

Planning and Zoning Commission
Regular Meeting
December 15, 2014

The Planning and Zoning Commission for the City of Polk City met in regular session on December 15, 2014. Present were, James Hill, Dennis Dietz, Deanna Triplett, Krista Bowersox, Rob Sarchet, and Ron Hankins. With Doug Sires being absent. Also present were Assistant Administrator Deb Nability, Engineering Representative Kathleen Connor. With City Administrator Gary Mahannah and Council Liaison Ron Anderson being absent Chairperson Sarchet called the meeting to order at 6:02pm.

No audience

Upon a motion by Bowersox, second by Hankins the commission voted vocally and unanimously to approve the minutes of November 17, 2014.

Engineering Representative Connor reported to the commission on the Comprehensive Plan for Polk City which Snyder and Associates has been awarded the contract for.

Connor explained to the commission that they would act as the steering committee for plan. The Comprehensive Planning would become part of the regular meeting agenda every month, these items will be placed at the end of the agenda, so that regular business items can be handled first. There will be focus items on the agenda in the months to come.

Connor went over the public outreach portion of the project, including stakeholder meetings, key person interviews, events, and public hearings. She also went over the project scope and the tentative schedule of the committee and discussed various branding ideas which will be discussed at greater length at the January meeting.

No Staff report

In accordance with commission's policy the committee elected the members to serve as follow:

Upon a motion by Hankins, second by Bowersox the commission voted vocally and unanimously to elect James Hill chairperson for 2015.

Upon a motion by Hankins, second by Dietz, the commission voted vocally and unanimously to elect Deanna Triplett chairperson pro-tem for 2015.

Upon a motion by Triplett, second by Dietz the commission voted vocally and unanimously to adjourn at 6:51pm.

Charlotte A Loter, CMC
Deputy City Clerk