

Minutes of the Regular Meeting of the Honorable Mayor and City Council of the City of Polk City, held in the Council Chambers, 112 Third Street | on Monday, June 8, 2015.

Before the meeting, staff emailed agenda packets to the Mayor and City Council, and posted the agenda, at the City Hall Office. In addition to these published tentative minutes, there also may be additional meeting notes on file with the Polk City staff that are public record and available upon request as provided by law. These tentative minutes reflect all action taken at the meeting

**City Council Members Present:**

Rob Sarchet | City Council Member  
Rob Mordini | City Council Member  
Dan Lane | City Council Member  
Dave Dvorak | Pro Tem  
Ron Anderson | City Council Member

**Council Members Absent:**

Jason Morse | Mayor

**Staff Members Present:**

Gary Mahannah | City Administrator  
Jennifer Ratcliff | City Clerk  
Lindsey Huber | Finance Officer  
Mike Schulte | Public Works Director  
Jake Schreier | Technology Director  
Dan Gubbins | Fire Chief  
Mark Bowersox | Police Chief  
Amy Beattie | City Attorney  
Kathleen Connor | City Engineer Representative

1. Call to Order | David Dvorak, Mayor Pro-Tem called the meeting to order at 6:30 pm.
2. Roll Call | Sarchet, Lane, Mordini Dvorak, Anderson | Mayor Jason Morse- Absent
3. Introduction of The Honorable Pierrette Lopez | Nans-les-Pins, France
4. Approval of Agenda

**Motion & Second:** A motion was made by Anderson and seconded by Sarchet to approve the agenda.

**Motion Carried Unanimously:** Ayes: Lane, Sarchet, Anderson, Dvorak, and Mordini | Nays: None

5. Audience Items | Discussion from the Audience on Mural for Papa's Pizzeria, and Water Insurance.
6. Consent Agenda Items

**Motion & Second:** A motion was made by Lane and seconded by Mordini to approve the June 8, 2015, consent agenda items.

1. Consider motion to approve the City Council Meeting Minutes for May 26, 2015.
2. Consider motion to approve the June 8, 2015, Claims Statement.
3. Consider motion to receipt and file the Parks Commission Meeting Minutes for June 1, 2015.
4. Consider Motion to receipt and file the Polk City Arts Council Meeting Minutes for September 7, 2014.
5. Consider motion to approve the Iowa retail Permit Application for Cigarette/Tobacco/Nicotine/Vapor request for Tournament Club of Iowa.
6. Consider motion to approve the Water's Edge Class-C Liquor License with outside sales.
7. Consider motion to approve the Temporary Site Plan for the Groundbreaking at Lakeside Fellowship June 13 and 14, 2015.
8. Consider motion to approve the Polk City Arts Council Proposal for the City Square Concert July 9, 2015 7:00 pm-8:30 pm.
9. Consider motion to approve the North Polk United Soccer Club to make improvements to the Sports Complex Fields over the summer months.
10. Consider motion to approve Pete Knapp Polk City's Representative on the Trails and Greenways Advisory Committee for full term ending May 2017.
11. Consider motion to approve Resolution 2015-42 approving the release of the sales tax portion of the retainage for the 2013 street repair project.
12. Consider motion to approve Resolution 2015-43 approving Polk County's renewal agreement with Polk City to use the Community Room for 2 years for the Congregated Meal Service.
13. Consider motion to approve Angel Nelson for appointment to the Polk City Library Board.
14. Consider motion to approve Resolution 2015-45 endorsing and making final payments to the Girls State Softball Tournament.
15. Consider motion to approve Resolution 2015-47 for Snyder and Associates April 2015 Invoice \$35,525.76.

**Motion Carried Unanimously:** Ayes: Lane, Sarchet, Anderson, Dvorak, and Mordini | Nays: None

7. New Business
  1. Public Hearing for the Rezoning of a Portion of Deer Haven from R-1 to Planned Unit Development (PUD) at 6:30 pm.

**Motion & Second:** A motion was made by Sarchet and seconded by Lane to approve the closing of the Rezoning of a Portion of Deer Haven from R-1 to Planned Unit Development (PUD). The attorney for the builder did report on the rezoning project. The noticed was published on May 29, 2015, and there were no objections pertaining to the rezoning of Deer Haven.

**Motion Carried Unanimously:** Ayes: Lane, Sarchet, Anderson, Dvorak, and Mordini | Nays: None

2. Consider motion to approve the 1<sup>st</sup> reading of Ordinance 2015-500 for the Rezoning of a Portion of Deer Haven from R-1 to Planned Unit Development (PUD).

**Motion & Second:** A motion was made by Lane and seconded by Sarchet to approve the 1<sup>st</sup> reading of Ordinance 2015-500 for the Rezoning of a Portion of Deer Haven from R-1 to Planned Unit Development (PUD).

**Motion Carried Unanimously:** Ayes: Lane, Sarchet, Anderson, Dvorak, and Mordini | Nays: None

3. Public Hearing for the Zoning Ordinance Amendment, which would restrict additional religious facilities from being permitted in the C-2 Zoning District.

**Motion & Second:** A motion was made by Sarchet and seconded by Lane to approve the closing of the Public Hearing on the Public Hearing for the Zoning Ordinance Amendment, which would restrict additional religious facilities from being permitted in the C-2 Zoning District. The notice was published on May 29, 2015, and there were no objections pertaining to the Zoning Ordinance Amendment.

**Motion Carried Unanimously:** Ayes: Lane, Sarchet, Anderson, Dvorak | Nays: Mordini

4. Consider motion to approve 1<sup>st</sup> reading of Ordinance 2015- 600 for the Zoning Amendment, which would restrict additional religious facilities from being permitted in the C-2 Zoning District.

**Motion & Second:** A motion was made by Lane and seconded by Sarchet to approve the 1<sup>st</sup> reading of Ordinance 2015- 600 for the Zoning Amendment, which would restrict additional religious facilities from being permitted in the C-2 Zoning District.

**Motion Carried:** Ayes: Lane, Sarchet, Anderson and Dvorak | Nays: Mordini

5. Consider motion to approve the 2014/2015 Audit Proposal and Award Audit Contract.

**Motion & Second:** A motion was made by Lane and seconded by Anderson to approve the 2014/2015 Audit Proposal and Award Audit Contract.

**Motion Carried Unanimously:** Ayes: Lane, Sarchet, Anderson, Dvorak, and Mordini | Nays: None

6. Consider motion to approve the paid on call (POC) pay scale for Polk City Fire Department effective July 1, 2015.

**Motion & Second:** A motion was made by Anderson and seconded by Lane to approve the paid on call (POC) pay scale for Polk City Fire Department effective July 1, 2015.

**Motion Carried:** Ayes: Lane, Anderson, Dvorak and Mordini | Nays: None |  
Abstain: Sarchet

7. Consider motion to approve the concrete repairs in front of the fire station on Van Dorn.

**Motion & Second:** A motion was made by Anderson and seconded by Lane to approve the concrete repairs in front of the fire station on Van Dorn in the amount of \$10,748.00

**Motion Carried Unanimously:** Ayes: Lane, Sarchet, Anderson, Dvorak and Mordini | Nays: None

8. Consider motion to approve the Washington & Booth Reconstruction Project.

**Motion & Second:** A motion was made by Sarchet and seconded by Dvorak to approve change order No. 1 in the amount of \$1,712.60 for Washington and Booth Reconstruction project.

**Motion Carried Unanimously:** Ayes: Lane, Sarchet, Anderson, Dvorak, and Mordini | Nays: None

**Motion & Second:** A motion was made by Mordini and seconded by Sarchet to approve Resolution 2015-48 for the Washington & Booth Reconstruction Project Pay Application No. 2 in the amount of \$187,934.33

**Motion Carried Unanimously:** Ayes: Lane, Sarchet, Anderson, Dvorak, and Mordini | Nays: None

9. Consider motion to approve Resolution 2015-46 of intent to convey improvements, property and permanent easements to the Des Moines Metropolitan Wastewater Reclamation Authority.

**Motion & Second:** A motion was made by Anderson and seconded by Lane to approve Resolution 2015-46 of intent to convey improvements, property and permanent easements to the Des Moines Metropolitan Wastewater Reclamation Authority, and to set a Public Hearing for July 12, 2015, at 6:30 pm.

**Motion Carried Unanimously:** Ayes: Lane, Sarchet, Anderson, Dvorak and Mordini | Nays: None

10. Consider motion to approve Resolution 2015-49 setting a public hearing on the Vacation of a Landscaping Easement in Lakeside Plat 3.

**Motion & Second:** A motion was made by Sarchet and seconded by Mordini to approve the Resolution 2015-49 setting a public hearing on July 22, 2015, at 6:30 pm on the Vacation of a Landscaping Easement in Lakeside Plat 3.

**Motion Carried Unanimously:** Ayes: Lane, Mordini, Anderson, Dvorak and Sarchet | Nays: None

8. *Mayor's Report*  
Discussion by Mayor on item 8.
9. *Council Report*  
Discussion by Council Members on item 9.
10. *Council Discussion*  
Discussion by Council on item 10.
11. *Administrator Report*  
Discussion by City Administrator on item 11.
12. *City Reports*  
Discussion by City Department Heads on item 12.
13. *Closed Session*

**Motion & Second:** A motion was made by Lane and seconded by Sarchet to approve the Reopening to the regular meeting.

**Motion Carried Unanimously:** Ayes: Lane, Mordini, Anderson, Dvorak and Sarchet | Nays: None

14. *Next Meeting Date* – June 22, 2015.
15. *Adjournment* – 8:17 p.m.

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Jennifer Ratcliff – City Clerk

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Jason Morse, Mayor