

MEETING MINUTES
The City of Polk City
City Council Meeting
6:30 p.m., Monday, October 26, 2015
City Hall

Polk City, City Council held a meeting at 6:30 p.m., on October 26, 2015. The Agenda was posted at the City Hall office as required by law. **These tentative minutes reflect all action taken at the meeting.**

Mayor and City Council Members Present:

Jason Morse | Mayor
Robert Sarchet | City Council Member
Dan Lane | City Council Member
Ron Anderson | City Council Member

City Council Members Absent:

Dave Dvorak | Pro Tem
Rob Mordini | City Council Member

Citizen Liaison Present:

Ken Thornton

Staff Members Present:

Gary Mahannah | City Administrator
Jenny Gibbons | City Clerk
Lindsey Huber | City Finance Officer
Amy Beattie | City Attorney
Kathleen Conner | City Engineering Representative
Roger Sanders | Interim Police Chief
Jake Schreier | Technology & Innovation Director
Mike Shulte | Public Works Director
Ron Lamfers | Senior Police Officer

1. **Call to Order** / Mayor Jason Morse called the meeting to order at 6:30 p.m.
2. **Roll Call** / Sarchet, Lane, Anderson | In attendance
Mordini, Pro Tem Dvorak | Absent
3. **Approval of Agenda**
MOTION: A motion was made by Anderson and seconded by Lane to approve the agenda.
MOTION CARRIED UNANIMOUSLY
4. **Public Comments** / Jim Ruddy, 1228 Westside Dr., addressed the Council
5. **Consent Agenda Items**
MOTION: A motion was made by Sarchet and seconded by Lane to approve the consent agenda items.
 1. Consider motion to approve the City Council Meeting Minutes for October 12, 2015
 2. Consider motion to approve the October 26, 2015 Claims
 3. Consider motion to approve the September 2015 Finance Report
 4. Consider motion to receipt and file the October 19, 2015 Planning and Zoning Commission Meeting Minutes
 5. Consider motion to receipt and file the July 14, 2015 (no August or September meeting) Polk City Library Meeting Minutes
 6. Consider motion to receipt and file the September 2015 Library Stats
 7. Consider motion to approve hiring Keith Maki as part time firefighter/paramedic as GS 6, Step 1, \$14.95 per hour
 8. Consider motion to approve hiring Eric Dunn as part time paramedic/firefighter as GS 6, Step 1, \$14.95 per hour
 9. Consider motion to hire Rebecca Leonard as Deputy City Clerk as GS 8, Step 1, \$38,271
 10. Consider motion to approve Resolution 2015-80 appointing Chief Roger Sanders as Alternate Representative to the Polk County Emergency Management Commission
 11. Consider motion to approve Resolution 2015-81 appointing Chief Roger Sanders as Alternate Representative to the Polk County Joint E911 Service Board**MOTION CARRIED UNANIMOUSLY**
6. **New Business**
 1. Tony Gustafson, Assistant District 1 Engineer for the Iowa Department of Transportation discussed the proposed plans and cost share for Iowa Highway 415 overlay and turn lanes just south of W Bridge Road
 2. Lost Lakes Estates Plat 2

A. **MOTION:** A motion was made by Lane and seconded by Anderson to approve Resolution 2015-76 to accept Lost Lakes Estates Plat 2 Public Improvements

MOTION CARRIED UNANIMOUSLY

B. **MOTION:** A motion was made by Sarchet and seconded by Anderson to approve Resolution 2015-77 to approve Lost Lakes Estates Final Plat 2 including Easements, Right-of-Ways and Lot Tie Agreements

MOTION CARRIED UNANIMOUSLY

3. **MOTION:** A motion was made by Anderson and seconded by Lane to approve Resolution 2015-78 to approve Plat of Survey including Lot Tie Agreement for Roger Pearson of 1216 W Broadway

MOTION CARRIED UNANIMOUSLY

4. **MOTION:** A motion was made by Sarchet and seconded by Lane to approve Resolution 2015-79 to approve Pay Application #6 in the amount of \$61,724.35 for the Washington and Booth Street Reconstruction Project

MOTION CARRIED UNANIMOUSLY

5. **MOTION:** A motion was made by Lane and seconded by Anderson to authorize Snyder and Associates Engineering Agreement in the amount of \$22,900 for the Tyler and Davis intersection improvement project

MOTION CARRIED UNANIMOUSLY

7. **Mayor Report** | Mayor Morse scheduled annual Budget Workshop for Monday November 9, 2015, 5:00 p.m.

8. **Council Report**

1. Anderson addressed Mr. Ruddy's Public Comments
2. Sarchet also addressed Mr. Ruddy and stated he's been working with City Liaison, Ken Thornton, on ideas to expand on volunteer opportunities for the community
3. Lane attended Metro Waste Authority meeting and advised that they approved a Resolution to wait another year before deciding to combine yard waste with regular waste

9. **Council Discussion** | Mayor Morse referenced the City website, www.polkcityia.gov and encouraged audience to sign up for the notification email, only 200 residents have taken advantage of this communication to date. The Mayor appointed Recreational Committee will meet again November 2, 2015.

10. **City Administrator Report** | Gary Mahannah indicated Polk County is having a Public Hearing regarding future plans for Morning Side Drive and I80

11. **City Reports**

1. City Engineering Representative, Kathleen Conner, stated that the Comprehensive Plan Open House is scheduled for Monday, November 16, 2015 4:30 p.m. to 6:30 p.m. in the Community Room.
2. Police Chief, Roger Sanders provided department stats along with information on various cases the department has been working. He also discussed the recent Fall Festival success.
3. Police Officer, Ron Lamfers, discussed a recent case

12. **Adjournment**

MOTION: A motion was made by Anderson and seconded by Lane to adjourn at 7:21 p.m.

MOTION CARRIED UNANIMOUSLY

Next Meeting Date – Monday, November 9, 2015

Jason Morse, Mayor

Attest:

Jenny Gibbons, City Clerk