

City of Polk City  
Regular Council Meeting  
November 10, 2014

The City Council for the City of Polk City met in regular session on November 10, 2014, at City Hall in Polk City, Iowa. Present were Robert Mordini, David Dvorak, Jeff Walters, Dan Lane and Ron Anderson. Also present were Administrator Gary Mahannah, Attorney Amy Beattie and Engineering Representative Kathleen Connor. Mayor Pro Tem Walters called the meeting to order at 6:31 p.m.

Motion was made by Anderson to accept the agenda as presented, seconded by Dvorak. Motion was approved unanimously by roll call.

Motion was made by Mordini to approve the Consent Agenda as presented, seconded by Lane. Motion was approved unanimously by roll call.

Mayor Pro Tem Walters declared it was time to close the regular meeting at 6:32 p.m. and open the Public Hearing to approve the City's 2014-2015 budget amendment. Mayor Pro Tem asked the Clerk if any written comments were received for or against the amendment, none were. Staff reported the amendment included major items such as bond proceeds for the WRA surcharge payments pay off, the delay of the Washington Avenue and Booth Street Project, Comprehensive Plan update, special census, speed trailer, hotel/motel tax and grant money. Mayor Pro Tem asked if anyone present wished to be heard for or against the amendment, none did. Motion was made by Lane to close the Public Hearing and reopen the regular meeting at 6:33 p.m., seconded by Dvorak. Motion was approved unanimously by roll call.

Motion was made by Dvorak to approve Resolution No. 2014-107, approving the City's 2014-2015 budget amendment, seconded by Anderson. Motion was approved unanimously by roll call.

Robert Miller, Polk City Arts Council, was present to request the council to approve an Agency Fund Agreement with the Polk City Community Foundation and the Community Foundation of Greater Des Moines for the investment of charitable donors to the Polk City Arts Council. Motion was made by Mordini to approve Resolution No. 2014-106, approving the Agency Fund Agreement, seconded by Walters. Motion was approved unanimously by roll call.

Jason Schlichte, 1950 W. Jester Park Drive, was present to request waiving the hard surface requirement of his driveway due to putting up a pole barn. Mr. Schlichte stated he would not be using the building to park vehicles in. Council's determination was to allow the driveway to stay as is and asked Mr. Schlichte to submit a letter to the City stating he would not be parking any vehicles in the building.

Motion was made by Mordini to approve Resolution No. 2014-109, approving Snyder & Associates invoice for September, 2014, in the amount of \$21,893, seconded by Lane. Roll call was Lane, yes; Anderson, yes; Mordini, yes; Dvorak, yes; and Walters, abstained. Motion declared carried.

Motion was made by Lane to approve Resolution No. 2014-108, accepting the Public Improvements for Wolf Creek Townhomes Plat 8, seconded by Anderson. Motion was approved unanimously by roll call.

Motion was made by Lane to approve Resolution No. 2014-110, approving the Final Plat for Twelve Oaks Plat 2, subject to the resolution requirements, completion of engineer's check list and attorney's approval of legal documents, seconded by Dvorak. Roll call was Dvorak, yes; Walters, yes; Lane, yes; Anderson, yes; and Mordini, abstained. Motion declared carried.

Council reviewed RFP's for updating the City's Comprehensive Plan. Four submittals were received. The council determined they would like to narrow the companies down to three and interview before the next meeting. The three companies were JEO Engineering, Snyder & Associates and MSA Professional Services. Mayor Pro Tem set a special work session on November 24, 2014, at 4:30 pm to start the interviewing process.

Motion was made by Lane to approve the 2<sup>nd</sup> reading of Ordinance No. 2014-1800, adding the floodplain Overlay District, seconded by Dvorak. Motion was approved unanimously by roll call.

Director Public Works Schulte reported new bleachers were installed at the sports complex and sewer jetting was completed in a portion of the city. He also reported that Public Works employees are monitoring the recycling area on week-ends to cut down on the number of vehicles using the compost facility that do not live within the city limits. Director Schulte was directed to ask Waste Management if they could increase the number of times per week they pick up recycling.

Technology Director Schreier presented the council with a Mission statement for the City. He stated he would like their input and will have it on the next council agenda for approval. He is also working on a Vision statement for the city.

Motion was made by Mordini to approve the purchase of a new phone system for City Hall, Police and Fire, to be installed by Marco Company at a cost of \$6,420.00, seconded by Lane. Motion was approved unanimously by roll call.

Police Chief Bowersox reported on the request for a stop sign at the intersection of 1<sup>st</sup> and Van Dorn Street. Council directed staff to draft an ordinance for consideration at the next meeting.

Motion was made by Anderson to cancel the 2<sup>nd</sup> meeting in December unless an emergency dictated one, seconded by Lane. Motion was approved unanimously by roll call.

Motion was made by Dvorak to adjourn the meeting at 7:21 pm, seconded by Mordini. Motion was approved vocally and unanimously.

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Jeff Walters, Mayor Pro Tem

ATTEST:

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Sharon Nickles, CMC