

Minutes of the Regular Meeting of the Honorable Mayor and City Council of the City of Polk City, held in the Council Chambers, 112 Third Street | on Monday, May 26, 2015.

Before the meeting, staff emailed agenda packets to the Mayor and City Council, and posted the agenda, at the City Hall Office. In addition to these published tentative minutes, there also may be additional meeting notes on file with the Polk City staff that are public record and available upon request as provided by law. These tentative minutes reflect all action taken at the meeting

City Council Members Present:

Jason Morse | Mayor
Rob Sarchet | City Council Member
Rob Mordini | City Council Member
Dan Lane | City Council Member

Council Members Absent:

Dave Dvorak | Pro Tem
Ron Anderson | City Council Member

Staff Members Present:

Gary Mahannah | City Administrator
Jennifer Ratcliff | City Clerk
Mike Schulte | Public Works Director
Jake Schreier | Technology Director
Dan Gubbins | Fire Chief
Dustin Bjornson | Police Sargent
Amy Beattie | City Attorney
Mike Schulte | Public Works Director
Kathleen Connor | City Engineer Representative

1. Call to Order | *The Honorable Jason Morse called the meeting to order at 6:30 pm.*
2. Roll Call | Sarchet, Lane, and Mordini | Dvorak & Anderson - Absent
3. Approval of Agenda

Motion & Second: A motion was made by Lane and seconded by Sarchet to approve the agenda.

Motion Carried Unanimously: Ayes: Lane, Sarchet, and Mordini | Nays: None

4. Audience Items | *No discussion on item 4.*
5. Consent Agenda Items

Motion & Second: A motion was made by Mordini and seconded by Lane to approve the March 23, 2015, consent agenda items.

1. Consider motion to approve the City Council Meeting Minutes for May 11, 2015.
2. Consider motion to approve the May 26, 2015, Claims Statement.
3. Consider motion to approve the April 2015, Financial Statement.
4. Consider motion to receipt and file the Planning and Zoning Commission Meeting Minutes for May 18, 2015.
5. Consider approval to close Waldo Street on Saturday, June 13, 2015, from 6:00 am to 4:00 pm for the Maurice Austin Estate Sale at 801 Waldo Street.
6. Consider motion to approve the Iowa retail Permit Application for Cigarette/Tobacco/Nicotine/Vapor request for Fareway Store, Inc. #137.
7. Consider motion to approve the Tournament Club of Iowa LLC. Class-C Liquor License with outside sales.
8. Consider motion to approve Dottie's Landmark Bar & Grill LLC. Class-C Liquor License outside sales.
9. Informational: Library

Motion Carried Unanimously: Ayes: Lane, Sarchet, and Mordini | Nays: None

6. New Business

1. Public Hearing for Fiscal Year 2014/2015 Budget Amendment at 6:30 pm.

Motion & Second: A motion was made by Sarchet and seconded by Lane to approve the closing of the Public Hearing for the 2014/2015 Budget Amendment.

Motion Carried Unanimously: Ayes: Lane, Sarchet, and Mordini | Nays: None

2. Consider motion to approve Resolution 2015-34 adopting the Fiscal Year 2014/2015 Budget Amendment.

Motion & Second: A motion was made by Lane and seconded by Sarchet to approve the Resolution 2015-34 Adopting the Fiscal Year 2014/2015 Budget Amendment.

Motion Carried Unanimously: Ayes: Lane, Sarchet, and Mordini | Nays: None

3. Public Hearing for the Urban Renewal Plan Area II; Amendment No. 2 at 6:30 pm.

Motion & Second: A motion was made by Lane and seconded by Sarchet to approve the closing of the Public Hearing on the Urban Renewal Plan Area II, Amendment No. 2.

Motion Carried Unanimously: Ayes: Lane, Sarchet, and Mordini | Nays: None

4. Consider motion to approve Resolution 2015-35 Determining and area of the City to be an Economic Development Area, and that the Rehabilitation, Conservation, Redevelopment, Development, or a Combination Thereof, of such area is necessary in the interest of the Public Health, Safety, or Welfare of the Residents of the City; Designating such area as appropriate for the Urban Renewal Projects; and Adopting Amendment No. 2 to the Polk City Area II Urban Renewal Plan.

Motion & Second: A motion was made by Lane and seconded by Mordini to approve the Resolution 2015-35 the Urban Renewal Plan Area II, Amendment No. 2.

Motion Carried Unanimously: Ayes: Lane, Sarchet, and Mordini | Nays: None

5. Public Hearing for the Proposed Tax Increment Financing Agreement and Minimum Assessment Agreement with Polk City and Bridge Pointe LLC.

Motion & Second: A motion was made by Sarchet and seconded by Lane to approve the closing of the Public Hear for the Tax Increment Financing Agreement.

Motion Carried Unanimously: Ayes: Lane, Sarchet, and Mordini | Nays: None

6. Consider motion to approve Resolution 2015-36 adopting the Tax Increment Financing Agreement and Minimum Assessment Agreement with Polk City and Bridge Point LLC.

Motion & Second: A motion was made by Sarchet and seconded by Lane to approve the 2015-36 Resolution adopting the Tax Increment Financing Agreement. .

Motion Carried Unanimously: Ayes: Lane, Sarchet, and Mordini | Nays: None

7. Consider motion to approve the Medical Director Contract as required by Iowa Code Chapter 147A in the amount of \$2000.00.

Motion & Second: A motion was made by Mordini and seconded by Sarchet to approve Medical Director Contract. .

Motion Carried Unanimously: Ayes: Lane, Sarchet, and Mordini | Nays: None

8. Consider motion to approve Resolution 2015 – 37 setting a Public Hearing for the Rezoning of a Portion of Deer Haven from R-2 to Planned Unit Development (PUD) Master Plan.

Motion & Second: A motion was made by Lane and seconded by Sarchet to approve the 2015-37 Resolution setting a public hearing June 8, 2015 at 6:30 pm for the rezoning of a portion of Deer Haven from R-2 to PUD.

Motion Carried Unanimously: Ayes: Lane, Sarchet, and Mordini | Nays: None

9. Consider motion to approve Resolution 2015-38 setting a Public Hearing for the Amendment of Zoning Ordinance that would restrict additional religious facilities from being permitted in the C-2 Zoning District.

Motion & Second: A motion was made by Lane and seconded by Sarchet to approve the 2015-38 Resolution setting a public hearing June 8, 2015 at 6:30 pm for the amendment of the zoning ordinance.

Motion Carried: Ayes: Lane and Sarchet | Nays: Mordini

10. Consider motion to approve Resolution 2015-39 for the March 2015, Snyder & Associates Invoice.

Motion & Second: A motion was made by Mordini and seconded by Sarchet to approve the 2015-39 Resolution for the March 2015 Snyder & Associates Invoice.

Motion Carried Unanimously: Ayes: Lane, Sarchet, and Mordini | Nays: None

11. Consider motion to approve Resolution 2015-40 of the 28 E Agreement for Mutual Assistance for Polk County Fire/Rescue Services.

Motion & Second: A motion was made by Lane and seconded by Mordini to approve the 28E Agreement for Mutual Assistance.

Motion Carried Unanimously: Ayes: Lane, Sarchet, and Mordini | Nays: None

12. Information: Polk City Comprehensive Plan; review draft Goals and Objectives.
13. Consider motion to approve Resolution 2015-41 the Memorandum of Understanding (MOU) for the Central Iowa Code Consortium.

Motion & Second: A motion was made by Sarchet and seconded by Mordini to approve the 2015-41 Resolution for the MOU.

Motion Carried Unanimously: Ayes: Lane, Sarchet, and Mordini | Nays: None

7. **Old Business**

1. Ordinance No 2015-400 approving 3rd reading Amending Chapter 92, Water Rates, Section 92.02, Rates for Service by Amending the Rate and Adding Two New Rate Classifications, Domestic and Irrigation/Garden; and Amending Chapter 99, Section 99.02 by Adding a New Sewer Rate.

Motion & Second: A motion was made by Mordini and seconded by Sarchet to approve the 2015-400 Ordinance for the new Water Rates.

Motion Carried Unanimously: Ayes: Lane, Sarchet, and Mordini | Nays: None

2. Consider motion to approve the removal of Ben Nissin as a deferred item until further notice.

Motion & Second: A motion was made by Lane and seconded by Mordini to approve the 2015-400 Ordinance for the new Water Rates.

Motion Carried Unanimously: Ayes: Lane, Sarchet, and Mordini | Nays: None

8. **Mayor's Report**
Discussion by Mayor on item 8.
9. **Council Report**
Discussion by Council Members on item 9.
10. **Council Discussion**
Discussion by Council on item 10.
11. **Administrator Report**
Discussion by City Administrator on item 11.
12. **City Reports**
Discussion by City Department Heads on item 12.
13. **Next Meeting Date** – June 8, 2015.
14. **Adjournment** – 7:17 p.m.

Jennifer Ratcliff – City Clerk

Jason Morse, Mayor