

MEETING MINUTES
The City of Polk City
City Council
6:30 p.m., Monday, January 26, 2015
City Hall

Polk City, City Council held a meeting at 6:30 p.m., on January 26, 2015. Before the meeting, staff emailed agenda packets to the City Council and posted the agenda at the City Hall office at 3:00 p.m., January 23, 2015. **In addition to these published tentative minutes, there also may be additional meeting notes on file with the Polk City staff that are public records and available upon request as provided by law. These tentative minutes reflect all action taken at the meeting.**

City Council Members Present:

Jason Morse | Mayor
Dave Dvorak | Pro Tem
Jeff Walters | City Council Member
Dan Lane | City Council Member
Rob Mordini | City Council Member
Ron Anderson | City Council Member

Council Members Absent:

Staff Members Present:

Gary Mahannah | City Administrator
Deb Nabity | Finance Officer
Jennifer Ratcliff | City Clerk
Jake Schreier | Technology Director
Dan Gubbins | Fire Chief
Dustin Bjornson | Police Department
Mike Schulte | Public Works Director
Amy Beattie | City Attorney
Kathleen Connor | City Engineering
Representative
Kim Kellogg | Library Director

1. Call to Order / *The Honorable Jason Morse called the meeting to order at 6:30 pm.*
2. Roll Call | Mayor Morse, Mordini, Walters, Dvorak, Lane, Anderson | All in attendance.
3. Approval of Agenda

MOTION: A motion was made by Anderson and seconded by Dvorak to approve the agenda.

MOTION CARRIED UNANIMOUSLY

4. Audience Items / *No discussion on item 4.*
5. Consent Agenda Items

MOTION: A motion was made by Lane and seconded by Anderson to approve the January 26, 2015, consent agenda items.

- a) Approval of the City Council meeting minutes for January 8, 2015.
- b) Receive and file the Library Director report for December 2014.
- c) Receive and file the Planning and Zoning meeting minutes for January 19, 2015.
- d) Approval of the Claims Statements for January 26, 2015.
- e) Approval of Financial Statement for December 2015.
- f) Approval of Mandy Vogel for the Library Board appointment made by Mayor Morse and affirmed by City Council term ending 12/31/2015.
- g) Approval of the summited resignations of Sonya Edmund and Justin Vanderleest with the Polk City Fire Department.
- h) Approval of the hiring of Ryan Moore for the Polk City Fire Department as POC.
- i) Approval of the hiring of Nathan Reis for the Polk City Fire Department as POC.
- j) Approval of the hiring of Matt Guerdet for the Polk City Fire Department as POC.
- k) Approval of the hiring of Mark Dooley for the Polk City Fire Department as POC.
- l) Approval of the hiring of Tom Hogan for the Polk City Fire Department as POC.
- m) Approval of the hiring of Nathan Mason for the Polk City Fire Department as POC.
- n) Approval of the hiring of Nathan Burgod for the Polk City Fire Department as POC.

MOTION CARRIED UNANIMOUSLY

6. New Business

- a) **MOTION:** A motion was made by Lane and seconded by Mordini to approve the 2015 – 06 resolution for the December Snyder & Associates invoice for \$14,713.33.

**WALTERS – ABSTAINED
MOTION CARRIED**

- b) **MOTION:** A motion was made by Mordini and seconded by Walters to approve the 2015 – 07 for the 2015 Recognition Event Expenses; the resolution sets the time, location, and educational program.

MOTION CARRIED UNANIMOUSLY

- c) **MOTION:** A motion was made by Mordini and seconded by Lane to approve the 2015-08 resolution for the Partial Pay Application No. 4 Retainage Release on the 2013 Repair Project – approving the release of \$8,071.35 pending the review of invoices by City Engineer.

MOTION CARRIED UNANIMOUSLY

- d) **MOTION:** A motion was made by Anderson and seconded by Dvorak to approve the new multi-purpose printer from M&M Sales Company for \$7,995.00, 25% paid in Fiscal Year 2014-2015; remainder paid in Fiscal Year 2015-2016; if additional funding becomes available in 2014-2015 fiscal budget year the funds will be applied to the total cost of the printer.

MOTION CARRIED UNANIMOUSLY

7. Old Business

- a) **MOTION:** A motion was made by Lane and seconded by Walters to approve the second reading of 2015-100 Ordinance amending Chapter 65, Stop or Yield required and Chapter 69 Parking Regulations; stops required and not parking areas in the Bridgeview Subdivision

MOTION CARRIED UNANIMOUSLY

8. Mayor's Report

Discussion by Council Members on item 8.

9. Council Report

Discussion by Council Members on item 9.

10. Council Discussion

No discussion by Council on item 10.

11. Administrator Report

Discussion by City Administrator on item 11.

12. City Reports

Discussion on item 12.

13. Next Meeting Date – February 9, 2015.

14. Adjournment – 6:56 p.m.

Jennifer Ratcliff – City Clerk

Jason Morse, Mayor