

City of Polk City
Regular Council Meeting
October 27, 2014

The City Council for the City of Polk City met in regular session on October 27, 2014, at City Hall in Polk City, Iowa. Present were Robert Mordini, Dave Dvorak, Jeff Walters, Dan Lane and Ron Anderson. Also present were Administrator Gary Mahannah, Attorney Amy Beattie and Engineering Representative Kathleen Connor. Mayor Jason Morse called the meeting to order at 6:30 p.m.

Motion was made by Anderson to accept the agenda as presented, seconded by Dvorak. Motion was approved unanimously by roll call.

Motion was made by Mordini to approve the Consent Agenda as listed, seconded by Anderson. Motion was approved unanimously by roll call.

- A. Approve Council Minutes of October 13, 2014
- B. Approve Claims dated October 27, 2014
- C. Receive and file Department Head reports for October, 2014: Fire Depart. report
- D. Approve hiring of Jennifer Ratcliff as City Clerk at \$51,963 effective 11/11/14 per offer
- E. Receive and file Planning and Zoning Commission minutes of 10/20/14
- F. Accept resignation of Dallas Brickman, firefighter, effective 10/14/14
- G. Accept resignation of Josh Sneller, part-time POC paramedic/firefighter, effective 10/18/14
- H. Approve hiring of Garrett Fagen for part-time POC firefighter/paramedic @ \$14.70/hr.
- I. Approve hiring of Derek Manser for part-time POC firefighter/paramedic @ \$14.70/hr.
- J. Accept resignation of Kathy DeBruyn from the Library Board effective 12/31/14
- K. Acknowledge hiring of Linda Hall as part-time library staff effective 10/13/14

Mayor Morse introduced Jennifer Ratcliff and her husband Josh. Jennifer will be the new City Clerk after December 24, 2014.

Steve Van Oort, Polk County Board of Supervisors and DART Board of Commissions Chairman, was present along with Gunnar Olson, DART Public Affairs and Elizabeth Presutti, DART General Manager, to give a presentation on DART. The presentation was an overview of DART and their regional plans and improvements, along with services provided in Polk City.

Councilman Dvorak left the meeting at 6:53 p.m.

Motion was made by Walters to approve the 3rd reading of Ordinance No. 2014-700, adding a new subsection to Chapter 22, Planning and Zoning Powers and Duties, seconded by Mordini. Motion was approved unanimously by roll call.

Motion was made by Mordini to approve the 3rd reading of Ordinance No. 2014-800, changing the speed limit on N. Broadway from NW Jester Park Drive to 250 feet north of Prairie Ridge Drive, seconded by Walters. Motion was approved unanimously by roll call.

Motion was made by Anderson to approve the 3rd reading of Ordinance No. 2014-1000, adding a new Chapter 162, entitled Floodplain Management Ordinance, seconded by Lane. Motion was approved unanimously by roll call.

Motion was made by Lane to approve Resolution No. 2014-105, authorizing joining the National Flood Insurance Program, seconded by Anderson. Motion was approved unanimously by roll call.

Motion was made by Walters to approve the 3rd reading of Ordinance No. 2014-1100, amending Chapter 155, Building Code, by adopting the 2012 International Building Code and 2012 international Residential Code with amendments, seconded by Anderson. Motion was approved unanimously by roll call.

Motion was made by Mordini to approve the 3rd reading of Ordinance No. 2014-1200, amending Chapter 155.06 Mechanical Code, by adopting the 2012 International Mechanical Code with amendments, seconded by Lane. Motion was approved unanimously by roll call.

Motion was made by Mordini to approve the 3rd reading of Ordinance No. 2014-1300, amending Chapter 178 Plumbing Code, by adopting the 2012 International Plumbing Code with amendments, seconded by Anderson. Motion was approved unanimously by roll call.

Motion was made by Mordini to approve the 3rd reading of Ordinance No. 2014-1400, amending Chapter 155.08 Building and Property Regulations, by adopting the 2011 National Electric Code, aka NFPA 70, seconded by Walters. Motion was approved unanimously by roll call.

Motion was made by Anderson to approve the 3rd reading of Ordinance No. 2014-1500, amending Chapter 155.09 Fire Code, by adopting the 2012 International Fire Code with amendments, seconded by Mordini. Motion was approved unanimously by roll call.

Motion was made by Anderson to approve the 3rd reading of Ordinance No. 2014-1600, amending Chapter 155.13 Fuel, Gas Code, by adopting the 2012 International Fuel Gas Code with amendments, seconded by Mordini. Motion was approved unanimously by roll call.

Motion was made by Lane to approve the 3rd reading of Ordinance No. 2014-1700, amending Chapter 155.14 by adding Property Maintenance and Housing Code and adopting the 2012 International Property Maintenance Code with amendments; and publish as required by law, seconded by Anderson. Motion was approved unanimously by roll call.

Motion was made by Lane to approve the 1st reading of Ordinance No. 2014-1800, adding the Floodplain Overlay District, seconded by Walters. Motion was approved unanimously by roll call.

Council reviewed the street light analysis along S. 3rd Street by Snyder & Associates. The recommendation was to install 17 wood street light poles from McBride Drive to S. Bridge Road with an estimated cost of \$1,700, and from S. Bridge Road to Davis Street the lighting be updated fitting within City's budget or as existing street lighting starts to fail. For the 5 existing street lights and 4 additional street lights on existing wood poles the estimated cost would be \$900. Motion was made by Walters to approve the street lighting plan along S. Third Street and authorize staff to proceed with MidAmerican Energy for the installation of poles, seconded by Lane. Motion was approved unanimously by roll call.

Mayor Morse pointed out the report from the Administrator on vacant lots in subdivision's that have received final platting, in a preliminary plat, or a concept plan that has not reached the platting process. The total number of lots was 477. The report will be given to the North Polk School District and other entities for future planning.

Technology Director Schreier reported the PA system is now being rented, Dwolla bill pay has been setup on the City's website, and staff is working on setting up credit card payments.

Councilman Lane reported the library hired Linda Hall as part-time librarian and Kathy DeBruyn resigned on the Library Board.

Fire Chief Dan Gubbins reported the department is being kept up to date on Ebola preparations.

Police Chief Bowersox reported an estimated 400 kids attended the Fall Festival on Saturday.

The Council discussed the extension of E. Vista Lake Avenue and estimated grading cost. The extension of the street will allow for future development of the area. Staff was directed to continue to work out details.

Motion was made by Anderson to adjourn the meeting at 7:40 pm, seconded by Lane. Motion was approved vocally and unanimously.

Jason Morse, Mayor

ATTEST:

Sharon Nickles, CMC

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