

MEETING MINUTES
The City of Polk City
City Council
6:30 p.m., Monday, March 23, 2015
City Hall

Polk City, City Council held a meeting at 6:30 p.m., on March 23, 2015. Before the meeting, staff emailed agenda packets to the City Council and posted the agenda at the City Hall office at 3:00 p.m., February 19, 2015. **In addition to these published tentative minutes, there also may be additional meeting notes on file with the Polk City staff that are public records and available upon request as provided by law. These tentative minutes reflect all action taken at the meeting.**

City Council Members Present:

Jason Morse | Mayor
Dave Dvorak | Pro Tem
Rob Sarchet | City Council Member
Rob Mordini | City Council Member
Dan Lane | City Council Member
Ron Anderson | City Council Member

Council Members Absent:

Staff Members Present:

Gary Mahannah | City Administrator
Jennifer Ratcliff | City Clerk
Mike Schulte | Public Works Director
Jake Schreier | Technology Director
Dan Gubbins | Fire Chief
Mark Bowersox | Police Chief
Amy Beattie | City Attorney

1. **Call to Order** / *The Honorable Jason Morse called the meeting to order at 6:30 pm.*
2. **Roll Call** | Mayor Morse, Mordini, Sarchet, Dvorak, Lane, Anderson | All in attendance.

3. **Approval of Agenda**

MOTION: A motion was made by Anderson and seconded by Dvorak to approve the agenda.

MOTION CARRIED UNANIMOUSLY

4. **Audience Items** / ***No discussion on item 4.***

5. **Consent Agenda Items**

MOTION: A motion was made by Lane and seconded by Sarchet to approve the March 23, 2015, consent agenda items.

- a) Approval of the City Council Meeting Minutes for March 9, 2015.
- b) Receive and file the Library Board of Trustees Meeting Minutes for February 10, 2015.
- c) Receive and file the Planning & Zoning Commissions Meeting Minutes for March 16, 2015.
- d) Approval of the Claims Statements for March 23, 2015.
- e) Approval of Financial Statement for February 2015.
- f) Approval of North Polk Community School Donation Request of \$500.00 for the North Polk Junior/Senior After-Prom on May 2, 2015.
- g) Approval of the Central Iowa Bike Month City Sponsorship Request for \$500.00.
- h) Approval of Hauling Permits for Walters Sanitary Services, Ankeny Sanitation, Aspen Waste Systems, Earthwise Disposal, Waste Management, and Waste Connections; Upon the Return of Payment and Current Proof of Insurance.
- i) Resolution 2015-21 Approval to Purchase Drinks and Snacks for the North Polk School 8th Graders City Clean-Up, not to exceed \$200.00.
29, 2015.

MOTION CARRIED UNANIMOUSLY

6. **New Business**

- a) **MOTION:** A motion was made by Mordini and seconded by Anderson to defer the Second Driveway Approach requested by Ben Nissin at 1203 Broadway Motion until the April 27, Council Meeting, and to be reviewed by the Planning and Zoning Commission Meeting on April 20, with all necessary information provided by Ben Nissin that has been requested by Council.

Deferred

- b) **MOTION:** A motion was made by Dvorak and seconded by Lane to approve sending two Representatives from Polk City on the Greater Des Moines Partnership - Washington D.C., trip.

MOTION CARRIED UNANIMOUSLY

- c) **MOTION:** A motion was made by Mordini and seconded by Lane to approve the one-year extension as stipulated in the contract; for Total Quality in the amount of \$11,735.00, for the 5-step fertilization program.

MOTION CARRIED UNANIMOUSLY

- d) **MOTION:** A motion was made by Mordini and seconded by Sarchet to approve the one-year extension stipulated in the contract; for Total Quality in the amount of \$2,330.00 per moving.

MOTION CARRIED UNANIMOUSLY

- e) Mayor Morse removed the Scheduling of a Public Hearing for the Parker Townhomes II for the Change to the amended Plan Unit Master Plan until April 13.

- f) **MOTION:** A motion was made by Mordini and seconded by Lane to approve the 2015-300 Ordinance approving the 1st Reading to Amend Chapter 69, No Parking Zones by Adding an Additional Zone to the Code of Ordinance of the City of Polk City.

MOTION CARRIED UNANIMOUSLY

7. **Mayor's Report**

Discussion by Mayor on item 7.

8. **Council Report**

Discussion by Council Members on item 8.

9. **Council Discussion**

Discussion by Council on item 9.

10. **Administrator Report**

Discussion by City Administrator on item 10.

11. **City Reports**

Discussion by City Administrator on item 11.

12. **Next Meeting Date** – April 13, 2015.

13. **Adjournment** – 7:45 p.m.

Jennifer Ratcliff – City Clerk

Jason Morse, Mayor