

CITY OF POLK CITY TRADE PERMIT APPLICATION

Job Address	
Legal Description	Zoning
Use of Building	
Description of Work (Examples: Electrical, Plumbing, Mechanical)	

Occupant Name	Mailing Address	Phone
Owner Name	Mailing Address	Phone
Contractor Name	Mailing Address	Phone
Contractor State License Number		
Architect or Designer	Mailing Address	Phone
Engineer	Mailing Address	Phone

<input type="checkbox"/>	New Electric Service including temporary poles	\$50
<input type="checkbox"/>	Electric Generator Hook Up	\$50
<input type="checkbox"/>	Electric Re-wire only	\$50
<input type="checkbox"/>	Plumbing New sewer or water	\$50
<input type="checkbox"/>	Mechanical new HVAC /water heater	\$50

By signing below, the applicant understands and agrees to the following:

ALL WORK MUST BE INSPECTED! No work is to be concealed or covered until approved by the inspector. Work that is not inspected is considered unapproved. The permit applicant is responsible for contacting The Building Inspectors at 515.597.4824 a minimum of 24 hours in advance to schedule any inspection.

Permits are non-transferable. This permit will expire one year from the approval date or if work does not begin or is abandoned for 180 days. In the event that a permit expires, a new permit must be obtained. Where work is begun before a permit is approved the permit fee will be doubled.

Work must be performed by an Iowa State Licensed contractor. Contractor is presumed knowledgeable of the applicable Code. Questions can be directed to The Building Inspectors at 515.597.4824.

Signature of Permit Applicant _____
Date

Please print name **LICENSE #**

Approved (When signed below and dated, this becomes your approved permit.)	Date
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Comments
