

MEETING MINUTES
The City of Polk City
City Council
6:30 p.m., Monday, January 12, 2015
City Hall

Polk City, City Council held a meeting at 6:30 p.m., on January 12, 2015. Before the meeting, staff emailed agenda packets to the City Council and posted the agenda at the City Hall office at 5:00 p.m., January 8, 2015. **In addition to these published tentative minutes, there also may be additional meeting notes on file with the Polk City staff that are public records and available upon request as provided by law. These tentative minutes reflect all action taken at the meeting.**

City Council Members Present:

Jason Morse | Mayor
Dave Dvorak | Pro Tem
Jeff Walters | City Council Member
Dan Lane | City Council Member
Rob Mordini | City Council Member
Ron Anderson | City Council Member

Council Members Absent:

Staff Members Present:

Gary Mahannah | City Administrator
Deb Nabity | Finance Officer
Jennifer Ratcliff | City Clerk
Jake Schreier | Technology Director
Dan Gubbins | Fire Chief
Mark Bowersox | Police Chief
Mike Schulte | Public Works Director
Amy Beattie | City Attorney
Kathleen Connor | City Engineering Representative
Kim Kellogg | Library Director

1. Call to Order | The Honorable Jason Morse called the meeting to order at 6:30 pm.

2. Roll Call | Mayor Morse, Mordini, Walters, Dvorak, Lane, Anderson | All in attendance Show Mayor in attendance.

3. Approval of Agenda

MOTION: A motion was made by Lane and seconded by Dvorak to approve the agenda. Items within the agenda changed, but no agenda item was changed.

MOTION CARRIED UNANIMOUSLY

4. Audience Items | No discussion on item 4.

5. Consent Agenda Items

MOTION: A motion was made by Anderson and seconded by Lane to approve the January 12, 2015, consent agenda items.

- a) Approve the City Council minutes of December 8, 2014.
- b) Receive and file the Library Board meeting minutes for September 9, 2014.
- c) Receive and file the Planning and Zoning meeting minutes for December 15, 2014.
- d) Approve the claim statement for December 22, 2014 and January 12, 2015.
- e) Approve the 2015 Polk City Appointments by the Mayor and City Council.
- f) Approve the clean-up day for May 2, 2015 and authorizing Midwest Recovery to collect recycled items.
- g) Approval of new wellness policy.

MOTION CARRIED UNANIMOUSLY

6. New Business

- a) **MOTION:** A motion was made by Mordini and seconded by Walters to approve the 2015-01 resolution for the Jester Business Group Tax Abatement. Jester Business Group has added an additional building, which makes them eligible for tax abatement.

MOTION CARRIED UNANIMOUSLY

- b) **MOTION:** A motion was made by Dvorak and seconded by Walters to approve the 2015-02 resolution for naming U.S. Bank as the City of Polk City's Depository.

MOTION CARRIED UNANIMOUSLY

- c) **MOTION:** A motion was made by Anderson and seconded by Lane to approve the 2015-03 resolution for the November Snyder & Associate invoice for \$22,811.86.

Walters - Abstained

MOTION CARRIED UNANIMOUSLY

- d) **MOTION:** A motion was made by Mordini and seconded by Lane to approve the 2015-04 resolution to accept the Public Improvements for Lost Lakes Estate Plate 1.

MOTION CARRIED UNANIMOUSLY

- e) **MOTION:** A motion was made by Dvorak and seconded by Anderson to approve the 2015-05 resolution to amend the boundaries for the Corporate Limits of the City of Polk City. The amended boundaries represent recent annexations to Polk City in 2013.

MOTION CARRIED UNANIMOUSLY

- f) **MOTION:** A motion was made by Mordini and seconded by Lane to approve the Engineering Services Agreement with Snyder & Associates of the City of Polk City for \$39,889.00 for the Comprehensive Plan.

Walters - Abstained

MOTION CARRIED UNANIMOUSLY

- g) **MOTION:** A motion was made by Lane and seconded by Walters to approve the first reading of 2015-100 Ordinance amending Chapter 65, Stop or Yield required and Chapter 69 Parking Regulations. The ordinance mainly deals with the stops required and no parking areas in the Bridgeview subdivision.

MOTION CARRIED UNANIMOUSLY

- h) **MOTION:** A motion was made by Mordini and seconded by Dvorak to approve the first reading of 2015-200 Ordinance adopting a restated Official Zoning Map for the City of Polk City. The ordinance formally adopts the changes since the last official map was adopted.

MOTION CARRIED UNANIMOUSLY

i) Consideration to waive 2nd and 3rd reading

A motion was made by Lane and seconded by Mordini to waive the 2nd and 3rd reading of the 2015-200 Ordinance adopting a restated Official Zoning Map for the City of Polk City and send on to publication as provided by law.

Motion Carried Unanimously

7. Mayors Report

Discussion by Mayor on item 7.

8. Council Report

Discussion by Council Members on item 8.

9. Council Discussion

No discussion by Council on item 9.

10. Administrator Report

Discussion by City Administrator on item 10.

11. City Reports

Discussion by City Staff on item 11.

12. Next Meeting Date - January 26, 2015.

13. Adjournment - 7:06 p.m.

Jennifer Ratcliff – City Clerk

Jason Morse, Mayor