

MEETING MINUTES
The City of Polk City
City Council Meeting
6:30 p.m., Monday, August 24, 2015
City Hall

Polk City, City Council held a meeting at 6:30 p.m., on August 24, 2015. Before the meeting, staff emailed agenda packets to the City Council and posted the agenda at the City Hall office. **In addition to these published tentative minutes, there also may be additional meeting notes on file with the Polk City staff that are public records and available upon request as provided by law. These tentative minutes reflect all action taken at the meeting.**

Mayor and City Council Members Present:

Jason Morse | Mayor
Dave Dvorak | Pro Tem
Rob Mordini | City Council Member
Robert Sarchet | City Council Member
Dan Lane | City Council Member
Ron Anderson | City Council Member

Staff Members Present:

Gary Mahannah | City Administrator
Lindsey Huber | City Finance Officer
Jenny Gibbons | City Clerk
Jake Schreier | Technology Director
Randy Franzen | Public Works Supervisor
Dustin Bjornson | Police Sergeant
Amy Beattie | City Attorney

1. **Call to Order** / Mayor Jason Morse called the meeting to order at 6:30 p.m.

2. **Roll Call** / Mordini, Sarchet, Pro Tem Dvorak, Lane, Anderson| In attendance

3. **Approval of Agenda**

MOTION: A motion was made by Anderson and seconded by Lane to approve the agenda.

Lane, Anderson, Mordini, Dvorak – Yes

Sarchet - Abstained

MOTION CARRIED

4. **Public Comments** / No Comments

5. **Consent Agenda Items**

MOTION: A motion was made by Lane and seconded by Sarchet to approve the consent agenda items.

1. Consider motion to approve the City Council Meeting Minutes for August 10, 2015

2. Consider motion to approve the August 24, 2015 Claims

3. Consider motion to receipt and file the July Finance Report

4. Consider motion to receipt and file the August 17, 2015 Planning and Zoning Commission Meeting Minutes

5. Consider motion to receipt and file the Library July 2015 Snapshot

6. Consider motion to approve Nate Ledwig to do metal detection work on the Square for Historical Preservation

7. Consider motion to approve “road block” on Saturday, September 5, 2015 9a-1p for Pony Express Riders of Iowa

8. Consider motion to approve Firefighter Tom Hogan to Grade 4, Step 2, \$12.39 per hour now that he has become certified as an EMT

9. Consider motion to approve Firefighter Nathan Mason to Grade 4, Step 2, \$12.39 per hour now that he has become certified as an EMT

10. Consider motion to approve Firefighter Matt Guerdet to Grade 4, Step 2, \$12.39 per hour now that he has become certified as an EMT

MOTION CARRIED UNANIMOUSLY

6. **New Business**

1. ***MOTION:*** A motion was made by Mordini and seconded by Dvorak to approve Resolution 2015-66 setting Public Hearing on September 14, 2015 for vacation of water main easement in Wolf Creek Plat 6

MOTION CARRIED UNANIMOUSLY

2. **MOTION:** A motion was made by Lane and seconded by Sarchet to approve Resolution 2015-65 approving agreement between North Polk Schools and Polk City Fire and Rescue
MOTION CARRIED UNANIMOUSLY
3. **MOTION:** A motion was made by Anderson seconded by Lane to approve Resolution 2015-59 amending the Employee Handbook
MOTION CARRIED UNANIMOUSLY
4. **MOTION:** A motion was made by Anderson seconded by Dvorak to approve Resolution 2015-65 recognizing City Week October 12-16 2015
MOTION CARRIED UNANIMOUSLY

7. **Mayor Report**

1. Finance Committee Meeting rescheduled for Monday, September 14, 2015 at 5:00 pm
2. Personnel Committee Meeting set for Monday September 14, 2015 at 6:00 pm
3. Huge congratulations to Ron Anderson and the Central Iowa team on a great representation of Polk City
4. Special meeting set for September 8, 2015 at 4:30p looking at all aspects of our Sports Complex

8. **Council Report**

1. Sarchet interested in increased emphasis the City Square, will be working with John Calhoun of PCDC and Mayor Morse to obtain some direction on the best plan to better utilize the space, help the City and local businesses
2. Lane requested a street sign be added to intersection of 2nd and Bluff
3. Anderson thanked Mayor for his kind words regarding the Central Iowa team and shared his appreciation for all of the support from Polk City

9. **Council Discussion**

Update on Marina Cove Pond from Public Works indicated that the extra rain this season washes nitrites into water causing the algae. Copper Sulfate treatments have been applied but is a slow process in attempt to keep the fish alive. A new product, Aqua neat, will be applied this week, it is supposed to work like round up for water but is safe for fish. When fountains are pulled out for the winter, the suction will be adjusted to pull water from the bottom of the pond instead of the surface to attempt more aeration. Also a different approach will be taken next year, mowing all the way to the shore line and treating water in a more preventative manner

10. **City Administrator Report**

Mahannah informed Council that Staff is still working with IDOT for turning lanes on Hwy 415, still 30 days out from any meaningful conversations, but will keep Council advised as things unfold

11. **City Reports**

1. City Technology & Innovation Director, Jake Schreier reported the server install has been completed
2. City Administrator, Gary Mahannah provided engineering update on Booth & Washington project, concrete has met strength and driveway connections will begin this week
3. Police Sargent, Dustin Bjornson indicated that they are close to scheduling public education on coyotes

12. **Adjournment**

MOTION: A motion was made by Anderson and seconded by Lane to adjourn at 6:49 p.m.

MOTION CARRIED UNANIMOUSLY

Next Meeting Date – Monday, September 14, 2015

Jason Morse, Mayor

Attest:

Jenny Gibbons, City Clerk