FOR	\$1,098.77
PD	IA DEPT OF TRANSPORTATION	VEHICLE INSPECTIONS	\$510.00
PD	MIDAMERICAN ENERGY	ELECTRIC CHARGES	\$253.36
PD	MODERN MARKETING	FINGER PRINTING	\$72.53
PD	T-MOBILE	PHONE SERVICE	\$59.74
PD	WEX	FUEL	\$973.62
PW	ACME TOOLS	AIR COMPRESSOR, HAMMER DRILL,	\$950.98
PW	AMES LOCK & SECURITY	REPLACE CITY PADLOCKS & KEYS	\$478.80
PW	ARDICK EQUIPMENT CO.	NO PARKING SIGNS	\$640.75

PW	CAPITAL CITY EQUIPMENT CO.	REPAIR BOBCAT	\$1,390.00
PW	CHR TIRE AND AUTO	REPAIR UNIT 210	\$1,414.69
PW	CURTIS REES	REMOVAL OF STUMPS	\$243.75
PW	DEWEY FORD	NEW VEHICLE PURCHASE	\$10,063.80
PW	G & L CLOTHING	WORK CLOTHING	\$471.23
PW	GNA TRUCKING LLC	SAND FOR BOOTH/WASHINGTON	\$107.88
PW	HOTSY CLEANING SYSTEMS INC.	HOTSY WAND	\$228.13
PW	MENARDS	SUPPLIES	\$1,675.00
PW	MIDAMERICAN ENERGY	ELECTRIC CHARGES	\$107.25
PW	MIDAMERICAN ENERGY	ELECTRIC CHARGES	\$4,696.95
PW	MIDAMERICAN ENERGY	ELECTRIC CHARGES	\$68.89
PW	MIDLAND POWER CO-OP	STREET LIGHTING	\$181.61
PW	TIPPMANN INDUSTRIAL PRO	PROPANE HAMMER & ADAPTER	\$2,944.00
PW	TOTAL QUALITY INC.	LAWNCARE	\$1,594.41
PW	TRACTOR SUPPLY	SUPPLIES	\$330.19
PW	WEX	FUEL	\$1,020.02
PW	WHEELER'S	SAW REPAIR	\$189.97
PW	ZEP MANUFACTURING COMPANY	SALT	\$93.95
SEWER	CENTRAL PUMP & MOTOR	ANNUAL MAINT. ON LIFT STATION	\$530.00
SEWER	CITY OF DES MOINES	WRA	\$28,521.75
SEWER	DEWEY FORD	NEW VEHICLE PURCHASE	\$10,063.80
SEWER	LAWSON PRODUCTS	CABLE TIES, DRILL BITS,OIL	\$45.65
SEWER	MIDAMERICAN ENERGY	ELECTRIC CHARGES	\$1,499.81
WATER	CONTROLLED ACCESS OF THE MIDW	REPROGRAM FRONT GATE	\$387.50
WATER	DES MOINES METAL FABRICATING		\$504.32
WATER	DEWEY FORD	NEW VEHICLE PURCHASE	\$10,063.80
WATER	FERGUSON WATERWORKS	METERS	\$5,333.06
WATER	H.D. WATERWORKS SUPPLY	HYDRANT EXT.	\$5,300.81
WATER	HANIFEN CO. INC.	TOW	\$275.00
WATER	IOWA ONE CALL	UNDERGROUND LOCATIONS	\$27.10
WATER	MIDAMERICAN ENERGY	ELECTRIC CHARGES	\$936.07
WATER	SAFETY KLEEN SYSTEMS INC	SERVICE PARTS WASHER	\$137.66
WATER	SANDYMAN SANDBLASTING	BLAST AND PAINT FIRE HYDRANTS	\$4,560.00
TOTAL			\$141,258.32

BLDG	\$3,765.86
C. CENTER	\$129.75
CH	\$1,341.57
DEBT SERVICE	\$16,197.50
FD	\$5,634.07
LIB	\$2,664.01
P&A	\$357.09
PARKS	\$12,220.64
PD	\$1,869.25
PW	\$28,892.25
SEWER	\$40,661.01
WATER	\$27,525.32
TOTAL	<u>\$141,258.32</u>



POLK CITY - A City For All Seasons -

Monthly Finance Report

October 30, 2015

**City of Polk City
Cash Balances Report
October 30, 2015**

Bank Balances:

Luana Savings Bank M.M. Account- 0.65%	\$3,013,123.85
Grinnell State Bank Certificate of Deposit- 0.60%	\$1,000,000.00
Grinnell State Bank Business Money Market- 0.15%	\$434,705.89
Grinnell State Bank Business Checking- 0.05%	\$1,034,855.69
IPAIT Investment Account	\$4.00
Total Cash at Banks	<u><u>\$5,482,689.43</u></u>

**City of Polk City
Revenues Report
October 30, 2015**

Account Title	Total Budget	MTD Balance	YTD Balance	% of Year Used	Actual % Used Of Budget	Uncollected
General Total	4,449,845.00	1,115,073.27	2,279,095.25	33.33%	51.22%	2,170,749.75
Road Use Total	341,300.00	32,121.18	156,603.95	33.33%	45.88%	184,696.05
TIF Total	332,500.00	144,648.63	151,816.45	33.33%	45.66%	180,683.55
L.M.I Total	334,000.00	561.72	2,222.66	33.33%	0.67%	331,777.34
Debt Service Total	121,000.00	0.00	0.00	33.33%	0.00%	121,000.00
Capital Improvements Total	880,000.00	0.00	0.00	33.33%	0.00%	880,000.00
Water Total	522,338.00	56,449.53	234,265.37	33.33%	44.85%	288,072.63
Sewer Total	474,000.00	47,255.14	207,459.85	33.33%	43.77%	266,540.15
Total Of All Revenues	7,454,983.00	1,396,109.47	3,031,463.53	33.33%	40.66%	4,423,519.47

**City of Polk City
Expenditures Report
October 30, 2015**

Account Title	Total Budget	MTD Balance	YTD Balance	% of Year Used	Actual % Used Of Budget	Unexpended
Police Total	677,859.00	55,707.26	232,905.90	33.33%	34.36%	444,953.10
Civil Defense Total	18,700.00	98.30	434.33	33.33%	2.32%	18,265.67
Fire Total	461,025.00	27,154.72	135,831.99	33.33%	29.46%	325,193.01
Building/Housing Total	274,827.00	25,111.94	110,241.47	33.33%	40.11%	164,585.53
Dog Control Total	2,250.00	0.00	105.00	33.33%	4.67%	2,145.00
Road Use Total	126,344.00	8,209.54	54,932.63	33.33%	43.48%	71,411.37
Street Lighting Total	55,000.00	4,529.55	22,293.63	33.33%	40.53%	32,706.37
Env.Health Services Total	0.00	0.00	111.40	33.33%	0.00%	(111.40)
Library Total	270,302.00	27,959.94	101,549.09	33.33%	37.57%	168,752.91
Parks Total	216,390.00	20,597.57	110,991.34	33.33%	51.29%	105,398.66
Community Center Total	19,000.00	803.89	5,481.17	33.33%	28.85%	13,518.83
Economic Development Total	0.00	0.00	0.00	33.33%	0.00%	0.00
Mayor Council Total	273,535.00	19,313.41	66,754.92	33.33%	24.40%	206,780.08
Policy Administration	421,375.00	27,766.04	145,785.97	33.33%	34.60%	275,589.03
Elections	3,000.00	0.00	0.00	33.33%	0.00%	3,000.00
City Attorney Total	41,000.00	3,435.97	21,490.27	33.33%	52.42%	19,509.73
City Hall Total	101,665.00	6,998.06	31,702.35	33.33%	31.18%	69,962.65
Other City Government Total	69,300.00	0.00	7,933.06	33.33%	11.45%	61,366.94
General Revenues	0.00	0.00	0.00	33.33%	0.00%	0.00
Transfer Total	1,001,000.00	0.00	0.00	33.33%	0.00%	1,001,000.00
General Total	4,032,572.00	227,686.19	1,048,544.52	33.33%	26.00%	2,984,027.48
Road Use Total	460,389.00	19,473.03	95,287.41	33.33%	20.70%	365,101.59
TIF Total	400,000.00	0.00	0.00	33.33%	0.00%	400,000.00
L.M.I Total	35,000.00	6,745.00	6,745.00	33.33%	19.27%	28,255.00
Debt Service Total	137,395.00	0.00	0.00	33.33%	0.00%	137,395.00
Capital Improvements Total	814,793.00	233,280.60	716,554.80	33.33%	87.94%	98,238.20
Water Total	618,238.00	51,702.72	216,831.55	33.33%	35.07%	401,406.45
Sewer Total	725,892.00	45,632.22	236,137.71	33.33%	32.53%	489,754.29
Total Of All Expenses	7,224,279.00	584,519.76	2,320,100.99	33.33%	32.12%	4,904,178.01

STATE OF IOWA

**2015
FINANCIAL REPORT
FISCAL YEAR ENDED
JUNE 30, 2015**

POLK CITY

CITY OF POLK CITY, IOWA

DUE: December 1, 2015

16207701000000

Finance Officer

PO Box 426

Polk City, IA 50226

(Please correct any error in name, address, and ZIP Code)

WHEN COMPLETED, PLEASE RETURN TO
Mary Mosiman, CPA
Auditor of State
State Capitol Building
Des Moines, IA 50319-0004

NOTE - The information supplied in this report will be shared by the Iowa State Auditor's Office, the U.S. Census Bureau, various public interest groups, and State and federal agencies.

ALL FUNDS

Item description	Governmental (a)	Proprietary (b)	Total actual (c)	Budget (d)
Revenues and Other Financing Sources				
Taxes levied on property	975,259		975,259	942,763
Less: Uncollected property taxes-levy year	0		0	
Net current property taxes	975,259		975,259	942,763
Delinquent property taxes	0		0	
TIF revenues	601,154		601,154	622,500
Other city taxes	2,555,860	0	2,555,860	2,422,827
Licenses and permits	155,958	0	155,958	152,675
Use of money and property	72,103	7,899	80,002	112,900
Intergovernmental	415,085	0	415,085	395,921
Charges for fees and service	410,197	1,113,759	1,523,956	1,510,300
Special assessments	1,213	78	1,291	0
Miscellaneous	62,797	0	62,797	22,300
Other financing sources	1,714,627	1,671,791	3,386,418	3,218,620
Total revenues and other sources	6,964,253	2,793,527	9,757,780	9,400,806
Expenditures and Other Financing Uses				
Public safety	1,392,281	0	1,392,281	1,502,957
Public works	537,647	0	537,647	539,211
Health and social services	2,719	0	2,719	5,000
Culture and recreation	486,896	0	486,896	475,896
Community and economic development	393,686	0	393,686	387,500
General government	819,723	0	819,723	803,772
Debt service	150,042	0	150,042	150,045
Capital projects	941,447	0	941,447	1,738,293
Total governmental activities expenditures	4,724,441	0	4,724,441	5,602,674
Business type activities	0	2,781,864	2,781,864	3,020,571
Total ALL expenditures	4,724,441	2,781,864	7,506,305	8,623,245
Other financing uses, including transfers out	1,671,791	0	1,671,791	1,690,000
Total ALL expenditures/And other financing uses	6,396,232	2,781,864	9,178,096	10,313,245
Excess revenues and other sources over (Under) Expenditures/And other financing uses	568,021	11,663	579,684	-912,439
Beginning fund balance July 1, 2014	3,797,840	300,065	4,097,905	4,097,905
Ending fund balance June 30, 2015	4,365,861	311,728	4,677,589	3,185,466

Note - These balances do not include \$ 0 held in non-budgeted internal service funds; \$ 0 held in Pension Trust Funds; \$ 0 held in Private Purpose Trust funds and \$ 0 held in agency funds which were not budgeted and are not available for city operations.

Indebtedness at June 30, 2015	Amount - Omit cents	Indebtedness at June 30, 2015	Amount - Omit cents
General obligation debt	\$ 1,610,000	Other long-term debt	\$ 0
Revenue debt	\$ 0	Short-term debt	\$ 0
TIF Revenue debt	\$ 0		
		General obligation debt limit	\$ 14,366,224

CERTIFICATION

THE FOREGOING REPORT IS CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF

Signature of city clerk		Date Published/Posted	Mark (x) one <input type="checkbox"/> Date Published <input type="checkbox"/> Date Posted	
Printed name of city clerk	Telephone	Area Code	Number	Extension
Signature of Mayor or other City official (Name and Title)			Date signed	

PLEASE PUBLISH THIS PAGE ONLY

Part I		REVENUE AND OTHER FINANCING SOURCES FOR YEAR ENDED JUNE 30, 2015					CITY OF POLK CITY					<input type="checkbox"/> GAAP <input checked="" type="checkbox"/> NON-GAAP = CASH BASIS Indicate by entering an X in the appropriate box on this sheet ONLY	
Line No.	Item description	General (a)	Special revenue (b)	TIF special revenue (c)	Debt service (d)	Capital projects (e)	Permanent (f)	Total governmental (Sum of cols. (a) through (f)) (g)	Proprietary (h)	Code	GRAND TOTAL (Sum of cols. (g) and (h)) (i)	Line No.	
1	Section A - TAXES											1	
2	Taxes levied on property	975,259						975,259			975,259	2	
3	Less: Uncollected property taxes - Levy year							0			0	3	
4	Net current property taxes	975,259	0		0	0		975,259		T01	975,259	4	
5	Delinquent property taxes							0		T01	0	5	
6	Total property tax	975,259	0		0	0		975,259			975,259	6	
7	TIF revenues			601,154				601,154		T01	601,154	7	
8	Other city taxes												
8	Utility tax replacement excise taxes							0		T15	0	8	
9	Utility franchise tax (Chapter 364.2, Code of Iowa)	23,420						23,420		T15	23,420	9	
10	Parimutuel wager tax							0		C30	0	10	
11	Gaming wager tax							0		C30	0	11	
12	Mobile home tax							0		T19	0	12	
13	Hotel/motel tax	28,861						28,861		T19	28,861	13	
14	Other local option taxes	2,503,579						2,503,579		T09	2,503,579	14	
15	TOTAL OTHER CITY TAXES	2,555,860	0	0	0	0		2,555,860	0		2,555,860	15	
16	Section B - LICENSES AND PERMITS	155,958						155,958		T29	155,958	16	
17	Section C - USE OF MONEY AND PROPERTY											17	
18	Interest	9,073		4,298				13,371	7,899	U20	21,270	18	
19	Rents and royalties	58,732						58,732		U40	58,732	19	
20	Other miscellaneous use of money and property							0		U20	0	20	
21								0			0	21	
22	TOTAL USE OF MONEY AND PROPERTY	67,805	0	4,298	0	0	0	72,103	7,899		80,002	22	
23												23	
24	Section D - INTERGOVERNMENTAL											24	
25												25	
26	Federal grants and reimbursements											26	
27	Federal grants							0		B89	0	27	
28	Community development block grants							0		B50	0	28	
29	Housing and urban development							0		B50	0	29	
30	Public assistance grants							0		B79	0	30	
31	Payment in lieu of taxes							0		B30	0	31	
32								0			0	32	
33	Total Federal grants and reimbursements	0	0	0	0	0	0	0	0		0	33	
34												34	
35												35	
36												36	
37												37	
38												38	
39												39	
40												40	

Continued on next page

Part I	REVENUE AND OTHER FINANCING SOURCES FOR YEAR ENDED JUNE 30, 2015 -- Continued						CITY OF POLK CITY						<input type="checkbox"/> GAAP <input checked="" type="checkbox"/> NON-GAAP = CASH BASIS	
Line No.	Item description	General (a)	Special revenue (b)	TIF special revenue (c)	Debt service (d)	Capital projects (e)	Permanent (f)	Total governmental (Sum of cols. (a) through (f)) (g)	Proprietary (h)	Code	GRAND TOTAL (Sum of cols. (g) and (h)) (i)	Line No.		
41	Section D - INTERGOVERNMENTAL - Continued											41		
42												42		
43	State shared revenues											43		
44	Road use taxes		356,848					356,848		C46	356,848	44		
45												45		
46												46		
47												47		
48	Other state grants and reimbursements											48		
49	State grants	18,457						18,457		C89	18,457	49		
50	Iowa Department of Transportation							0		C89	0	50		
51	Iowa Department of Natural Resources							0		C89	0	51		
52	Iowa Economic Development Authority							0		C89	0	52		
53	CEBA grants							0		C89	0	53		
54	Commercial & Industrial Replacement Claim							0		C89	0	54		
55								0			0	55		
56								0			0	56		
57								0			0	57		
58								0			0	58		
59								0			0	59		
60	Total state	18,457	356,848	0	0	0	0	375,305	0		375,305	60		
61												61		
62	Local grants and reimbursements											62		
63	County contributions	18,192						18,192			18,192	63		
64	Library service							0		D89	0	64		
65	Township contributions	21,588						21,588		D89	21,588	65		
66	Fire/EMT service							0		D89	0	66		
67								0		D89	0	67		
68								0			0	68		
69								0			0	69		
70	Total local grants and reimbursements	39,780	0	0	0	0	0	39,780	0		39,780	70		
71	TOTAL INTERGOVERNMENTAL (Sum of lines 33, 60, and 70)	58,237	356,848	0	0	0	0	415,085	0		415,085	71		
72	Section E - CHARGES FOR FEES AND SERVICE											72		
73	Water							0	571,697	A91	571,697	73		
74	Sewer							0	542,062	A80	542,062	74		
75	Electric							0		A92	0	75		
76	Gas							0		A93	0	76		
77	Parking							0		A60	0	77		
78	Airport							0		A01	0	78		
79	Landfill/garbage							0		A81	0	79		
80	Hospital							0		A36	0	80		

Part I		REVENUE AND OTHER FINANCING SOURCES FOR YEAR ENDED JUNE 30, 2015 -- Continuec					CITY OF POLK CITY		<input type="checkbox"/> GAAP		<input checked="" type="checkbox"/> NON-GAAP = CASH BASIS	
Line No.	Item description	General (a)	Special revenue (b)	TIF special revenue (c)	Debt service (d)	Capital projects (e)	Permanent (f)	Total governmental (Sum of cols. (a) through (f)) (g)	Proprietary (h)	Code	GRAND TOTAL (Sum of cols. (g) and (h)) (i)	Line No.
81	Section E - CHARGES FOR FEES AND SERVICE - Continued											81
82	Transit							0		A94	0	82
83	Cable TV							0		T15	0	83
84	Internet							0		A03	0	84
85	Telephone							0		A03	0	85
86	Housing authority							0		A50	0	86
87	Storm water							0		A80	0	87
88	Other:											88
89	Nursing home							0		A89	0	89
90	Police service fees	27,478						27,478		A89	27,478	90
91	Prisoner care							0		A89	0	91
92	Fire service charges							0		A89	0	92
93	Ambulance charges	174,105						174,105		A89	174,105	93
94	Sidewalk street repair charges							0		A44	0	94
95	Housing and urban renewal charges	143,520						143,520		A50	143,520	95
96	River port and terminal fees							0		A87	0	96
97	Public scales							0		A89	0	97
98	Cemetery charges							0		A03	0	98
99	Library charges	3,408						3,408		A89	3,408	99
100	Park, recreation, and cultural charges	29,285						29,285		A61	29,285	100
101	Animal control charges	285						285		A89	285	101
102	Other charges - <i>Specify</i>	31,919	197					32,116			32,116	102
103								0			0	103
104	TOTAL CHARGES FOR SERVICE	410,000	197	0	0	0	0	410,197	1,113,759		1,523,956	104
105												105
106	Section F - SPECIAL ASSESSMENTS	1,213						1,213	78	U01	1,291	106
107	Section G - MISCELLANEOUS											107
108	Contributions	17,614						17,614		U99	17,614	108
109	Deposits and sales/fuel tax refunds	5,672				10,566		16,238		U99	16,238	109
110	Sale of property and merchandise	1,000						1,000		U11	1,000	110
111	Fines	21,147						21,147		U30	21,147	111
112	Internal service charges							0		NR	0	112
113	Other miscellaneous - <i>Specify</i>	6,798						6,798			6,798	113
114								0			0	114
115								0			0	115
116								0			0	116
117								0			0	117
118								0			0	118
119								0			0	119
120	TOTAL MISCELLANEOUS	52,231	0	0	0	10,566	0	62,797	0		62,797	120

Part I		REVENUE AND OTHER FINANCING SOURCES FOR YEAR ENDED JUNE 30, 2015 -- Continuac					CITY OF POLK CITY		<input type="checkbox"/> GAAP		<input checked="" type="checkbox"/> NON-GAAP = CASH BASIS	
Line No.	Item description	General	Special revenue	TIF special revenue	Debt service	Capital projects	Permanent	Total governmental (Sum of cols. (a) through (f)) (g)	Proprietary (h)	Code	GRAND TOTAL (Sum of cols. (g) and (h)) (i)	Line No.
		(a)	(b)	(c)	(d)	(e)	(f)					
121	TOTAL ALL REVENUES (Sum of lines 6, 7, 15,16,22 71, 104, 106, and 120)	4,276,563	357,045	605,452	0	10,566	0	5,249,626	1,121,736		6,371,362	121
122												122
123	Section H - OTHER FINANCING SOURCES											123
124	Proceeds of capital asset sales	1,507						1,507		NR	1,507	124
125	Proceeds of long-term debt (Excluding TIF internal borrowing)				1,713,120			1,713,120		NR	1,713,120	125
126	Proceeds of anticipatory warrants or other short-term debt							0		A89	0	126
127	Regular transfers in and interfund loans							0	1,671,791		1,671,791	127
128	Internal TIF loans and transfers in							0			0	128
129								0			0	129
130								0			0	130
131	TOTAL OTHER FINANCING SOURCES	1,507	0	0	1,713,120	0	0	1,714,627	1,671,791		3,386,418	131
132	TOTAL REVENUES except for beginning balances (Sum of lines 121 and 131)	4,278,070	357,045	605,452	1,713,120	10,566	0	6,964,253	2,793,527		9,757,780	132
133												133
134	Beginning fund balance July 1, 2014	2,429,244	376,090	909,088		83,418		3,797,840	300,065		4,097,905	134
135												135
136	TOTAL REVENUES AND OTHER FINANCING SOURCES (Sum of lines 132 and 134)	6,707,314	733,135	1,514,540	1,713,120	93,984	0	10,762,093	3,093,592		13,855,685	136
137												137
138												138
139												139
140												140
141												141
142												142
143												143
144												144
145												145
146												146
147												147
148												148
149												149
150												150
151												151
152												152
153												153
154												154
155												155
156												156
157												157
158												158
159												159

Part II EXPENDITURES AND OTHER FINANCING USES FOR FISCAL YEAR ENDED JUNE 30, 2015							CITY OF POLK CITY		<input type="checkbox"/> GAAP		<input checked="" type="checkbox"/> NON-GAAP = CASH BASIS	
Line No.	Item description	General (a)	Special revenue (b)	TIF special revenue (c)	Debt service (d)	Capital projects (e)	Permanent (f)	Total governmental (Sum of cols. (a) through (f)) (g)	Proprietary (h)	Code	GRAND TOTAL (Sum of col. (g)) (i)	Line No.
1	Section A — PUBLIC SAFETY											1
2	Police department/Crime prevention — Current operation	625,754						625,754		E62	625,754	2
3	Purchase of land and equipment							0		G62	0	3
4	Construction							0		F62	0	4
5	Jail — Current operation							0		E04	0	5
6	Purchase of land and equipment							0		G04	0	6
7	Construction							0		F04	0	7
8	Emergency management — Current operation	5,245						5,245		E89	5,245	8
9	Purchase of land and equipment							0		G89	0	9
10	Flood control — Current operation							0		E59	0	10
11	Purchase of land and equipment							0		G59	0	11
12	Construction							0		F59	0	12
13	Fire department — Current operation	410,130						410,130		E24	410,130	13
14	Purchase of land and equipment							0		G24	0	14
15	Construction							0		F24	0	15
16	Ambulance — Current operation							0		E32	0	16
17	Purchase of land and equipment							0		G32	0	17
18	Building inspections — Current operation	350,502						350,502		E66	350,502	18
19	Purchase of land and equipment							0		G66	0	19
20	Construction							0		F66	0	20
21	Miscellaneous protective services — Current operation							0		E66	0	21
22	Purchase of land and equipment							0		G66	0	22
23	Construction							0		F66	0	23
24	Animal control — Current operation	650						650		E32	650	24
25	Purchase of land and equipment							0		G32	0	25
26	Construction							0		F32	0	26
27	Other public safety — Current operation							0		E89	0	27
28	Purchase of land and equipment							0		G89	0	28
29								0			0	29
30								0			0	30
31								0			0	31
32								0			0	32
33								0			0	33
34								0			0	34
35								0			0	35
36								0			0	36
37								0			0	37
38								0			0	38
39								0			0	39
40	TOTAL PUBLIC SAFETY	1,392,281	0	0	0	0	0	1,392,281			1,392,281	40

Part II		EXPENDITURES AND OTHER FINANCING USES FOR FISCAL YEAR ENDED JUNE 30, 2015 -- Continued					CITY OF POLK CITY		<input type="checkbox"/> GAAP		<input checked="" type="checkbox"/> NON-GAAP = CASH BASIS		
Line No.	Item description	General (a)	Special revenue (b)	TIF special revenue (c)	Debt service (d)	Capital projects (e)	Permanent (f)	Total governmental (Sum of cols. (a) through (f)) (g)	Proprietary (h)	Code	GRAND TOTAL (Sum of col. (g)) (i)	Line No.	
41	Section B — PUBLIC WORKS											41	
42	Roads, bridges, sidewalks — Current operation	177,433	310,177					487,610		E44	487,610	42	
43	Purchase of land and equipment							0		G44	0	43	
44	Construction							0		F44	0	44	
45	Parking meter and off-street — Current operation							0		E60	0	45	
46	Purchase of land and equipment							0		G60	0	46	
47	Construction							0		F60	0	47	
48	Street lighting — Current operation	50,037						50,037		E44	50,037	48	
49	Traffic control safety — Current operation							0		E44	0	49	
50	Purchase of land and equipment							0		G44	0	50	
51	Construction							0		F44	0	51	
52	Snow removal — Current operation							0		E44	0	52	
53	Purchase of land and equipment							0		G44	0	53	
54	Highway engineering — Current operation							0		E44	0	54	
55	Purchase of land and equipment							0		G44	0	55	
56	Construction							0		F44	0	56	
57	Street cleaning — Current operation							0		E81	0	57	
58	Purchase of land and equipment							0		G81	0	58	
59	Airport (if not an enterprise) — Current operation							0		E01	0	59	
60	Purchase of land and equipment							0		G01	0	60	
61	Construction							0		F01	0	61	
62	Garbage (if not an enterprise) — Current operation							0		E81	0	62	
63	Purchase of land and equipment							0		G81	0	63	
64	Construction							0		F81	0	64	
65	Other public works — Current operation							0		E89	0	65	
66	Purchase of land and equipment							0		G89	0	66	
67	Construction							0		F89	0	67	
68								0			0	68	
69								0			0	69	
70								0			0	70	
71								0			0	71	
72								0			0	72	
73								0			0	73	
74								0			0	74	
75								0			0	75	
76								0			0	76	
77								0			0	77	
78								0			0	78	
79								0			0	79	
80	TOTAL PUBLIC WORKS	227,470	310,177	0	0	0	0	537,647			537,647	80	

Part II		EXPENDITURES AND OTHER FINANCING USES FOR FISCAL YEAR ENDED JUNE 30, 2015 -- Continued					CITY OF POLK CITY		<input type="checkbox"/> GAAP		<input checked="" type="checkbox"/> NON-GAAP = CASH BASIS	
Line No.	Item description	General (a)	Special revenue (b)	TIF special revenue (c)	Debt service (d)	Capital projects (e)	Permanent (f)	Total governmental (Sum of cols. (a) through (f)) (g)	Proprietary (h)	Code	GRAND TOTAL (Sum of col. (g)) (i)	Line No.
81	Section C — HEALTH AND SOCIAL SERVICES											81
82	Welfare assistance — Current operation							0		E79	0	82
83	Purchase of land and equipment							0		G79	0	83
84	City hospital — Current operation							0		E36	0	84
85	Purchase of land and equipment							0		G36	0	85
86	Construction							0		F36	0	86
87	Payments to private hospitals — Current operation							0		E36	0	87
88	Health regulation and inspections — Current operation							0		E32	0	88
89	Purchase of land and equipment							0		G32	0	89
90	Construction							0		F32	0	90
91	Water, air, and mosquito control — Current operation	2,719						2,719		E32	2,719	91
92	Purchase of land and equipment							0		G32	0	92
93	Construction							0		F32	0	93
94	Community mental health — Current operation							0		E32	0	94
95	Purchase of land and equipment							0		G32	0	95
96	Construction							0		F32	0	96
97	Other health and social services — Current operation							0		E79	0	97
98	Purchase of land and equipment							0		G79	0	98
99	Construction							0		F79	0	99
100								0			0	100
101								0			0	101
102								0			0	102
103	TOTAL HEALTH AND SOCIAL SERVICES	2,719	0	0	0	0	0	2,719			2,719	103
104												104
105												105
106												106
107												107
108												108
109												109
110												110
111												111
112												112
113												113
114												114
115												115
116												116
117												117
118												118
119												119
120												120

Part II		EXPENDITURES AND OTHER FINANCING USES FOR FISCAL YEAR ENDED JUNE 30, 2015 -- Continued					CITY OF POLK CITY		<input type="checkbox"/> GAAP		<input checked="" type="checkbox"/> NON-GAAP = CASH BASIS	
Line No.	Item description	General (a)	Special revenue (b)	TIF special revenue (c)	Debt service (d)	Capital projects (e)	Permanent (f)	Total governmental (Sum of cols. (a) through (f)) (g)	Proprietary (h)	Code	GRAND TOTAL (Sum of col. (g)) (i)	Line No.
121	Section D — CULTURE AND RECREATION											121
122	Library services — Current operation	233,684						233,684		E52	233,684	122
123	Purchase of land and equipment							0		G52	0	123
124	Construction							0		F52	0	124
125	Museum, band, theater — Current operation							0		E61	0	125
126	Purchase of land and equipment							0		G61	0	126
127	Parks — Current operation	235,941						235,941		E61	235,941	127
128	Purchase of land and equipment							0		G61	0	128
129	Construction							0		F61	0	129
130	Recreation — Current operation							0		E61	0	130
131	Purchase of land and equipment							0		G61	0	131
132	Construction							0		F61	0	132
133	Cemetery — Current operation							0		E03	0	133
134	Purchase of land and equipment							0		G03	0	134
135	Community center, zoo, marina, and auditorium	17,271						17,271		E61	17,271	135
136	Other culture and recreation							0		E61	0	136
137	Purchase of land and equipment							0		G61	0	137
138	Construction							0		F61	0	138
139	TOTAL CULTURE AND RECREATION	486,896	0	0	0	0	0	486,896			486,896	139
140	Section E — COMMUNITY AND ECONOMIC DEVELOPMENT											140
141	Community beautification — Current operation							0		E89	0	141
142	Purchase of land and equipment							0		G89	0	142
143	Economic development — Current operation	19,723						19,723		E89	19,723	143
144	Purchase of land and equipment							0		G89	0	144
145	Housing and urban renewal — Current operation							0		E50	0	145
146	Purchase of land and equipment							0		G50	0	146
147	Construction							0		F50	0	147
148	Planning and zoning — Current operation							0		E29	0	148
149	Purchase of land and equipment							0		G29	0	149
150	Other community and economic development — Current operation			43,078				43,078		E89	43,078	150
151	Purchase of land and equipment							0		G89	0	151
152	Construction							0		F89	0	152
153	TIF Rebates			330,885				330,885		E89	330,885	153
154	TOTAL COMMUNITY AND ECONOMIC DEVELOPMENT	19,723	0	373,963	0	0	0	393,686			393,686	154
155												155
156												156
157												157
158												158

TIF Rebates are expended out of the TIF Special Revenue Fund within the Community and Economic Development program's activity "Other"

Part II		EXPENDITURES AND OTHER FINANCING USES FOR FISCAL YEAR ENDED JUNE 30, 2015 -- Continued					CITY OF POLK CITY		<input type="checkbox"/> GAAP	<input checked="" type="checkbox"/> NON-GAAP = CASH BASIS		
Line No.	Item description	General (a)	Special revenue (b)	TIF special revenue (c)	Debt service (d)	Capital projects (e)	Permanent (f)	Total governmental (Sum of cols. (a) through (f)) (g)	Proprietary (h)	Code	GRAND TOTAL (Sum of col. (g)) (i)	Line No.
159	Section F -- GENERAL GOVERNMENT											159
160	Mayor, council and city manager -- Current operation	188,380						188,380		E29	188,380	160
161	Purchase of land and equipment							0		G29	0	161
162	Clerk, Treasurer, financial administration -- Current operation	423,312						423,312		E23	423,312	162
163	Purchase of land and equipment							0		G23	0	163
164	Elections -- Current operation							0		E89	0	164
165	Purchase of land and equipment							0		G89	0	165
166	Legal services and city attorney -- Current operation	25,509						25,509		E25	25,509	166
167	Purchase of land and equipment							0		G25	0	167
168	City hall and general buildings -- Current operation	118,670						118,670		E31	118,670	168
169	Purchase of land and equipment							0		G31	0	169
170	Construction							0		F31	0	170
171	Tort liability -- Current operation							0		E89	0	171
172	Other general government -- Current operation	63,852						63,852		E89	63,852	172
173	Purchase of land and equipment							0		G89	0	173
174								0			0	174
175								0			0	175
176	TOTAL GENERAL GOVERNMENT	819,723	0	0	0	0	0	819,723			819,723	176
177	Section G -- DEBT SERVICE				150,042			150,042			150,042	177
178								0			0	178
179								0			0	179
180								0			0	180
181								0			0	181
182	TOTAL DEBT SERVICE	0	0	0	150,042	0	0	150,042			150,042	182
183	Section H -- REGULAR CAPITAL PROJECTS -- Specify										0	183
184						941,447		941,447			941,447	184
185								0			0	185
186								0			0	186
187	Subtotal Regular Capital Projects	0	0	0	0	941,447	0	941,447			941,447	187
188	-- TIF CAPITAL PROJECTS -- Specify										0	188
189								0			0	189
190								0			0	190
191								0			0	191
192	Subtotal TIF Capital Projects	0	0	0	0	0	0	0			0	192
193	TOTAL CAPITAL PROJECTS	0	0	0	0	941,447	0	941,447			941,447	193
194	TOTAL GOVERNMENTAL ACTIVITIES EXPENDITURES	2,948,812	310,177	373,963	150,042	941,447	0	4,724,441			4,724,441	194
195	(Sum of lines 40, 80, 103, 139, 154, 176, 182, 193)											195
196												196

Part II		EXPENDITURES AND OTHER FINANCING USES FOR FISCAL YEAR ENDED JUNE 30, 2015 -- Continued					CITY OF POLK CITY					<input type="checkbox"/> GAAP		<input checked="" type="checkbox"/> NON-GAAP = CASH BASIS	
Line No.	Item description	General (a)	Special revenue (b)	TIF Special revenue (c)	Debt service (d)	Capital projects (e)	Permanent Fund (f)	Total current governmental (Sum of cols. (a) through (f)) (g)	Proprietary (h)	Code	GRAND TOTAL (Sum of col. (h)) (i)	Line No.			
197	Section I — BUSINESS TYPE ACTIVITIES											197			
198	Water — Current operation							535,076	E91	535,076		198			
199	Purchase of land and equipment								G91	0		199			
200	Construction								F91	0		200			
201	Sewer and sewage disposal — Current operation							2,246,788	E80	2,246,788		201			
202	Purchase of land and equipment								G80	0		202			
203	Construction								F80	0		203			
204	Electric — Current operation								E92	0		204			
205	Purchase of land and equipment								G92	0		205			
206	Construction								F92	0		206			
207	Gas Utility — Current operation								E93	0		207			
208	Purchase of land and equipment								G93	0		208			
209	Construction								F93	0		209			
210	Parking — Current operation								E60	0		210			
211	Purchase of land and equipment								G60	0		211			
212	Construction								F60	0		212			
213	Airport — Current operation								E01	0		213			
214	Purchase of land and equipment								G01	0		214			
215	Construction								F01	0		215			
216	Landfill/Garbage — Current operation								E81	0		216			
217	Purchase of land and equipment								G81	0		217			
218	Construction								F81	0		218			
219	Hospital — Current operation								E36	0		219			
220	Purchase of land and equipment								G36	0		220			
221	Construction								F36	0		221			
222	Transit — Current operation								E94	0		222			
223	Purchase of land and equipment								G94	0		223			
224	Construction								F94	0		224			
225	Cable TV, telephone, Internet — Current operation								E03	0		225			
226	Purchase of land and equipment								G03	0		226			
227	Housing authority — Current operation								E50	0		227			
228	Purchase of land and equipment								G50	0		228			
229	Construction								F50	0		229			
230	Storm water — Current operation								E80	0		230			
231	Purchase of land and equipment								G80	0		231			
232	Construction								F80	0		232			
233												233			
234												234			
235												235			
236												236			

Part II		EXPENDITURES AND OTHER FINANCING USES FOR FISCAL YEAR ENDED JUNE 30, 2015 -- Continued					CITY OF POLK CITY		<input type="checkbox"/> GAAP		<input checked="" type="checkbox"/> NON-GAAP = CASH BASIS	
Line No.	Item description	General (a)	Special revenue (b)	TIF special revenue (c)	Debt service (d)	Capital projects (e)	Permanent (f)	Total governmental (Sum of cols. (a) through (f)) (g)	Proprietary (h)	Code	GRAND TOTAL (Sum of cols. (g) and (h)) (i)	Line No.
237	Section I — BUSINESS TYPE ACTIVITIES — Cont.											237
238	Other business type — Current operation									E89	0	238
239	Purchase of land and equipment									G89	0	239
240	Construction									F89	0	240
241												241
242	Enterprise Debt Service										0	242
243	Enterprise Capital Projects										0	243
244	Enterprise TIF Capital Projects										0	244
245	Internal service funds — Specify											245
246											0	246
247											0	247
248											0	248
249											0	249
250											0	250
251	TOTAL BUSINESS TYPE ACTIVITIES								2,781,864		2,781,864	251
252												252
253	TOTAL EXPENDITURES (Sum of lines 194 and 251)	2,948,812	310,177	373,963	150,042	941,447	0	4,724,441	2,781,864		7,506,305	253
254	Section J — OTHER FINANCING USES INCLUDING TRANSFERS OUT									NE		254
255	Regular transfers out				1,671,791			1,671,791			1,671,791	255
256	Internal TIF loans/repayments and transfers out							0			0	256
257								0			0	257
258	TOTAL OTHER FINANCING USES	0	0	0	1,671,791	0	0	1,671,791	0		1,671,791	258
259	TOTAL EXPENDITURES AND OTHER FINANCING USES (Sum of lines 253 and 258)	2,948,812	310,177	373,963	1,821,833	941,447	0	6,396,232	2,781,864		9,178,096	259
260												260
261	Ending fund balance June 30, 2015:											261
262	Governmental:											262
263	Nonspendable							0			0	263
264	Restricted							0			0	264
265	Committed							0			0	265
266	Assigned							0			0	266
267	Unassigned							0			0	267
268	Total Governmental	ERROR!	ERROR!	ERROR!	ERROR!	ERROR!	0	ERROR!			ERROR!	268
269	Proprietary								311,728		311,728	269
270	Total ending fund balance June 30, 2015	3,758,502	422,958	1,140,577	-108,713	-847,463	0	4,365,861	311,728		4,677,589	270
271	TOTAL REQUIREMENTS (Sum of lines 259 and 270)	6,707,314	733,135	1,514,540	1,713,120	93,984	0	10,762,093	3,093,592		13,855,685	271
272												272

Part III INTERGOVERNMENTAL EXPENDITURES		CITY OF POLK CITY	
Please report below expenditures made to the State or to other local governments on a reimbursement or cost sharing basis. Include these expenditures in part II. <i>Enter amount, omit cents.</i>			
Purpose	Amount paid to other local governments	Purpose	Amount paid to State
Correction.....	M05 \$	Highways.....	L44 \$
Health.....	M32	All other.....	L89 \$
Highways.....	M44		
Transit subsidies.....	M94		
Libraries.....	M52		
Police protection.....	M62		
Sewerage.....	M80		
Sanitation.....	M81		
All other.....	M89 \$		

Part IV SALARIES AND WAGES	
Report here the total salaries and wages paid to all employees of your government before deductions of social security, retirement, etc. Include also salaries and wages paid to employees of any utility owned and operated by your government, as well as salaries and wages of municipal employees charged to construction projects.	
Total salaries and wages paid.....	Amount - Omit cents 200 \$ 1,416,136

Part V DEBT OUTSTANDING, ISSUED, AND RETIRED								
A. Long-term debt		Debt during the fiscal year			Debt Outstanding JUNE 30, 2015			
Purpose	Debt outstanding JULY 1, 2014 (a)	Issued (b)	Retired (c)	General obligation (d)	TIF revenue (e)	Revenue (f)	Other (g)	Interest paid this year (h)
1. Water utility	19U \$	29U \$	39U \$	49U \$	49U \$	49U \$	49U \$	191 \$
2. Sewer utility	19U	29U 1,720,000	39U 110,000	49U 1,610,000	49U	49U	49U	189 23,977
3. Electric utility	19U	29U	39U	49U	49U	49U		192
4. Gas utility	19U	29U	39U	49U	49U	49U		193
5. Transit-bus	19U	29U	39U	49U	49U	49U		194
6. Industrial Revenue	19T	24T	34T		44T	44T		189
7. Mortgage revenue	19T	24T	34T		44T	44T		189
8. TIF revenue	19U	29U	39U	49U	49U	49U	49U	189
9. Other-Specify	19U	29U	39U	49U	49U	49U	49U	189
10.	19U	29U	39U	49U	49U	49U	49U	189
11.	19U	29U	39U	49U	49U	49U	49U	189
12.	19U	29U	39U	49U	49U	49U	49U	189
13.	19U	29U	39U	49U	49U	49U	49U	189
14.	19U	29U	39U	49U	49U	49U	49U	189
Total long-term debt	0	1,720,000	110,000	1,610,000	0	0	0	23,977

B. Short-term debt		Amount - Omit cents	
Outstanding as of JULY 1, 2014	61V \$		
Outstanding as of JUNE 30, 2015	64V \$		

Part VI DEBT LIMITATION FOR GENERAL OBLIGATION BONDS			
Click to visit DOM Valuation Data WEBSITE. City 100% All Property By Class 13 14-15 Actual valuation -- January 1, 2013			
	\$	287,324,486	x .05 = \$ 14,366,224

Part VII CASH AND INVESTMENT ASSETS AS OF JUNE 30, 2015					
Type of asset	Amount - Omit cents				
	Bond and interest funds (a)	Bond construction funds (b)	Pension/retirement funds (c)	all other funds (d)	Total (e)
Cash and investments - Include cash on hand, CD's, time, checking and savings deposits, Federal securities, Federal agency securities, State and local government securities, and all other securities. Exclude value of real property.	W01 \$	W31 \$		W61 4,677,589	4,677,589

REMARKS	V98
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**NOTICE OF PUBLIC HEARING
AMENDMENT OF CURRENT CITY BUDGET**

Form 653.C1

The City Council of Polk City in POLK County, Iowa
will meet at City Hall
at 6:30pm on 12/14/2015
(hour) *(Date)*

,for the purpose of amending the current budget of the city for the fiscal year ending June 30, 2016
(year)

by changing estimates of revenue and expenditure appropriations in the following programs for the reasons given. Additional detail is available at the city clerk's office showing revenues and expenditures by fund type and by activity.

	Total Budget as certified or last amended	Current Amendment	Total Budget after Current Amendment
Revenues & Other Financing Sources			
Taxes Levied on Property	1 1,272,524	0	1,272,524
Less: Uncollected Property Taxes-Levy Year	2 0	0	0
Net Current Property Taxes	3 1,272,524	0	1,272,524
Delinquent Property Taxes	4 0	0	0
TIF Revenues	5 665,000	0	665,000
Other City Taxes	6 2,438,011	500,000	2,938,011
Licenses & Permits	7 152,575	0	152,575
Use of Money and Property	8 107,750	0	107,750
Intergovernmental	9 418,285	0	418,285
Charges for Services	10 1,371,138	0	1,371,138
Special Assessments	11 5,000	0	5,000
Miscellaneous	12 23,700	0	23,700
Other Financing Sources	13 0	0	0
Transfers In	14 1,001,000	0	1,001,000
Total Revenues and Other Sources	15 7,454,983	500,000	7,954,983
Expenditures & Other Financing Uses			
Public Safety	16 1,434,661	10,000	1,444,661
Public Works	17 641,733	0	641,733
Health and Social Services	18 0	500	500
Culture and Recreation	19 505,692	25,000	530,692
Community and Economic Development	20 435,000	125,000	560,000
General Government	21 909,875	0	909,875
Debt Service	22 137,395	0	137,395
Capital Projects	23 814,793	566,555	1,381,348
Total Government Activities Expenditures	24 4,879,149	727,055	5,606,204
Business Type / Enterprises	25 1,344,130	0	1,344,130
Total Gov Activities & Business Expenditures	26 6,223,279	727,055	6,950,334
Transfers Out	27 1,001,000	0	1,001,000
Total Expenditures/Transfers Out	28 7,224,279	727,055	7,951,334
Excess Revenues & Other Sources Over (Under) Expenditures/Transfers Out for Fiscal Year	29 230,704	-227,055	3,649
Beginning Fund Balance July 1	30 4,677,589	0	4,677,589
Ending Fund Balance June 30	31 4,908,293	-227,055	4,681,238

Explanation of increases or decreases in revenue estimates, appropriations, or available cash:
Local Option Sales Tax revenues were underestimated for FY16

There will be no increase in tax levies to be paid in the current fiscal year named above. Any increase in expenditures set out above will be met from the increased non-property tax revenues and cash balances not budgeted or considered in this current budget. This will provide for a balanced budget.

Lindsey M. Huber
City Clerk/Finance Officer

Annual Urban Renewal Report, Fiscal Year 2014 - 2015

Levy Authority Summary

Local Government Name: POLK CITY
 Local Government Number: 77G723

Active Urban Renewal Areas	U.R. #	# of Tif Taxing Districts
POLK CITY KOESTER CONSTRUCTION URBAN RENEWAL	77077	1
POLK CITY URBAN RENEWAL AREA II URBAN RENEWAL	77089	4

TIF Debt Outstanding: 3,319,993

TIF Sp. Rev. Fund Cash Balance		Amount of 07-01-2014 Cash Balance
as of 07-01-2014:	0	Restricted for LMI

TIF Revenue:	329,248
TIF Sp. Revenue Fund Interest:	0
Property Tax Replacement Claims	0
Asset Sales & Loan Repayments:	0
Total Revenue:	329,248

Rebate Expenditures:	330,884
Non-Rebate Expenditures:	0
Returned to County Treasurer:	0
Total Expenditures:	330,884

TIF Sp. Rev. Fund Cash Balance		Amount of 06-30-2015 Cash Balance
as of 06-30-2015:	-1,636	Restricted for LMI

Year-End Outstanding TIF Obligations, Net of TIF Special Revenue Fund Balance: 2,990,745

♣ Annual Urban Renewal Report, Fiscal Year 2014 - 2015

Urban Renewal Area Data Collection

Local Government Name: POLK CITY (77G723)
 Urban Renewal Area: POLK CITY KOESTER CONSTRUCTION URBAN RENEWAL
 UR Area Number: 77077
 UR Area Creation Date: 07/1991
 UR Area Purpose: Economic Development

Tax Districts within this Urban Renewal Area

	Base No.	Increment No.	Increment Value Used
POLK CITY/N-POLK SCH/MAD CEM/KOESTER CONST 10 TIF INCR	77795	77796	1,140,022

Urban Renewal Area Value by Class - 1/1/2013 for FY 2015

	Agricultural	Residential	Commercial	Industrial	Other	Military	Total	Gas/Electric Utility	Total
Assessed	0	0	1,310,000	0	0	0	1,310,000	0	1,310,000
Taxable	0	0	1,244,500	0	0	0	1,244,500	0	1,244,500
Homestead Credits									0

TIF Sp. Rev. Fund Cash Balance as of 07-01-2014: 0 0 **Amount of 07-01-2014 Cash Balance Restricted for LMI**

TIF Revenue: 38,058
 TIF Sp. Revenue Fund Interest: 0
 Property Tax Replacement Claims: 0
 Asset Sales & Loan Repayments: 0
Total Revenue: 38,058

Rebate Expenditures: 38,058
 Non-Rebate Expenditures: 0
 Returned to County Treasurer: 0
Total Expenditures: 38,058

TIF Sp. Rev. Fund Cash Balance as of 06-30-2015: 0 0 **Amount of 06-30-2015 Cash Balance Restricted for LMI**

Projects For POLK CITY KOESTER CONSTRUCTION URBAN RENEWAL

Polk City Dental, LLC

Description:	Developer Agreement
Classification:	Commercial-Medical
Physically Complete:	Yes
Payments Complete:	No

Debts/Obligations For POLK CITY KOESTER CONSTRUCTION URBAN RENEWAL

Polk City Dental, LLC Rebate

Debt/Obligation Type:	Rebates
Principal:	430,262
Interest:	0
Total:	430,262
Annual Appropriation?:	No
Date Incurred:	05/10/2010
FY of Last Payment:	2033

Rebates For POLK CITY KOESTER CONSTRUCTION URBAN RENEWAL

Polk City Dental, LLC

TIF Expenditure Amount:	38,058
Rebate Paid To:	Polk City Dental, LLC
Tied To Debt:	Polk City Dental, LLC Rebate
Tied To Project:	Polk City Dental, LLC
Projected Final FY of Rebate:	2033

♣ Annual Urban Renewal Report, Fiscal Year 2014 - 2015

TIF Taxing District Data Collection

Local Government Name: POLK CITY (77G723)
 Urban Renewal Area: POLK CITY KOESTER CONSTRUCTION URBAN RENEWAL (77077)
 TIF Taxing District Name: POLK CITY/N-POLK SCH/MAD CEM/KOESTER CONST 10 TIF INCR
 TIF Taxing District Inc. Number: 77796
 TIF Taxing District Base Year: 0
 FY TIF Revenue First Received: 2013
 Subject to a Statutory end date? Yes
 Fiscal year this TIF Taxing District statutorily ends: 2033

	Slum	UR Designation
	Blighted	No
	Economic Development	No
		06/1991

TIF Taxing District Value by Class - 1/1/2013 for FY 2015

	Agricultural	Residential	Commercial	Industrial	Other	Military	Total	Gas/Electric Utility	Total
Assessed	0	0	1,310,000	0	0	0	1,310,000	0	1,310,000
Taxable	0	0	1,244,500	0	0	0	1,244,500	0	1,244,500
Homestead Credits									0

	Frozen Base Value	Max Increment Value	Increment Used	Increment Not Used	Increment Revenue Not Used
Fiscal Year 2015	121,300	1,188,700	1,140,022	48,678	1,625

FY 2015 TIF Revenue Received: 38,058

Urban Renewal Area Data Collection

Local Government Name: POLK CITY (77G723)
 Urban Renewal Area: POLK CITY URBAN RENEWAL AREA II URBAN RENEWAL
 UR Area Number: 77089

UR Area Creation Date:

UR Area Purpose:

Tax Districts within this Urban Renewal Area

	Base No.	Increment No.	Increment Value Used
POLK CITY/N-POLK SCH/MAD CEM/12 URBAN RENEWAL AREA II TIF INCR	77867	77868	8,517,419
POLK CITY AG/N-POLK SCH/MAD CEM/12 URBAN RENEWAL AREA II TIF INCR	77869	77870	0
POLK CITY/ANKENY SCH/12 URBAN RENEWAL AREA II TIF INCR	77871	77872	326,829
POLK CITY AG/ANKENY SCH/12 URBAN RENEWAL AREA II TIF INCR	77873	77874	0

Urban Renewal Area Value by Class - 1/1/2013 for FY 2015

	Agricultural	Residential	Commercial	Industrial	Other	Military	Total	Gas/Electric Utility	Total
Assessed	185,210	87,999,180	7,883,200	0	0	-61,116	96,006,474	0	96,006,474
Taxable	80,380	47,871,734	7,489,040	0	0	-61,116	55,380,038	0	55,380,038
Homestead Credits									275

TIF Sp. Rev. Fund Cash Balance as of 07-01-2014:

0 0

Amount of 07-01-2014 Cash Balance Restricted for LMI

TIF Revenue: 291,190
 TIF Sp. Revenue Fund Interest: 0
 Property Tax Replacement Claims 0
 Asset Sales & Loan Repayments: 0
Total Revenue: 291,190

Rebate Expenditures: 292,826
 Non-Rebate Expenditures: 0
 Returned to County Treasurer: 0
Total Expenditures: 292,826

TIF Sp. Rev. Fund Cash Balance as of 06-30-2015:

-1,636 0

Amount of 06-30-2015 Cash Balance Restricted for LMI

Projects For POLK CITY URBAN RENEWAL AREA II URBAN RENEWAL

FAREWAY

Description: DEVELOPER AGREEMENT
Classification: Commercial - retail
Physically Complete: Yes
Payments Complete: No

FAREWAY

Description: DEVELOPER AGREEMENT
Classification: Commercial - retail
Physically Complete: Yes
Payments Complete: No

POLK CITY COMMERCIAL, LLC

Description: DEVELOPER AGREEMENT
Classification: Commercial - retail
Physically Complete: Yes
Payments Complete: No

TWELVE OAKS, LLC

Description: DEVELOPER AGREEMENT
Classification: Roads, Bridges & Utilities
Physically Complete: No
Payments Complete: No

TWELVE OAKS, LLC LMI

Description: LMI
Classification: Low and Moderate Income Housing
Physically Complete: No
Payments Complete: No

3100 LLC

Description: DEVELOPER AGREEMENT
Classification: Roads, Bridges & Utilities
Physically Complete: Yes
Payments Complete: No

3100 LLC LMI

Description: LMI
Classification: Low and Moderate Income Housing
Physically Complete: Yes
Payments Complete: No

BRIDGEPOINTE

Description:	DEVELOPER AGREEMENT
Classification:	Commercial - retail
Physically Complete:	No
Payments Complete:	No

Debts/Obligations For POLK CITY URBAN RENEWAL AREA II URBAN RENEWAL

FAREWAY STORES, LLC REBATE

Debt/Obligation Type:	Rebates
Principal:	520,000
Interest:	43,500
Total:	563,500
Annual Appropriation?:	Yes
Date Incurred:	02/06/2013
FY of Last Payment:	2016

FAREWAY STORES, LLC REBATE

Debt/Obligation Type:	Rebates
Principal:	525,000
Interest:	0
Total:	525,000
Annual Appropriation?:	Yes
Date Incurred:	02/06/2013
FY of Last Payment:	2034

POLK CITY COMMERCIAL REBATE

Debt/Obligation Type:	Rebates
Principal:	200,000
Interest:	0
Total:	200,000
Annual Appropriation?:	No
Date Incurred:	04/22/2013
FY of Last Payment:	2034

TWELVE OAKS, LLC REBATE

Debt/Obligation Type:	Rebates
Principal:	375,400
Interest:	50,000
Total:	425,400
Annual Appropriation?:	Yes
Date Incurred:	04/22/2013
FY of Last Payment:	2034

3100 LLC

Debt/Obligation Type:	Rebates
Principal:	100,000
Interest:	0
Total:	100,000
Annual Appropriation?:	Yes

Date Incurred: 09/24/2013
FY of Last Payment: 2025

BRIDGEPOINTE

Debt/Obligation Type: Rebates
Principal: 771,886
Interest: 0
Total: 771,886
Annual Appropriation?: Yes
Date Incurred: 05/29/2015
FY of Last Payment: 2032

TWELVE OAKS LMI

Debt/Obligation Type: Outstanding LMI Housing Obligations
Principal: 240,010
Interest: 0
Total: 240,010
Annual Appropriation?: Yes
Date Incurred: 04/22/2013
FY of Last Payment: 2034

3100 LLC LMI

Debt/Obligation Type: Outstanding LMI Housing Obligations
Principal: 63,935
Interest: 0
Total: 63,935
Annual Appropriation?: Yes
Date Incurred: 09/24/2013
FY of Last Payment: 2025

Rebates For POLK CITY URBAN RENEWAL AREA II URBAN RENEWAL

FAREWAY

TIF Expenditure Amount: 282,136
Rebate Paid To: FAREWAY
Tied To Debt: FAREWAY STORES, LLC
REBATE
Tied To Project: FAREWAY
Projected Final FY of Rebate: 2016

FAREWAY

TIF Expenditure Amount: 10,690
Rebate Paid To: FAREWAY
Tied To Debt: FAREWAY STORES, LLC
REBATE
Tied To Project: FAREWAY
Projected Final FY of Rebate: 2030

TIF Taxing District Data Collection

Local Government Name: POLK CITY (77G723)
 Urban Renewal Area: POLK CITY URBAN RENEWAL AREA II URBAN RENEWAL (77089)
 TIF Taxing District Name: POLK CITY/N-POLK SCH/MAD CEM/12 URBAN RENEWAL AREA II TIF INCR
 TIF Taxing District Inc. Number: 77868

TIF Taxing District Base Year:	0		UR Designation
FY TIF Revenue First Received:		Slum	No
Subject to a Statutory end date?	No	Blighted	No
		Economic Development	No

TIF Taxing District Value by Class - 1/1/2013 for FY 2015

	Agricultural	Residential	Commercial	Industrial	Other	Military	Total	Gas/Electric Utility	Total
Assessed	0	86,163,640	6,783,200	0	0	-61,116	92,885,724	0	92,885,724
Taxable	0	46,873,198	6,444,040	0	0	-61,116	53,256,122	0	53,256,122
Homestead Credits									274

	Frozen Base Value	Max Increment Value	Increment Used	Increment Not Used	Increment Revenue Not Used
Fiscal Year 2015	1,069,350	53,256,122	8,517,419	44,738,703	1,493,584

FY 2015 TIF Revenue Received: 284,348

TIF Taxing District Data Collection

Local Government Name: POLK CITY (77G723)
 Urban Renewal Area: POLK CITY URBAN RENEWAL AREA II URBAN RENEWAL (77089)
 TIF Taxing District Name: POLK CITY AG/N-POLK SCH/MAD CEM/12 URBAN RENEWAL AREA II TIF INCR
 TIF Taxing District Inc. Number: 77870

TIF Taxing District Base Year:	1990		UR Designation
FY TIF Revenue First Received:		Slum	No
Subject to a Statutory end date?	No	Blighted	No
		Economic Development	No

TIF Taxing District Value by Class - 1/1/2013 for FY 2015

	Agricultural	Residential	Commercial	Industrial	Other	Military	Total	Gas/Electric Utility	Total
Assessed	185,210	0	0	0	0	0	185,210	0	185,210
Taxable	80,380	0	0	0	0	0	80,380	0	80,380
Homestead Credits									0

	Frozen Base Value	Max Increment Value	Increment Used	Increment Not Used	Increment Revenue Not Used
Fiscal Year 2015	185,210	0	0	0	0

FY 2015 TIF Revenue Received: 0

TIF Taxing District Data Collection

Local Government Name: POLK CITY (77G723)
 Urban Renewal Area: POLK CITY URBAN RENEWAL AREA II URBAN RENEWAL (77089)
 TIF Taxing District Name: POLK CITY/ANKENY SCH/12 URBAN RENEWAL AREA II TIF INCR
 TIF Taxing District Inc. Number: 77872

TIF Taxing District Base Year:	0		UR Designation
FY TIF Revenue First Received:		Slum	No
Subject to a Statutory end date?	No	Blighted	No
		Economic Development	No

TIF Taxing District Value by Class - 1/1/2013 for FY 2015

	Agricultural	Residential	Commercial	Industrial	Other	Military	Total	Gas/Electric Utility	Total
Assessed	0	1,835,540	1,100,000	0	0	0	2,935,540	0	2,935,540
Taxable	0	998,536	1,045,000	0	0	0	2,043,536	0	2,043,536
Homestead Credits									1

	Frozen Base Value	Max Increment Value	Increment Used	Increment Not Used	Increment Revenue Not Used
Fiscal Year 2015	11,740	2,043,536	326,829	1,716,707	56,545

FY 2015 TIF Revenue Received: 6,842

TIF Taxing District Data Collection

Local Government Name: POLK CITY (77G723)
 Urban Renewal Area: POLK CITY URBAN RENEWAL AREA II URBAN RENEWAL (77089)
 TIF Taxing District Name: POLK CITY AG/ANKENY SCH/12 URBAN RENEWAL AREA II TIF INCR
 TIF Taxing District Inc. Number: 77874

TIF Taxing District Base Year:	1990		UR Designation
FY TIF Revenue First Received:		Slum	No
Subject to a Statutory end date?	No	Blighted	No
		Economic Development	No

TIF Taxing District Value by Class - 1/1/2013 for FY 2015

	Agricultural	Residential	Commercial	Industrial	Other	Military	Total	Gas/Electric Utility	Total
Assessed	0	0	0	0	0	0	0	0	0
Taxable	0	0	0	0	0	0	0	0	0
Homestead Credits									0

	Frozen Base Value	Max Increment Value	Increment Used	Increment Not Used	Increment Revenue Not Used
Fiscal Year 2015	0	0	0	0	0

FY 2015 TIF Revenue Received: 0

Polk City Arts Council Meeting
Tuesday, September 29, 2015
6:30 pm
Polk City Community Library

Board Members Present:

Chair: Bob Miller
Vice-Chair: Collette Heuertz
Secretary-Treasurer: Barbara Pothast
Kay Gettler
Suzanne Wille

Also present:

Denise Franck

The meeting was called to order by Bob Miller at 6:30 pm. Minutes from the last meeting were read and approved.

Storytelling Event

Printed promotional materials were distributed so Arts Council members could distribute them around the community.

Bob prepared a draft press release. With a few minor changes the press release was approved.

Some discussion followed on the number of guests allowed to attend the event. Considering the number of chairs available it was decided to limit the group to 60. Barb and Suzanne will track the number of people requesting to attend.

Suzanne will line up several Key Club members from the High School to help host the event.

The Historical Society will be contacted to check on the policy of food service at Miller Hall events. If it is approved there will be some simple refreshments offered at the end of the storytelling. Bob will work with Phyllis Wiseman on this.

Collette has purchased some fall and Halloween decorations.

Suzanne will set up an I-pod and speaker with Halloween-type music and sound effects.

The group agreed to meet on the 24th at 10:00 am to decorate Miller Hall. That evening, Arts Council members should be at the Hall no later than 5:45 pm. Student helpers should arrive by 6:00 pm.

Arts Council-Library Art Show

Barb reported that she and Pam Witt considered doing an all-photo art show for the April 9 event, rather than a mix of media. Several photographers in the community expressed an interest in participating in a photo art show.

Arts Council members approved the photo-only show. Barb will meet again with Pam to work on details. An important consideration is how to display the photo art.

PCAC Meeting Promotions

Bob asked the group for ideas on how to communicate with people interested in attending Arts Council meetings. Suzanne suggested planning for a business meeting first, then following it with an open meeting.

Barb suggested setting up the Arts Council meeting times on a regular schedule so interested persons would always know when Arts Council meetings would be held.

Other Business

Kay reported on the follow-up meeting for the 4 Seasons Festival. Next year there will be some re-arranging of the tents, and scheduled hours will be changed for the Art Show.

Adjourn

Kay moved the meeting be adjourned. Seconded and passed. Meeting adjourned.

Respectfully Submitted,



Barbara Pothast
Secretary-Treasurer
Polk City Arts Council

Polk City Arts Council Meeting
Monday, November 9, 2015
6:30 pm
Miller Park Shelter House

Board Members Present:

Chair: Bob Miller

Vice-Chair: Collette Heuertz

Secretary-Treasurer: Barbara Pothast

Suzanne Wille

Also present:

Chuck Stowe

The meeting was called to order by Bob Miller.

The Ghost Stories event was reviewed. It was agreed that the event was a success with many positive comments from those attending. Denise Franck, organizer of the event, was pleased with the setting and the performance. Refreshments worked out well and gave people an opportunity to socialize. The audience included all age groups.

A review of other Arts Council projects over the past year was next on the agenda. These events included the 4 Seasons Art Show and the Ballyhoo Concert. They were quality offerings and were well received by the community.

Barb Pothast gave an update on the Library-Arts Council Photo Show set for next April. She has most of the photographers lined up, including 2 students from the High School. Chuck Stowe specializes in sports and action photos. He will participate in the show and will bring two extra tables for the exhibits.

Suzanne prepared a rough draft of a poster for the Art Show. Barb will talk to the city office staff and library staff to see about printing costs and specifications.

Bob showed an example of a type of wall hanging that could be used for exhibiting pictures on a wall. Purchasing this device may be considered, depending on the budget.

Suzanne has been working on plans for an Arts Council website, but was informed by the city financial officer that our budget is limited, and that there may only be approximately \$400 left after expenses are paid for the website. Bob and Barb will go to the city offices and check on the finances of the Arts Council, before Suzanne proceeds on the website. There was some confusion as to the exact amount that was allotted to the Arts Council for each fiscal year. Board members agreed that they understood the annual allowance was a set amount of \$3500.

In other business, Bob reported on a reception he and Mary attended at the World Food Prize building. It was an "invitation only" event held to welcome Jane Chu, chair of the National Endowment for the Arts. She was in Des Moines as part of a national tour, celebrating the 50th anniversary of NEA. The event was hosted by the Iowa Arts Council. Ms. Chu encouraged "Creative Connections" and establishing partnerships. Art could be considered as a way to teach concepts in the schools. She also suggested that communities identify and recognize people who are doing good things.

No further meetings were scheduled for the upcoming weeks, because several Arts Council members will be out of town for the winter and Bob will be recovering from surgery.

Communications will be by e-mail.

A motion was made to adjourn the meeting, seconded and passed. Meeting adjourned.

Respectfully submitted,



Barbara Pothast
Secretary-Treasurer
Polk City Arts Council

(Note: These minutes approved by e-mail.)

Polk City Water Department

Monthly Report

Month Oct

Year 2015

Total Water Pumped 12,38650 Gallons

Monthly Daily Avg 391569 Gallons

Testing Results

- SDWA Bacteriological Coliform Analysis absent University Hygienic Lab.
Fecal Coliform Analysis- Sample incubated 35c for 48 hrs then examine for gas production. Gas production verifies presence of fecal coliform organisms.
- Fluoride Analysis 1.0 University Hygienic Lab.
A fluoride concentration of approx. 1mg/l in drinking water effectively reduces dental caries without harmful effects on health. MCL for fluoride is 4.0 mg/l.
Fluoride at Plant- Monthly Average .79 mg/l Polk City Lab.
Fluoride in System- Monthly Average .7 mg/l Polk City Lab.
- Chlorine Free At Plant- Monthly Average 1.66 mg/l Polk City Lab.
Chlorine Total at plant- Monthly Average 2.73 mg/l Polk City Lab.
Chlorine Free in System- Monthly Average .89 mg/l Polk City Lab.
Chlorine Total in System- Monthly Average 1.05 mg/l Polk City Lab.
Chlorine requirement is the quantity of chlorine that must be added to H2O to achieve complete disinfection of pathogens and protozoa. Chlorine residuals will vary widely depending on organic loading. We also use chlorine to oxidize iron prior to filtration.
- Iron Raw Water- Monthly Average 6.29 mg/l Polk City Lab.
Iron Finish Water- Monthly Average .01 mg/l Polk City Lab.
Iron System Water- Monthly Average .01 mg/l Polk City Lab.
Iron occurs in rocks and minerals in the earth's crust. It's the 4th most abundant element respectively. Iron has no effect on human health; its main objection is aesthetics. Concentrations of Iron in finish H2O should be between 0.03-0.06mg/l.
- Manganese Raw Water- Monthly Average .26 mg/l Polk City Lab.
Manganese Finish Water- Monthly Average .10 mg/l Polk City Lab.
Manganese System Water- Monthly Average .02 mg/l Polk City Lab.
Manganese also occurs in rocks and the earth's crust. It is the 7th most abundant element. Manganese is extremely difficult to remove. Concentrations of Manganese in finish H2O should not exceed 0.05mg/l or black staining of plumbing fixtures may occur. No effect on human health.
- pH Raw Water Monthly Average 8.0 mg/l Polk City Lab.
pH Finish Water-Monthly Average 8.0 mg/l Polk City Lab.
pH System Water- Monthly Average 8.2 mg/l Polk City Lab.
pH scale ranges from 0-14 with 7 being considered neutral. Below 7 becomes corrosive to plumbing, above 7 tends to deposit minerals in plumbing. We add caustic soda to maintain proper pH, which should range between 7.5-7.9 in finish water.

Total Tests Performed- Polk City Lab _____

Total Hours to perform tests _____

Minutes of the Meeting of
The Polk City Community Library Board of Trustees
October 13, 2015

- I. The Meeting was called to Order by Mike Miller at 6:30 p.m.
Board Members Present: Bob Wright, Angel Nelson, Mike Miller, Mandy Vogel.
Board Member(s) Absent: Corey Hoodjer
Library Director Present: Kim Kellogg
City Council Liaison Absent: Dan Lane
- II. Upon a Motion properly made and seconded, it was voted unanimously to approve the Agenda for this Meeting.
- III. Friends of the Library Fundraiser – Krista Bowersox & Regina Butler requested Board support for the sale of Bricks as a fundraiser. Proposed use of funds would be to purchase an Electronic Sign. Plans and pricing have not yet been finalized but the estimated cost is \$10,000.

Bricks were sold 15 years ago and Wittenbeck Memorial was used. It is anticipated that the pricing would be comparable.

- Small brick – Sold for \$100, cost to buy & engrave \$25
- Granite 8x8 bricks – Sold for \$500, cost to buy & engrave \$85
- 8x16" bricks – Sold for \$1,000 cost to buy & engrave \$125

Motion was made to approve Friends of the Library's proposed Fundraiser to sell Bricks for \$100/\$500/\$1,000 as a fundraiser for the purchase of an electronic sign. It was seconded and unanimously approved.

- IV. Previous Minutes: Upon a Motion properly made and seconded, it was voted unanimously to approve the Minutes of the Meeting on July 14, 2015, subject to correcting the date.
- V. Director's Report:
Library Director Kellogg that:
1. Planning for Results – Kim will email power point presentation to the Board for review. Kim would like to meet with Maryann to set dates for

the community. Kim has been asking community members for participation, still waiting for some responses, will send follow-up letters. Community sessions are 2 hours, recommended start time is 5:30, and it is recommended we serve a light meal. There are sufficient funds to do so. Kim can spend the meal funds at her discretion.

2. Library will be part of Trunk or Treat, "Digging up a good book" will be our theme and we will do a story time on the square.
3. Suzanne will be helping at the Fall Festival on October 24.
4. Concrete – Complete. Friends of the Library helped with the funding for this.
5. 1,000 books before kindergarten – Birth to pre-k kids. Friends project.
6. Shed – Need to get shed replaced. We will need to pay for this out of our budget, but Friends would pay for shelving, etc. inside. Kim will look at options, but it will likely be a 10x10 or 10x12 wood shed. Rough estimate is \$2,000.
7. ILA Conference is tomorrow night, Kim will be attending, and so will Pam & Suzanne.
8. Linda's 1-year anniversary, is now entitled to her 20 hours of vacation but we need to approve. Bob motioned, Angel second.
9. AWE stations are a success – 216 users in September

VI. City Council Liaison Report:

None

VII. New Business:

1. Reviewed October work schedule, September expenditures. Upon a Motion properly made and seconded it was approved unanimously.
2. November 1st – will start budget process
3. AWE Policy – Upon a Motion properly made and seconded it was approved unanimously.
4. Sex Offender Policy – One edit to the first paragraph. Add "With sufficient justification," to item E. Upon a Motion properly made and seconded it was approved unanimously. Kim will re-send for final review.

VIII. Old Business:

None

IX. Upon a Motion properly made and seconded, it was noted to adjourn the Meeting at 7:15 p.m.

Next Meeting: November 10, 2015, at 6:30

Respectfully Submitted,

Mandy Vogel, Secretary

LIBRARY - OCTOBER 2015 STATS SNAPSHOT				
Total Visitors	1869			
People Checking Out	358			
<i>312 Polk City Cardholders</i>	<i>2969</i>			
<i>32 Open Access Cardholders</i>	<i>274</i>			
<i>14 Rural Cardholders</i>	<i>97</i>			
Total Checkouts	3340			
Bridges E-book/Audiobook Checkouts	189			
Incoming ILL Books	28			
Outgoing ILL Books	40			
Reserves Placed	165			
Materials Added	250			
Materials Withdrawn	51			
New Cards Issued	8			
Computer Users	96			
WiFi Users (on site)	138			
AWE Station Usage	390			
AWE Games Played	506			
Reference Questions	138			
No. of Meeting Room Uses by Outside Groups	4			
Patron Savings for October	\$41,704.82			
Adult Programs	22			
<i>Adult Program Attendance</i>	<i>181</i>			
Youth Programs	18			
<i>Youth Program Attendance</i>	<i>422</i>			

BY-LAWS FOR THE BOARD OF TRUSTEES POLK CITY COMMUNITY LIBRARY

Article I: Name

This organization shall be called “The Board of Trustees of the Polk City Community Library” existing by virtue of the provisions of Chapter 2.20 of the Laws of the City of Polk City, and exercising the powers and authority and assuming the responsibilities designated to it under the said statute.

Article II: Establishment

Section 1. According to section 2.20.010, part B. of the Laws of the City of Polk City, The Board of Trustees of the Polk City Community Library is established to exercise the following powers and duties, “To have charge, control, and supervision of the public library, its appurtenance and fixtures, and the rooms containing the same, directing and controlling all the affairs of such library.”

Section 2. Under part C. of the same section The Board of Trustees shall also “employ a librarian, such assistants and employees as may be necessary for the proper management of such library, and subject to approval of the city council, fix their compensation, but, prior to such employment, the compensation of such librarian, assistants and employees shall be fixed for the term of employment by a majority of the members of the Board voting in favor thereof.”

Section 3. In addition, under part D. of the same section The Board of Trustees shall, “remove such librarian, assistants or employees by a vote of two-thirds (2/3) of such board, for misdemeanor, incompetency, or inattention to the duties of such employment.”

Article III: Appointment to Board

Section 1. According to Section 2.20.010 of the Polk City Ordinance, The Board of Trustees shall consist of five (5) persons. According to section 2.20.020, Bona fide citizens and residents of the city nineteen (19) years of age or over are eligible for membership on the Board of Trustees.

Section 2. According to Section 2.20.010 of the Polk City Ordinance, the original trustees shall serve for a term of six (6) years. Vacancies in the Board shall be filled by appointment by the Mayor, by and with the approval of the City Council, for the unexpired portion of any term.

Article IV: Officers

Section 1. The officers shall be a president and secretary, elected from among the appointed trustees at the annual meeting of the board. Nominations for each office will be taken from the floor.

Section 2. Officers shall serve a term of one year from the annual meeting at which they are elected and until their successors are duly elected.

Section 3. The president shall preside at all meetings of the board, authorize calls for any special meetings, appoint all committees, execute authorized documents authorized by the board, and generally perform all duties associated with that office. The president may be elected to an unlimited number of terms.

Section 4. The secretary shall keep a true and accurate record of all meetings of the board. The secretary may be elected to an unlimited number of terms.

Article V: Meetings

Section 1. The regular meetings shall be held each month, the date and hour to be set by the board.

Section 2. The annual meeting, at which there shall be election of officers, shall be held at the time of the regular meeting in the month of June. New officers will take office July 1.

Section 3. The order of business for regular meetings shall include, but not be limited to, the following items:

- A. Call to Order
- B. Approval of Agenda
- C. Approval of minutes of previous regular meeting and/or special meeting
- D. Citizen presentation and/or questions
- E. Director's financial report
- F. Director's report on library activities
- G. Committee reports
- H. Unfinished business
- I. New business
- J. Adjournment

Section 4. Special meetings may be called by the president, for the transaction of business as stated in the call for the meeting.

Section 5. A quorum for the transaction of business at any meeting shall consist of three (3) members of the board present in person or by teleconference.

Section 6. An affirmative vote of the majority of all members of the board present in person or by teleconference shall be necessary to approve any action before the board.

Section 7. Conduct of meetings: Proceedings of all members shall be governed by Robert's Rules of Order.

Article VI: General

Section 1. The agenda will be prepared by the President and Librarian. It will be posted in the library and one (1) other public place not less than twenty-four (24) hours in advance of the

meeting. All board members will also be supplied with a copy of the agenda within this time frame.

Section 2. The by-laws may be amended by the majority vote of all members of the board provided written notice of the proposed amendment shall have been mailed to all members at least ten days prior to the meeting at which such action is proposed to be taken.

Section 3. Any rule or resolution of the board, whether contained in these by-laws or otherwise, may be suspended temporarily in connection with business at hand, but such suspension, to be valid, may be taken only at a meeting at which two-thirds of all members of the board shall be present in person or by teleconference and two-thirds of those so approve.

Reviewed 4/2014

Revised 11/10/2015



Polk City Police Department
Calls for Service/Activity Report
2015

11/18/2015

Incident Type	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Monthly Avg	YTD Total
Alcohol Driving Violation (Juvenile)	0	0	0	0	0	0	0	0	0	0			0.0	0
Administrative Complaint	0	0	0	0	0	0	0	0	0	0			0.0	0
Animal Bite	0	0	0	0	1	0	0	0	0	0			0.1	1
Animal Complaint	6	9	11	7	13	7	13	18	20	7			11.1	111
Arrest (Other)	0	1	0	0	0	0	0	0	0	2			0.3	3
Arson	0	0	0	0	0	0	0	0	0	0			0.0	0
Assault	1	0	1	0	1	0	1	1	5	5			1.5	15
Assisting Fire Dept/Rescue	15	16	17	11	11	19	22	20	25	20			17.6	176
Assisting Law Enforcement Agency	10	13	12	19	10	18	23	15	6	17			14.3	143
Assisting Public	63	46	69	71	64	87	74	57	64	52			64.7	647
Attempted Suicide	1	0	1	1	0	3	0	1	0	1			0.8	8
Burglary	0	0	0	1	0	1	0	0	0	2			0.4	4
Civil Dispute	1	1	1	2	2	2	0	0	5	1			1.5	15
Community Room Scheduling	1	2	6	1	3	1	2	3	1	6			2.6	26
Complaint of Snowmobile	0	0	0	0	0	0	0	0	0	0			0.0	0
Criminal Mischief	0	0	2	1	1	0	5	1	5	2			1.7	17
Criminal Trespass	0	4	0	0	2	1	0	4	2	0			1.3	13
Death Investigation	0	0	0	0	0	0	0	0	0	0			0.0	0
Disturbing the Peace	4	1	5	3	2	2	4	6	2	4			3.3	33
Domestic Assault	0	1	1	0	2	0	0	0	2	1			0.7	7
Domestic Quarrel	4	4	3	3	6	4	4	2	5	0			3.5	35
Driving While Intoxicated	1	0	0	0	0	1	2	0	1	0			0.5	5
Fight	0	0	0	0	0	0	0	0	0	0			0.0	0
Found Property	2	1	3	2	3	5	13	5	10	0			4.4	44
Fraud	0	0	0	0	0	0	0	0	0	0			0.0	0
Gambling Permit Violation	0	0	0	0	0	0	0	0	0	0			0.0	0
Harassment	0	2	3	0	2	3	2	6	2	0			2.0	20
Illegal Burning	0	0	3	2	0	1	0	1	0	0			0.7	7
Illegal Parking	9	10	5	4	6	1	4	12	7	4			6.2	62
Impounded Animal	0	1	1	1	3	3	4	1	6	4			2.4	24
Incomplete 911 Call	4	1	0	0	2	0	2	2	2	1			1.4	14
Indecent Exposure	0	0	0	0	0	0	0	0	0	0			0.0	0
Loitering	0	0	0	0	0	0	0	0	0	0			0.0	0
Mental Subject	0	0	0	0	0	0	0	0	0	0			0.0	0
Missing Person	1	0	0	0	1	1	0	1	0	0			0.4	4
Narcotics Investigation	0	0	0	0	0	0	0	0	0	0			0.0	0
Open Door	0	0	0	3	5	2	4	6	4	3			2.7	27
Peddling Permit Violation	0	0	0	0	0	0	0	0	0	0			0.0	0
Possession of Alcohol by Minor	0	0	0	0	1	1	0	0	0	1			0.3	3
Prowler	0	0	0	0	0	0	0	0	0	0			0.0	0

Incident Type	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Monthly Avg	YTD Total
Public Intoxication	0	0	0	0	0	2	0	0	0	0			0.2	2
Records Check	12	14	20	27	24	36	16	19	9	10			18.7	187
Residential or Commercial Alarm	3	5	7	5	4	4	3	4	5	5			4.5	45
Serving Search Warrant	0	0	0	0	0	0	0	0	0	0			0.0	0
Suicide	0	0	0	0	0	0	0	0	0	0			0.0	0
Supplying Alcohol to a Minor	0	0	0	0	0	0	0	0	0	0			0.0	0
Suspicious Person	9	4	13	7	6	14	9	9	0	7			7.8	78
Theft	3	2	5	9	4	8	4	4	1	6			4.6	46
Traffic Arrest	1	1	2	1	1	1	1	1	3	1			1.3	13
Vehicle (Abandoned)	1	1	0	1	0	0	0	1	2	0			0.6	6
Vehicle (Disabled)	16	17	8	8	12	8	15	15	14	12			12.5	125
Vehicle (Impounded)	0	0	0	1	0	0	0	0	0	0			0.1	1
Vehicle (Obsolete)	0	0	0	0	0	0	0	0	0	0			0.0	0
Vehicle (Suspicious)	8	2	7	4	5	9	12	12	17	19			9.5	95
Vehicle Crash (Hit & Run)	0	0	0	0	0	0	0	1	0	0			0.1	1
Vehicle Crash (Personal Injury)	1	0	0	2	0	0	2	1	0	0			0.6	6
Vehicle Crash (Property Damage)	8	3	3	3	1	3	1	3	5	3			3.3	33
Violation of Court Order	0	0	1	1	2	0	0	0	0	0			0.4	4
Warrant Arrest	0	0	0	1	0	0	2	0	1	1			0.5	5
Welfare Check	2	2	4	3	3	2	5	5	6	2			3.4	34
Monthly Totals:	187	164	214	205	203	250	249	237	237	199	0	0		

Year to Date Total: 2145

Note: Numbers in green indicate above average activity for that category in that month

MEMORANDUM

TO: Mayor and City Council
FROM: Jake Schreier
MEETING DATE: November 23, 2015
RE: Acquire Capability to Record/Live Stream City Council Meetings

REQUEST OF COUNCIL:

This memo is a request for approval of purchasing the equipment and services needed to enable the City of Polk City to start live streaming Council meetings. This purchase would include:

1. Sony PXW-X70 Camcorder - \$1,999
2. Teradek VidiU 10-0245 Video Encoder - \$699
3. Website Integration W.C.T. - Estimated \$850
4. Tripod, Microphone, Cabling, Misc. - \$1,000

BACKGROUND:

The City of Polk City is looking for ways to increase the consumption of City meeting materials by the public. The decision was made to pursue the option of video streaming following a discussion concerning audio/video recording and/or streaming during the November 9th Council meeting. This decision consisted of:

- A) Posting the video of City Council meetings online after the meeting takes place
- B) Live streaming the video of City Council meetings online

DISCUSSION:

The estimated cost of necessary equipment for video streaming was presented to Council at the November 9th Council meeting. After narrowing down the City's interest to video streaming, a more accurate cost of the necessary items for live streaming and archiving the video of City Council meetings was compiled and is listed above under the *REQUEST OF COUNCIL* section.

It is the City's intent to live stream video of Council meetings directly to a City YouTube channel. This YouTube channel will archive the videos of all City Council meetings. The live stream will be embedded and available on the City's website as well as at the City's YouTube channel.

FINANCIAL/BUDGET IMPACTS:

The total estimated cost of adding video streaming capabilities to City Council meetings is \$4,548; \$1,152 under the initial estimate provided November 9th. This total cost consists of the camcorder, video encoder, tripod, microphone, and various minor components that will be required to establish a live video feed as well as the cost to integrate this feed into our City website and YouTube channel. As with any City provided service there will be ongoing maintenance and update costs to keep equipment up-to-date and fully-functional as well as staff operating costs.

ATTACHMENTS:

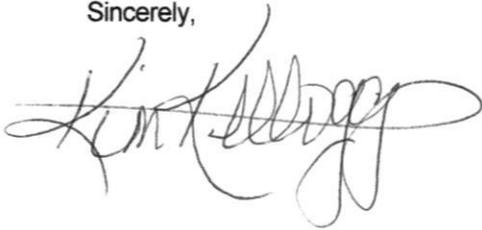
None

Memo

To: Mayor Jason Morse and Council
From: Kim Kellogg, Director
CC: Library Board & Gary Mahanna
Date: 11/16/2015
Re: Library Board Meetings

The Library Board at their Tuesday, November 10th, 2015 meeting have changed the day and time of the monthly meetings to the 1st Monday of the month at 7:00 pm. This will go into effect at the December meeting. The Library Board will meet Monday, December 7th at 7:00 pm.

Sincerely,

A handwritten signature in cursive script, appearing to read "Kim Kellogg". The signature is written in black ink and is positioned below the word "Sincerely,".