

MEETING MINUTES
The City of Polk City
Special City Council Meeting
5:00 p.m., Wednesday, July 15, 2015
City Hall

Polk City, City Council held a special meeting at 5:00 p.m., on July 15, 2015. Before the meeting, staff provided agenda packets to the City Council and posted the agenda at the City Hall office. **In addition to these published tentative minutes, there also may be additional meeting notes on file with the Polk City staff that are public records and available upon request as provided by law. These tentative minutes reflect all action taken at the meeting.**

City Council Members Present:

Jason Morse | Mayor
Dave Dvorak | Pro Tem
Robert Sarchet | City Council Member
Dan Lane | City Council Member

Staff Members Present:

Gary Mahannah | City Administrator
Jenny Gibbons | Deputy City Clerk
Lindsey Huber | City Finance Officer

City Council Members Absent:

Robert Mordini | City Council Member
Ron Anderson | City Council Member

1. **Call to Order** / Mayor Jason Morse called the meeting to order at 5:00 p.m.
2. **Roll Call** / Mayor Morse, Pro Tem Dvorak (via phone), Sarchet, Lane, | In attendance
Mordini, Anderson | Absent
3. **MOTION:** A motion was made by Dvorak and seconded by Lane to accept Jennifer Ratcliff's resignation effective immediately
MOTION CARRIED UNANIMOUSLY
4. **MOTION:** A motion was made by Sarchet and seconded by Lane to appoint Jenny Gibbons as Acting City Clerk effective immediately
MOTION CARRIED UNANIMOUSLY
5. **MOTION:** A motion was made by Dvorak and seconded by Sarchet to advertise for hiring a replacement City Clerk
MOTION CARRIED UNANIMOUSLY
6. **Adjournment**
MOTION: A motion was made by Sarchet and seconded by Lane to adjourn at 5:05 p.m.
MOTION CARRIED UNANIMOUSLY

Jason Morse, Mayor

Attest:

Jenny Gibbons, Acting City Clerk