

MEETING MINUTES
The City of Polk City
City Council Meeting
6:30 p.m., Monday, September 14, 2015
City Hall

Polk City, City Council held a meeting at 6:30 p.m., on September 14, 2015. Before the meeting, staff emailed agenda packets to the City Council and posted the agenda at the City Hall office. **In addition to these published tentative minutes, there also may be additional meeting notes on file with the Polk City staff that are public records and available upon request as provided by law. These tentative minutes reflect all action taken at the meeting.**

Mayor and City Council Members Present:

Jason Morse | Mayor
Dave Dvorak | Pro Tem
Rob Mordini | City Council Member
Robert Sarchet | City Council Member
Dan Lane | City Council Member
Ron Anderson | City Council Member

Staff Members Present:

Gary Mahannah | City Administrator
Lindsey Huber | City Finance Officer
Jenny Gibbons | City Clerk
Amy Beattie | City Attorney
Mike Schulte | Public Works Director
Dustin Bjornson | Police Sargent
Kim Kellogg | Library Director

1. **Call to Order** / Mayor Jason Morse called the meeting to order at 6:30 p.m.
2. **Roll Call** / Mordini, Sarchet, Pro Tem Dvorak, Lane, Anderson| In attendance
3. **Approval of Agenda**
MOTION: A motion was made by Anderson and seconded by Dvorak to approve the agenda.
MOTION CARRIED UNANIMOUSLY
4. **Public Comments** / No Comments
5. **Consent Agenda Items**
MOTION: A motion was made by Lane and seconded by Anderson to approve the consent agenda items.
 1. Consider motion to approve the City Council Meeting Minutes for August 24, 2015
 2. Consider motion to approve the September 14, 2015 Claims
 3. Consider motion to receipt and file the September 8, 2015 Parks Commission Meeting Minutes
 4. Consider motion to receipt and file the August 2015 Monthly Water Report
 5. Consider motion to receipt and file the August 4, 2015 Arts Council Meeting Minutes
 6. Consider motion to approve Resolution 2015-68 appointing Jenny Gibbons as alternate for MPO
 7. Consider motion to receipt and file the Fire Department's State Inspection Report and new Certificate
 8. Consider motion to receipt and file the August 2015 Fire Department report
 9. Consider motion to approve removal of probationary period for Suzanne Lindaman, full-time Library Youth Services
 10. Consider motion to approve removal of probationary period for Linda Hall, permanent part-time Library Staff Position
 11. Consider motion to receipt and file the August 2015 Library Report**MOTION CARRIED UNANIMOUSLY**
6. **New Business**
 1. Public Hearing on vacating a portion of the water main easement in property currently known as Wolf Creek Plat 6 was opened at 6:32 pm. Notice was published September 4, 2015, no comments were received by City Staff, nor was anyone in attendance to comment. City Administrator, Gary Mahannah explained that due to the re-platting of a portion of Plat 6 to Plat 11 this water main easement is no longer needed
MOTION: A motion was made by Anderson and seconded by Lane to close the Public Hearing at 6:33 pm.
MOTION CARRIED UNANIMOUSLY
No further action until Final Plat approval and Public Improvements have been completed

2. **MOTION:** A motion was made by Lane and seconded by Dvorak to approve 28E Agreement by and between the City of Ankeny, Iowa, the City of Polk City, Iowa and the Board of Water Works Trustees of the City of Des Moines, Iowa for a Joint Water Study

MOTION CARRIED UNANIMOUSLY

7. **Mayor Report**

1. Personnel Committee Meeting set for Monday September 28, 2015 at 5:00 pm
2. Finance Committee Meeting scheduled for Monday, September 28, 2015 at 5:45 pm

8. **Council Report**

1. Sarchet attended the MAC meeting presentation on the changes to the Airport, interesting but long way off and not that impactful to Polk City. Continuing to have meetings with various people on the Square, gaining ground. As part of the Four Seasons Festival wrap up meeting, discussions on using festival funds potentially to help with any upgrades needed on the square, new playground equipment, general repairs, parking etc.
2. Dvorak requested an update on HomeServe and when the product will be available for residents
3. Lane commented that he'll be attending Metro Waste meeting this week, they will be hashing out new policy regarding yard waste but no changes will be effective until sometime in 2016 and then it'll be up to each individual member to move forward with new policy

9. **Council Discussion** | No discussion

10. **City Administrator Report** | No report

11. **City Reports**

1. Police Sargent, Dustin Bjornson asked for volunteers to help with the annual Punt/Pass/Kick event schedule for Sunday September 20, 2015, at 5 pm. The Fall Festival will be October 24, 2015 11am to 3 pm at the Fire Station
2. Library Director, Kim Kellogg advised that the Police organized an educational program with the DNR on Coyotes that will be held Thursday September 17, 2015 at 6 pm at the Library. It's posting on Facebook has received over 400 hits

12. **Adjournment**

MOTION: A motion was made by Anderson and seconded by Lane to adjourn at 6:50 p.m.

MOTION CARRIED UNANIMOUSLY

Next Meeting Date – Monday, September 28, 2015

Jason Morse, Mayor

Attest:

Jenny Gibbons, City Clerk